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PUBLIC PARTICIPATION

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To better facilitate the remote meeting, members of the public who wish to comment on matters before the city council are strongly encouraged to submit written correspondence to publiccomment@weho.org or submit an E-Comment using the form located at www.weho.org/councilagendas by no later than 4:00 p.m. Council meeting day. *Note: Written Correspondence and E-Comments will not be read into the record during the City Council meeting; however, correspondence received by 4:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record.*

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(Please note: This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.)

1. You are strongly encouraged to e-mail mcrowder@weho.org no later than 4:00 p.m. Council meeting day, to be added to the Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item you would like to speak on.
2. Dial-in 10 minutes prior to the start of the meeting (*the meeting begins at 6:00 p.m.*) **You will be placed on HOLD in the Virtual Meeting Room until it is your turn to speak.**
 - Dial-in #: 669-900-6833
 - Meeting I.D.: 965 7964 4116, then #

If special assistance to participate in this meeting is required, (e.g., an American Sign Language interpreter for people who are Deaf or hard of hearing), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TTY line is (323) 848-6496.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
AGENDA
MONDAY, JUNE 21, 2021
REGULAR TELECONFERENCE MEETING**

5:00 P.M. – CITY COUNCIL MEETING VIA TELECONFERENCE

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

ADJOURNMENT MOTIONS:

PRESENTATIONS:

- 1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.
 - 1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**
 - 1.B. PUBLIC COMMENTS, GENERAL INTEREST:**

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

CITY MANAGER'S REPORT: This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

FISCAL IMPACT ON CONSENT CALENDAR:

2. CONSENT CALENDAR: The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. POSTING OF AGENDA:

SUBJECT: The agenda for the meeting of Monday, June 21, 2021 was posted at City Hall, Plummer Park, and the Sheriff's Station on Wednesday, June 16, 2021.

RECOMMENDATION: Receive and file.

2.B. APPROVAL OF MINUTES:

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

RECOMMENDATION: Approve the minutes of June 7, 2021.

2.C. APPROVAL OF DEMAND REGISTER NO. 889 [L. QUIJANO, C. CORRALES]:

SUBJECT: The City Council shall receive the Demand Register for period ending June 11, 2021 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

RECOMMENDATION: Approve Demand Register NO. 889 and adopt Resolution No.21-5418, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 889."

2.D. CLAIMS ADMINISTRATION [D. WILSON, A. WARD]:

SUBJECT: The City Council is asked to deny two (2) claims filed against the City as an administrative step in claims processing.

RECOMMENDATION: Deny the claims of Steve Jundi and Marisol Zazueta.

- 2.E. ADOPT ORDINANCE NO. 21-1154 (2ND READING) “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL), CHAPTER 2.04 (CITY MANAGER), OF THE CITY OF WEST HOLLYWOOD MUNICIPAL CODE, TO AMEND PROVISION RELATED TO THE CITY MANAGER’S CONTRACT.” [M. CROWDER, A. POBLADOR]:**

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 21-1154, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL), CHAPTER 2.04 (CITY MANAGER), OF THE CITY OF WEST HOLLYWOOD MUNICIPAL CODE, TO AMEND PROVISION RELATED TO THE CITY MANAGER’S CONTRACT.”

RECOMMENDATION: Waive further reading and adopt Ordinance 21-1154, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL), CHAPTER 2.04 (CITY MANAGER), OF THE CITY OF WEST HOLLYWOOD MUNICIPAL CODE, TO AMEND PROVISION RELATED TO THE CITY MANAGER’S CONTRACT.”

- 2.F. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [M. CROWDER, A. POBLADOR]:**

SUBJECT: The City Council will receive Synopses from the Business License Commission and Rent Stabilization Commission regarding actions taken at their recent meeting.

RECOMMENDATION: Receive and file.

- 2.G. TREASURER’S REPORT FOR APRIL 2021 [L. QUIJANO, C. CORRALES, K. BARENG, N. CORONADO]:**

SUBJECT: The City Council will receive the Treasurer’s Reports for the month ended April 2021 pursuant to Section 53646 of the Government Code of the State of California.

RECOMMENDATION: Receive and file the April 2021 Treasurer’s Report.

- 2.H. LOS ANGELES COUNTY FIRE DEPARTMENT FILM PROJECT: L.A. FIRE AND RESCUE TELEVISION SERIES PRODUCTION [L. BELSANTI, J. SCHARE, E. ROBINSON, K. COOK]:**

SUBJECT: The City’s Film Office will approve permits for the filming of a television series, L.A. Fire and Rescue, which is being produced in coordination with the Los Angeles County Fire Department.

