

**MINUTES
PUBLIC FACILITIES COMMISSION
CITY OF WEST HOLLYWOOD
WEDNESDAY, APRIL 14, 2021
TELECONFERENCE**

6:30 P.M. – REGULAR MEETING

1. CALL TO ORDER – Acting Chair Torres called the meeting to order at 6:31 P.M.

A. ROLL CALL

PRESENT: Acting Chair Torres; Commissioner Block;
Commissioner Isaacs; Commissioner Karliss;
Commissioner Mason; Commissioner Polachek
(sworn in at 6:45 p.m.); and Commissioner Solomon.

ABSENT: None.

ALSO PRESENT: Helen Collins, Facilities and Field Services Division
Manager; Erin Hamant, Senior Administrative Analyst;
and Debbie Gonzalez, Administrative Coordinator.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

ACTION: Approve the April 14, 2021 Agenda with an amendment to item 9.A., Oath of Office, which will only be administered to Commissioner Polachek by Mayor Horvath.

Motion by Commissioner Karliss, seconded by Commissioner Isaacs, and approved unanimously.

4. APPROVAL OF MINUTES

ACTION: Approve the minutes, dated March 10, 2021, of the prior Public Facilities Commission meeting.

Motion by Commissioner Block, seconded by Commissioner Mason, and approved unanimously.

5. PUBLIC COMMENT:

TAI SUNNANON, WEST HOLLYWOOD, thanked staff and the Commission for their hard work and support. He congratulated Commissioner Polachek on her reappointment to the Commission. He also spoke about the Green City Awards.

6. COMMISSIONER COMMENTS:

Commission Block spoke about the great work former Commissioner, Tai Sunnanon, did while he was on the Public Facilities Commission.

Commissioner Isaacs is happy to see everyone.

Commissioner Karliss is happy that Commissioner Polachek was reappointed to serve on the Commission. He shared a few words about former Commissioner, Tai Sunannon.

Commissioner Mason thanked former Commissioner, Tai Sunnanon, for his support and guidance. He congratulated Commissioner Polachek and Commissioner Karliss on their reappointment.

Commissioner Solomon extended his gratitude to former Commissioner, Tai Sunnanon. He shared that he and a few other Commissioners went around the City and visited the parks.

Acting Chair Torres wished former Commissioner, Tai Sunnanon, best of luck in his future endeavors. She congratulated Commissioner Polachek on her reappointment.

7. CONSENT CALENDAR - None.

8. PUBLIC HEARINGS – None.

9. OATH OF OFFICE

A. The Oath of Office was administered to Elaine Polachek by Mayor Horvath.

10. UNFINISHED BUISNESS

A. ANNUAL TREE PLANTING EVENT

SUBJECT: The Commission will consider approving the program and schedule for the 2021 Annual Tree Planting Event.

Staff introduced the item and provided background information on the item.

Commissioner Polachek asked if the City has done a tree vacancy analysis for trees in the public right of way. Staff reported out that the City's tree inventory does show tree vacancies. Polachek spoke in favor of the proposed annual tree planting event.

Commissioner Mason spoke in favor of the proposed program.

Commissioner Karliss spoke in favor of the proposed program.

Commissioner Isaacs spoke in favor of the proposed program.

ACTION: Approve the proposed program and schedule for the 2021 Annual Tree Planting Event. Motion by Commissioner Polachek, Seconded by Commissioner Karliss.

Roll Call Vote:

Commissioner Block – YES

Commissioner Isaacs – YES

Commissioner Karliss – YES

Commissioner Mason – YES

Commissioner Polachek – YES

Commissioner Solomon – YES

Acting Chair Torres – YES

11. NEW BUSINESS

A. ELECTION OF THE CHAIR AND VICE-CHAIR

SUBJECT: The Commission will complete the election process to select the next Chair and Vice-Chair, in accordance with its Bylaws.

Staff introduced the item and went over the election process.

1. Acting Chair Torres opened the nominations for the position of Chair.

Motion by Commissioner Block to nominate Commissioner Polachek as Chair, seconded by Commissioner Karliss.

Acting Chair Torres closed nominations and requested a roll call vote.

Roll Call Vote for the nomination of Commissioner Polachek as Chair:

Commissioner Block – YES

Commissioner Isaacs – YES

Commissioner Karliss – YES

Commissioner Mason – YES

Commissioner Polachek – YES

Commissioner Solomon – YES

Acting Chair Torres – YES

ACTION: Commissioner Polachek is elected as Chair of the Public Facilities Commission.

2. Acting Chair Torres opened the nominations for the position of Vice Chair.

Motion by Commissioner Solomon to nominate Commissioner Mason as Vice Chair, seconded by Commissioner Polachek.

Motion by Commissioner Block to nominate Commissioner Karliss as Vice Chair. Commissioner Karliss respectfully declined the nomination.

Acting Chair Torres closed nominations and requested a roll call vote.

Roll Call Vote for the nomination of Commissioner Mason as Vice Chair:

Commissioner Block – YES

Commissioner Isaacs – YES

Commissioner Karliss – YES

Commissioner Mason – YES

Commissioner Polachek – YES

Commissioner Solomon – YES

Acting Chair Torres – YES

ACTION: Commissioner Mason is elected as Vice Chair of the Public Facilities Commission.

B. APPOINT COMMISSION REPRESENTATIVE FOR GREENING EFFORTS

SUBJECT: The Commission will consider appointing a representative to work with City staff to gauge the City of Los Angeles' interest in collaborating with the Commission's greening efforts on Romaine Street between Poinsettia Place and Fuller Avenue.

Staff introduced the item and provided background information.

Motion by Commissioner Mason to appoint Commissioner Torres as the Liaison, seconded by Commissioner Block.

Friendly amendment made by Commissioner Polachek to designate Commissioner Solomon to serve as the Deputy Liaison.

The Friendly amendment was accepted by Commissioner Mason, and approved unanimously.

ACTION: Commission Torres was appointed as Liaison and Commissioner Solomon as Deputy Liaison for greening efforts on Romaine Street.

12. EXCLUDED CONSENT CALENDAR – None.

13. PUBLIC COMMENTS – None.

14. ITEMS FROM STAFF

Helen Collins provided an update on the West Hollywood Park project. She spoke about the West Hollywood Library naming request item that will be coming back to the Commission. She also spoke about the LGBTQ+ suicide memorial item that will also be coming to the Commission.

Erin Hamant shared additional items that will be coming to the Commission in future meetings.

Debbie Gonzalez provided administrative updates.

15. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

Commissioner Block thanked Commissioner Torres for filling in as Chair.

Commissioner Isaacs bid farewell to former Commissioner, Tai Sunnanon.

Commissioner Karliss spoke about the Urban Forestry and Biodiversity Symposium virtual event happening on April 24, 2021. He congratulated the newly elected Chair and Vice Chair.

Commissioner Mason thanked staff for the updates.

Commissioner Polachek acknowledged former Commissioner Sunnanon for his work during his tenure.

Commissioner Solomon congratulated Commissioner Karliss and Commissioner Polachek for their reappointment to the Commission. He congratulated the newly elected Chair and Vice Chair. Solomon requested an update on the Green City Awards

outreach. Staff provided an update.

Acting Chair Torres congratulated the newly elected Chair and Vice Chair.

16. ADJOURNMENT

The Public Facilities Commission meeting adjourned at 7:36 P.M. to its next Regular meeting, which will be held on Wednesday, May 12, 2021 at 6:30 P.M. via Teleconference.*

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Debbie Gonzalez

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Debbie Gonzalez, Recording Secretary

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Elaine Polachek

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Elaine Polachek, Chair