

## PROMOTIONAL RECRUITMENT

# EMERGENCY MANAGEMENT COORDINATOR

with the Public Safety Department

- **Assists with emergency operations and disaster services**
- **Coordinates training in the Standardized Emergency Management System (SEMS) / National Incident Management System (NIMS)**
- **Trains disaster volunteers**
- **Plans and participates in disaster and mass-casualty drills**
- **Assists with emergency and disaster declaration**
- **Provides debriefings and critiques operations**
- **Coordinates community outreach functions**
- **Monitors budget development, grant administration, and contract activities**
- **Serves as a liaison with other agencies and/or member of various committees**
- **Develops and implements methods of collaboration with outside agencies**
- **Updates policies, procedures, and emergency plans**

**\$8,723.23 - \$11,145.92 MONTHLY**  
**APPLICATION DEADLINE:**  
**MAY 10, 2021 AT 5:00 PM PACIFIC**

For Job details and requirements, and to apply online, please visit:  
[https://agency.governmentjobs.com/weho/default.cfm?  
promotionaljobs=1](https://agency.governmentjobs.com/weho/default.cfm?promotionaljobs=1)

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