RECOMMENDATION: Receive and file.

- 2.I. WEST HOLLYWOOD HOMELESS INITIATIVE: 2021 UPDATE ON FIVE-YEAR PLAN TO ADDRESS HOMELESSNESS AND REVIEW OF SERVICES DURING COVID-19 PANDEMIC [C. SCHROEDER, C. PLANCK, E. ANDERSON, D. GIUGNI, K. EGAN]:**
SUBJECT: The City Council will receive an update on the City's Homeless Initiative, "The City of West Hollywood Five-Year Plan to Address Homelessness in Our Community," regional and local homeless services, City-funded non-profit agency program outcomes, and homeless services provided to the community during the COVID-19 pandemic.
RECOMMENDATION: Receive and file.
- 2.J. 2020-21 MIDYEAR REPORT ON SOCIAL SERVICES PROGRAMS [C. SCHROEDER, D. GIUGNI, L. ISENBERG]:**
SUBJECT: The City Council will receive the midyear report on Social Services programs.
RECOMMENDATION: Receive and file.
- 2.K. LEGISLATIVE UPDATE: 2021-2022 REGULAR SESSION OF THE CALIFORNIA LEGISLATURE [J. LEONARD, H. MOLINA]:**
SUBJECT: The City Council will receive the first legislative report on the City's lobbying efforts in the state legislature and of progress in addressing the City's adopted 2021/22 Legislative Priorities. The report, Mid-Year Status Report State Legislation, includes a brief description and the status of each bill for which the City has adopted a position since the beginning of the 2021-2022 regular session of the California State Legislature.
RECOMMENDATION: Receive & File.
- 2.L. DESIGN DISTRICT STREETScape STREET FURNITURE [J. KEHO, R. EASON, D. FENN]:**
SUBJECT: The City Council will consider the final selection of street furniture (benches and trash receptacles) to be installed as part of upgrades to the public-right-of-way in the West Hollywood Design District as part of the Design District Streetscape and Undergrounding Project.
RECOMMENDATION: 1) Review street furniture options for the West Hollywood Design District and feedback from the Design District Working Group and the West Hollywood Public Facilities Commission; 2) Approve the Lily bench and Airi Leaf trash receptacle for installation as part of the West Hollywood Design District Streetscape Project as recommended by staff and the West Hollywood Public Facilities Commission; and 3) Approve a silver or metallic gray finish for benches and trash receptacles in the West Hollywood Design District as recommended by staff and the West Hollywood Public Facilities Commission.

2.M. APPROVAL OF THE RECLASSIFICATION OF EIGHT POSITIONS [Y. QUARKER, S. SCHUMACHER, J. LU, C. KOKUBUN, C. LEUNG]:

SUBJECT: The City Council will consider the recommendation from the Human Resources Division for approval of the reclassification of eight existing positions.

RECOMMENDATIONS: 1) Approve the reclassification of the Russian Community Outreach Coordinator position to Russian Community Programs Coordinator within the City Manager's Department. Approve the revised classification specification of Russian Community Outreach Coordinator. Authorize salary placement from Grade 5270e to 5280e; 2) Approve the reclassification of the Transportation Assistant position to Transportation and Transit Operations Technician within the Social Services Division of the Human Services and Rent Stabilization Department. Approve the revised classification specification of Transportation Assistant. Authorize salary placement from 5190n to 5200n; 3) Approve the reclassification of the Arts Coordinator position within the Arts Division of the Communications Department. Approve the revised classification specification of Arts Coordinator. Authorize salary placement from Grade 5260e to 5280e; 4) Approve the reclassification of Accounting/Finance Specialist position to Accountant. Authorize salary placement from 5220n to 5270e; 5) Approve the reclassification of the Public Access Coordinator position of the Digital Media Division of the Communications Department. Approve the revised specification classification of Public Access Coordinator. Authorize salary placement from 5220n to 5260n; 6) Approve the reclassification of the Senior Management Analyst position to Budget Officer within the City Manager's Office. Approve the revised classification specification of Senior Management Analyst. Authorize salary placement from 4290e to 4300e; 7) Approve the reclassification of the Management Specialist position to Management Analyst within the City Manager's Office. Approve the revised classification specification of Management Specialist. Authorize salary placement from 4260e to 4280e; and 8) Approve the reclassification of the Innovation Analyst position to Senior Innovation Analyst within the Innovation Division of the Community Services Department. Approve the revised classification specification of Innovation Analyst. Authorize salary placement from 5280e to 5290e.

2.N. AGREEMENT FOR SERVICES WITH ABBY ARNOLD FOR MULTI-PURPOSE HOMELESS SERVICES AND HOUSING FACILITY FEASIBILITY STUDY [C. SCHROEDER, C. PLANCK]:

SUBJECT: The City Council will consider authorizing an agreement for services with Abby Arnold to lead the feasibility study for a multi-purpose homeless services and housing facility in the City of West Hollywood. The study is funded by a Los Angeles County Measure H grant awarded to the City from Los Angeles County and its Homeless Initiative.

RECOMMENDATIONS: 1) Approve Agreement for Services with Abby Arnold to lead the feasibility study for a multi-purpose homeless services

and housing facility in the City of West Hollywood; and 2) Authorize the City Manager or designee to sign Agreement for Services with Abby Arnold.

2.O. AGREEMENT FOR SERVICES WITH THE WEST HOLLYWOOD CHAMBER OF COMMERCE FOR FISCAL YEAR 2021-2022 [P. AREVALO, J. JIMENEZ, T. WORDEN, P. KESPRADIT]:

SUBJECT: The City Council will consider approving an agreement for services with the West Hollywood Chamber of Commerce (WHCC) to support a range of business-related programs for Fiscal Year 2021-2022.

RECOMMENDATIONS: 1) Approve an agreement with the West Hollywood Chamber of Commerce in an amount not to exceed \$50,000 for Fiscal Year 2021-2022; 2) Authorize the City Manager to approve on a case-by-case basis the sponsorship of Chamber activities in an amount not to exceed \$13,000 for Fiscal Year 2021-2022; and 3) Authorize the City Manager to sign and execute the agreement and approve any minor modifications to the scope of services throughout the fiscal year.

2.P. AGREEMENT FOR SERVICES WITH HOUSEKEYS INC. [C. SCHROEDER, J. HOLUB]:

SUBJECT: The City Council will consider approval of an agreement for services with HouseKeys Inc for administration of the leasing, sale, and financing of units within the City's inclusionary housing program.

RECOMMENDATIONS: 1) Approve an agreement with HouseKeys Inc in the amount of \$150,000 for administration of the leasing, sale, and financing of housing within the City's inclusionary housing program; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.Q. AGREEMENTS FOR SERVICES WITH PACWEST AND BLOCK BY BLOCK [K. COOK, M. REATH]:

SUBJECT: The City Council will consider approving a single-year Agreement for Services with PACWEST for security guard services and a single-year Agreement for Services with Block by Block for security ambassador services.

RECOMMENDATIONS: 1) Approve an Agreement for Services with PACWEST in the amount of \$491,143.90; 2) Approve an Agreement for Services with Block by Block in the amount of \$2,099,723.04; and 3) Authorize the City Manager or designee to execute documents incident to the agreements.

2.R. AMENDMENT TO THE AGREEMENT FOR SERVICES WITH AAA FLAG & BANNER [P. AREVALO, J. JIMENEZ, T. WORDEN, P. KESPRADIT]:

SUBJECT: The City Council will consider amending the agreement for services with AAA Flag & Banner for barricade covers for the OUT Zone

Parklet Program to increase the not-to-exceed amount and extend the term of the agreement.

RECOMMENDATIONS: 1) Approve Amendment No. 2 to the agreement for services with AAA Flag & Banner to increase the amount of the agreement by \$30,000 for a total not to exceed amount of \$105,000 and extend the term of the agreement to December 31, 2021; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.S. AMENDMENT TO AGREEMENTS FOR SERVICES WITH MICHAEL BAKER INTERNATIONAL, RINCON CONSULTANTS INC., AND WILLDAN ENGINEERING [J. KEHO, D. GRAY]:

SUBJECT: The City Council will consider approval of amendments for agreements for services with Michael Baker International, Rincon Consultants Inc., and Willdan Engineering, to continue providing temporary planning staff services on an “as-needed” basis.

RECOMMENDATIONS: 1) Approve amendments to agreements for services with Michael Baker International, Rincon Consultants Inc., and Willdan Engineering, each in a not-to-exceed amount of \$200,000 per fiscal year for temporary planning staff services on an “as-needed” basis; and 2) Authorize the City Manager or designee to execute documents incident to the agreements.

2.T. AMENDMENT TO THE AGREEMENT FOR HEARING OFFICER SERVICES WITH ROBERT SNIDER [Y. QUARKER, J. HOLUB]:

SUBJECT: The City Council will consider an amendment to the agreement with Robert Snider to provide administrative hearing officer services.

RECOMMENDATIONS: 1) Approve Amendment 2 to the agreement for hearing officer services with Robert M. Snider to increase the amount of the agreement by \$150,000 for a total not-to-exceed amount of \$575,000 and extend the agreement by twelve months from July 1, 2021 to June 30, 2022; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.

2.U. AUTHORIZE THE USE OF COOPERATIVE PURCHASING AGREEMENTS FOR FISCAL YEAR 2021-2022 [L. QUIJANO, B. ROSEN]:

SUBJECT: The City Council will consider authorizing the use of cooperative purchasing agreements for the procurement of goods and related services for fiscal year 2021-2022.

RECOMMENDATIONS: 1) Authorize the Finance & Technology Services Department to issue Fiscal Year 2021-2022 Purchase Orders, subject to the review by the City Attorney, for contracts that are competitively bid contracts under Purchasing Alliances, as needed, in an amount not-to-exceed \$ 75,000; and 2) Authorize the Finance & Technology Services Department to issue Fiscal Year 2021-2022 Purchase Orders Purchase

Orders to Office Depot in an amount not-to-exceed \$150,000 pursuant to the OMNIA Agreement, and to AT&T, CDW-G and Johnson Controls pursuant the Sourcewell Cooperative Purchasing Program, each in an amount not-to-exceed \$250,000.

2.V. ACCEPT AN EASEMENT AND RIGHT OF WAY FOR PUBLIC STREET AND SIDEWALK PURPOSES ALONG THE FOUNTAIN AVE FRONTAGE OF THE DETROIT PROPERTIES, LLC DEVELOPMENT PROJECT AT 1257 DETROIT ST [J. ROCCO, H. DEMITRI, J. GILMOUR]:

SUBJECT: The City Council will consider accepting an easement and right of way for street and sidewalk purposes along the Fountain Ave frontage of the Detroit Properties, LLC development project, located at 1257 Detroit St.

RECOMMENDATIONS: 1) Adopt Resolution No. 21-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ACCEPTING GRANT OF EASEMENT AND RIGHT OF WAY FOR PUBLIC STREET AND SIDEWALK PURPOSES AT 1257 DETROIT ST IN THE CITY OF WEST HOLLYWOOD"; and 2) Direct the City Clerk to submit a certified copy of Resolution No. 21-_____, as well as the Easement for recordation by the office of the Recorder of the County of Los Angeles.

2.W. HIGHWAY SAFETY IMPROVEMENT PROGRAM FUNDING FOR THE CITY OF WEST HOLLYWOOD'S FIBEROPTIC PROJECT [J. ROCCO, H. DEMITRI]:

SUBJECT: The City Council will consider authorizing staff to pursue a grant from the Highway Safety Improvement Program (HSIP) to fund the design and construction of the City's Fiberoptics Project.

RECOMMENDATIONS: 1) Authorize acceptance of an HSIP grant fund and upon receipt of the funds, authorize the Director of Finance and Technology Services to increase revenues and expenditures by an equal amount of \$265,000; 2) Authorize staff to pursue this and all future grant funding opportunities available for this project; and 3) Authorize the City Manager or his designee to execute all documents incident to the grant Agreements.

2.X. UPDATE ON THE UTILIZATION OF WEST HOLLYWOOD EMERGENCY FUNDS IN RESPONSE TO COVID-19 [C. SCHROEDER, D. GIUGNI, L. ISENBERG, D. NGUYEN]:

SUBJECT: The City Council will receive an update on the utilization of West Hollywood emergency funds in response to COVID-19 since the declaration of a local emergency on March 16, 2020. Council will also consider approving a transfer of City Manager Contingency Funds for emergency home-delivered meals.

RECOMMENDATIONS: 1) Receive an update on the utilization of West Hollywood emergency funds in response to COVID-19 since the

declaration of a local emergency on March 16, 2020; and 2) Approve contract amendment with Project Angel Food for \$50,000 for a total of \$466,495 for emergency home delivered meals.

2.Y. CITY OF WEST HOLLYWOOD INVESTMENT POLICY [L. QUIJANO, C. CORRALES]:

SUBJECT: The City Council will consider adopting the annual resolution for the City's investment policy.

RECOMMENDATION: Adopt Resolution No. 21-_____, "A Resolution of the City Council of the City of West Hollywood Confirming a Statement of Investment Policy and Rescinding Resolution No. 20-5297".

2.Z. NATIONAL NIGHT OUT AGAINST CRIME IN WEST HOLLYWOOD [J. LEONARD, A. LOVANO, J. DUCKWORTH]:

SUBJECT: The City Council will consider designating Tuesday, August 3, 2021, as National Night Out Against Crime in West Hollywood and approve various administrative requests to assist in the success of National Night Out events.

RECOMMENDATIONS: 1) Proclaim August 3, 2021 "National Night Out" in West Hollywood; 2) Approve all street closures for National Night Out block parties and allow the City Manager to approve additional street closures for National Night Out 2021 as deemed appropriate; 3) Approve the City's official sponsorship of all West Hollywood National Night Out events and waive all City fees associated with this event; and 4) Approve staff's recommended funding allocations for National Night Out 2021.

2.AA. SCHEDULE AN ADDITIONAL CITY COUNCIL MEETING IN JULY [P. AREVALO, D. WILSON, L. LANGER, J. LEONARD, Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will consider approving an additional City Council meeting on Wednesday, July 21, 2021.

RECOMMENDATION: Schedule an additional City Council meeting for Wednesday, July 21 at 6:00 p.m.

2.BB. MESSAGE WORKER RIGHTS AND SAFETY INITIATIVE [J. ERICKSON, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider implementing a Massage Worker Rights & Safety Initiative, informed by a comprehensive information gathering process, with the goal of leveraging existing social services for massage workers, improving regulatory protocols, reducing harmful enforcement practices, and enhancing massage workers' understanding of their labor rights and available City services.

RECOMMENDATIONS: 1) Direct staff to develop a Massage Worker Rights and Safety Initiative focusing on providing culturally and linguistically sensitive, targeted outreach, education, and linkage to services for workers in the massage industry; 2) Direct staff to issue a Request for Proposals (RFP) for an agency and facilitator to lead this

initiative; and 3) Return to City Council with the results of the RFP, a request for funding, and staff's recommendations for next steps in this process.

2.CC. SPONSORSHIP OF PANEL DISCUSSION ADDRESSING ANTI-LGBTQ LAWS AND PRACTICES IN IRAN AS PART OF THE HUMAN RIGHTS SPEAKERS SERIES [S. SHYNE, J. ERICKSON, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider sponsoring a virtual panel discussion on anti-LGBTQ laws and practices in Iran as part of the Human Rights Speakers Series.

RECOMMENDATIONS: 1) Approve the sponsorship of a Human Rights Speakers Series virtual panel discussion addressing anti-LGBTQ laws and practices in Iran as part of the Human Rights Speaker Series; 2) Authorize the use of the City name and logo on invitations, programs, and other materials; and 3) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a press release, and social media tools.

2.DD. CO-SPONSORSHIP OF BLACK PRIDE 2021 KICK-OFF EVENT [L. HORVATH, D. WILSON, J. LEONARD]:

SUBJECT: The City Council will consider approving a co-sponsorship of the Black Pride 2021 Kick-Off Event to be held at Rocco's West Hollywood on Thursday, July 1, 2021.

RECOMMENDATIONS: 1) Approve City co-sponsorship of the Black Pride 2021 Kick-Off Event to be held at Rocco's West Hollywood on Thursday, July 1, 2021; 2) Authorize the City Manager (or designee) to negotiate and enter into a co-sponsorship agreement with the producers of the event, including a City financial contribution up to \$15,000; 3) Authorize the use of the City name and logo on invitations, programs, and other materials; 4) Direct the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website, a press release, and social media tools; and 5) Authorize the Director of Finance & Technology Services to allocate \$15,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the co-sponsorship.

3. PUBLIC HEARINGS:

3.A. CONTINUATION TO JULY 19, 2021 - A REQUEST TO PERMIT THE CONVERSION OF A STATIC ON-SITE ADVERTISING BILLBOARD TO A NEW DIGITAL OFF-SITE ADVERTISING BILLBOARD ON THE PROPERTY LOCATED AT 9157 SUNSET BOULEVARD [J. KEHO, J. ALKIRE, B. ECK, J. DAVIS]:

SUBJECT: Staff is requesting that the City Council continue this item to the City Council meeting scheduled for July 19, 2021.

RECOMMENDATIONS: Staff is requesting that the City Council continue this item to July 19, 2021.

3.B. CONTINUATION TO AUGUST 2, 2021 A ZONE TEXT AMENDMENT - URBAN ART PROGRAM GUIDELINES TO INCLUDE ALL AFFORDABLE HOUSING & CAPITAL IMPROVEMENT PROJECTS [J. KEHO, R. EASON, B. ECK, R. EHEMANN]:

SUBJECT: Staff is requesting that the City Council continue this item to the City Council meeting scheduled for August 2, 2021.

RECOMMENDATION: Staff is requesting that the City Council continue this item to August 2, 2021.

4. UNFINISHED BUSINESS:

4.A. FY 2021-22 OPERATING BUDGET AND CAPITAL WORK PLAN [P. AREVALO, D. WILSON, C. SAFRIET, L. QUIJANO, A. RUIZ]:

SUBJECT: The City Council will consider adopting the West Hollywood Operating Budget and Capital Work Plan for Fiscal Year 2021-22.

RECOMMENDATIONS: 1) Adopt Resolution Number 21-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING THE BUDGET FOR FISCAL YEAR 2021-22" as specified in the Statement of Changes to Fund Balance, or as amended by the City Council; 2) Provide direction to staff regarding the use of \$150,000 for additional investment in community safety; 3) Approve adding the following new positions: a. Public Safety Specialist, Public Safety Department, b. Information Technology Systems Analyst, Information Technology Division, c. Building Maintenance Engineer, Facilities & Field Services Division, d. Senior Maintenance Technician, Facilities & Field Services Division, e. Facilities & Landscape Maintenance Superintendent, Facilities & Field Services Division, f. Lead Maintenance Technician, Facilities & Field Services Division, g. Aquatics Coordinator, Recreation Services Division, h. Senior Lifeguard (50% FTE), Recreation Services Division, i. Recreation Coordinator, Recreation Services Division, j. Recreation Specialist, Recreation Services Division; 4) Approve eliminating the Administrative Analyst position, Public Safety Administration Division; 5) Approve the following new job classification specifications: a. Approve the new classification specification of Public Safety Specialist within the Public Safety Department. Authorize salary placement at Grade 5220n, b. Approve the new classification specification of Building Maintenance Engineer within the Facilities & Recreation Department. Authorize salary placement at Grade 5270n, c. Approve the new classification specification of Recreation Specialist within the Facilities & Recreation Department. Authorize salary placement at Grade 5210n, d. Approve the new classification specification of Recreation Assistant within the Facilities & Recreation Department. Authorize salary placement at Grade 6150, e. Approve the new classification specification of Aquatics Aide within the Facilities & Recreation Department. Authorize

salary placement at Grade 6010; 6) Approve the following recommendations to support local businesses: a. Extend payment deadlines for City business license tax fees, parking credit fees, encroachment permit fees, and regulatory business license fees to December 31, 2021, and waive any related late fees and/or penalties through the same period, b. Extend the repayment plan term of the advance for critical operational funding with the West Hollywood Travel & Tourism Board from 12 months to 36 months; 7) Approve the Fiscal Year 2021-22 Salary Schedule reflecting all City positions and associated salaries in order to meet the California Public Employees' Retirement System requirements of Government Code § 20636(b)(1); 8) Approve the list of Pre-Approved Organizations and Events for City Council-members to attend at the City's expense; 9) Authorize the Director of Finance & Technology Services to allocate \$2 million in General Fund Reserves for purchase of Proposition A Funds; and 10) Adopt the division and capital work plans presented in the 2021-22 Operating Budget and Capital Work Plan (as previously provided to the City Council and the public on the City's website, www.weho.org/budget).

4.B. RATIFICATION OF EXECUTIVE ORDER NO. 2021-5 OF THE CITY MANAGER/DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF WEST HOLLYWOOD, AMENDING THE CITY'S OUT ZONE PERMIT PROGRAM TO ALLOW LIVE ENTERTAINMENT IN THE OUT ZONE ROBERTSON CLOSURE PILOT PROGRAM AREA, ADOPTED DURING THE COVID-19 CRISIS; AND AN URGENCY ORDINANCE REGARDING SAME [P. AREVALO, O. DELGADO, J. JIMENEZ, J. ROCCO, D. RIVAS, J. KEHO, J. ALKIRE, L. LANGER]:

SUBJECT: The City Council will consider an urgency ordinance ratifying Executive Order 2021-5 amending the City's OUT ZONE Permit Program (formerly known as the Temporary Outdoor Expansion Permit) to temporarily allow Live Entertainment in the OUT ZONE Robertson Closure Pilot Program and subject to specified conditions.

RECOMMENDATION: Adopt Urgency Ordinance 21-_____ U: AN URGENCY ORDINANCE OF THE CITY OF WEST HOLLYWOOD RATIFYING EMERGENCY ORDER 2021-5 AND AMENDING THE CITY'S OUTZONE PERMIT PROGRAM TO ALLOW LIVE ENTERTAINMENT IN THE OUT ZONE ROBERTSON CLOSURE PILOT PROGRAM AREA ADOPTED DURING THE COVID-19 CRISIS, AND SETTING FORTH THE FACTS CONSTITUTING SUCH URGENCY. Adoption of the Urgency Ordinance requires 4/5 vote of the City Council.

4.C. 6TH CYCLE HOUSING ELEMENT UPDATE [J. KEHO, R. EASON, R. DIMOND, B. ECK, G. KAUR, B. LEAGUE, A. BARTLE, R. ABRAMSON]:

SUBJECT: The purpose of this report is to provide the City Council with an update on the 2021-2029 6th Cycle Housing Element Update, including the draft site inventory, the community engagement process and the

timeline for the adoption of the final Housing Element, and receive any additional guidance on these items from Council as necessary. The purpose of this report is to provide the City Council with an update on the 2021-2029 6th Cycle Housing Element Update. Staff will provide details on the draft sites inventory, the community engagement process and the timeline for the adoption of the final Housing Element and requests any additional guidance on these items from Council as necessary.
RECOMMENDATION: Staff recommends the City Council review, discuss, and approve the site inventory, community engagement strategy and proposed project schedule.

4.D. AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING SECTIONS 17.24.010, 17.28.060, 17.52.090, 17.56.010 AND CHAPTER 17.30 OF THE RENT STABILIZATION ORDINANCE RELATING TO TENANT HARASSMENT, POSTING OF NOTICES, AND REQUIREMENTS FOR THE PRODUCTION OF A TENANT HABITABILITY PLAN DURING CONSTRUCTION [C. SCHROEDER, J. HOLUB, G. AVILES, Y. SPITERI]:

SUBJECT: The City Council will consider an amendment to the Rent Stabilization Ordinance's provisions relating to tenant protection and the prevention of harassment, posting of notices at multi-family residential rental properties, and requirements for the production of a tenant habitability plan during construction.

RECOMMENDATION: Introduce on First Reading Ordinance 21-_____, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING SECTIONS 17.24.010, 17.28.060, 17.52.090, 17.56.010 AND CHAPTER 17.30 OF THE RENT STABILIZATION ORDINANCE RELATING TO TENANT HARASSMENT, POSTING OF NOTICES, AND REQUIREMENTS FOR THE PRODUCTION OF A TENANT HABITABILITY PLAN DURING CONSTRUCTION."

4.E. UPDATE TO COMMERCIAL AND RESIDENTIAL EVICTION MORATORIUMS [P. AREVALO, L. LANGER, J. JIMENEZ, T. WORDEN, C. SCHROEDER, J. HOLUB, Y. SPITERI]:

SUBJECT: The City Council will receive an update regarding the sunset of the commercial and residential eviction moratoriums set to expire on June 30, 2021 and consider extending the commercial eviction moratorium and provide staff direction on whether to extend the residential eviction moratorium depending on pending action by the legislature.

RECOMMENDATIONS: 1) Adopt an ordinance titled "An Urgency Ordinance of the City of West Hollywood Extending the Temporary Moratorium on Commercial Evictions and Setting Forth the Facts Constituting Such Urgency", to sunset no later than September 30, 2021; and/or a. Provide any direction on potential alternative repayment structures following the end of the commercial eviction moratorium; 2) Receive update regarding the status of the statewide protection from eviction for non-payment of rent due to COVID-19 related reasons and the

City's residential eviction protections unrelated to COVID-19; and a. Direct the City Manager on whether, pending action by the legislature, to reinstate by Emergency Executive Order the City's local residential eviction moratorium and/or tenant protections after existing protections sunset on June 30, 2021. Any Emergency Executive Order would come back to city council in July for ratification.

4.F. DEVELOPMENT AND IMPLEMENTATION OF WEST HOLLYWOOD GUARANTEED INCOME PILOT PROJECT [L. HORVATH, C. SCHROEDER, C. PLANCK, D. KAHN-EPSTEIN]:

SUBJECT: The City Council will consider directing staff to further develop and implement a guaranteed income pilot project in partnership with Mayors for Guaranteed Income and the Center for Guaranteed Income Research (University of Pennsylvania's School of Social Policy and Practice).

RECOMMENDATIONS: 1) Direct the Strategic Initiatives Division to further develop and implement a guaranteed income pilot project in partnership with Mayors for Guaranteed Income and the Center for Guaranteed Income Research; and 2) Authorize the City Manager or designee to sign documents related to the pilot project and its related grant applications, contracts, MOUs, etc.

5. NEW BUSINESS:

5.A. AGREEMENT FOR SERVICES WITH BERG & ASSOCIATES [J. ROCCO, H. DEMITRI, J. GILMOUR]:

SUBJECT: The City Council will consider approval of an Agreement for engineering services with Berg & Associates to perform construction management and inspection services for the upcoming Design District Streetscape Projects.

RECOMMENDATIONS: 1) Approve an agreement for services with Berg & Associates in the amount of \$798,496.09 for construction management and inspection services; 2) Authorize the City Manager or designee to execute documents incident to the agreement; and 3) Authorize the Director of Finance & Technology Services to allocate \$798,496.09 from Debt Funded Capital Projects Fund for construction management and inspection services and related costs.

5.B. AWARD CONSTRUCTION AGREEMENT TO KORDICH CONSTRUCTION [J. ROCCO, H. DEMITRI, J. GILMOUR]:

SUBJECT: The City Council will consider approval of a construction agreement with Kordich Construction to construct CIP 2105, Westbourne Water Seepage Mitigation Project.

RECOMMENDATIONS: 1) Approve a construction contract with Kordich Construction, in the amount of \$499,374, for the construction of CIP 2105, Westbourne Water Seepage Mitigation Project, and authorize the City Manager or designee to execute documents incident to the agreement; 2)

Authorize the City Engineer to approve change orders to the construction agreement in an amount not to exceed 10% (\$49,938) of the total agreement amount; and 3) Authorize the Director of Finance & Technology Services to allocate \$549,312 from unallocated reserves in the Measure W Safe Clean Water Fund and/or the Debt Funded Capital Projects Fund for construction of CIP 2105, Westbourne Water Seepage Mitigation Project.

5.C. REQUEST TO THE MTA CHIEF EXECUTIVE OFFICER STEPHANIE WIGGINS AND COUNTY SUPERVISOR SHEILA KUEHL FOR THE TEMPORARY USE OF THE PUBLIC PARKING LOT AT THE DIVISION 7 MTA BUS YARD FOR HOMELESSNESS SERVICES [C. SCHROEDER, C. PLANCK, O. DELGADO, B. LEAGUE]:

SUBJECT: The MTA Division 7 Bus Yard site includes an underutilized public surface parking lot which appears to be large enough to accommodate a temporary structure for shelter and/or service delivery to address homelessness in West Hollywood. Homelessness is a regional problem and requires a regional response. The City would like to request from the MTA the temporary use of the public surface parking lot for homelessness services. If this request is approved, the City would then reach out to Los Angeles County to secure the facilities and service providers.

RECOMMENDATION: Authorize the City Manager to sign a letter in substantially the form attached requesting the temporary use of the public parking lot located at the MTA Division 7 Bus Yard for homelessness services.

5.D. ADVISORY BOARD AND TASK FORCE APPOINTMENTS [Y. QUARKER, M. CROWDER]:

SUBJECT: Councilmember Shyne will make her direct appointments to the Lesbian and Gay Advisory Board (female) and the Social Justice Task Force.

RECOMMENDATIONS: 1) Councilmember Shyne to make her direct appointment to the Lesbian and Gay Advisory Board (female) for a term ending February 28, 2023; and 2) Councilmember Shyne to make her direct appointment to the Social Justice Task Force. The Task Force is currently directed to meet for one year.

EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.

6. LEGISLATIVE: None.

PUBLIC COMMENT: This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS: Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

ADJOURNMENT: The City Council will adjourn to its next regular meeting, which will be on Monday, July 19, 2021 at 6:00 P.M. *via teleconference.

UPCOMING MEETING SCHEDULE				
Date	Day	Time	Meeting Type	Location
July 19	Monday	6:00 PM	Regular Meeting	Via Teleconference
August 2	Monday	6:00 PM	Regular Meeting	Via Teleconference
August 16	Monday	6:00 PM	Regular Meeting	Via Teleconference
August 30	Monday	5:30 PM	Study Session	Via Teleconference

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