

**CITY OF WEST HOLLYWOOD  
PLANNING COMMISSION  
DESIGN REVIEW SUBCOMMITTEE  
TELECONFERENCE REGULAR MEETING AGENDA**

**Thursday  
April 22, 2021  
5:30 P.M.**

IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), THIS PUBLIC MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020. THE GOVERNOR OF CALIFORNIA HAS ORDERED ALL CALIFORNIANS TO STAY HOME AND AUTHORIZED PUBLIC MEETINGS TO TAKE PLACE VIA TELECONFERENCE.

**YOU MAY PARTICIPATE AND VIEW THE MEETING VIA THE ZOOM PLATFORM:**

When you enter the meeting, please make sure to turn off your video and mute your audio.

**[Zoom Link](#)**

If you wish to make a public comment, please use the 'raised hand' feature in the Zoom application. You will be called at the appropriate time. Please turn on your video and audio to make your public comment.

**IF YOU DO NOT HAVE ACCESS TO A COMPUTER, YOU MAY PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:** *This option is to provide public comment via phone ONLY.*

1. You are strongly encouraged to E-Mail [dgillig@weho.org](mailto:dgillig@weho.org) in advance of the Design Review Subcommittee meeting, to be added to the Public Speaker List for the meeting.
2. In the E-Mail please include your name, the phone number from which you will be calling, and which item you would like to speak on.
3. **Dial-in 10 minutes prior to the start of the meeting (the meeting begins at 5:30 p.m.)**  
*Dial in Codes: \*6 = unmute. \*9 = lets the host know you want to speak on the current item*

**Dial-in: (669) 900-6833**

**Meeting I.D.: 928 4978 6357 #**

4. **YOUR PHONE WILL BE MUTED UNTIL YOU ARE CALLED TO SPEAK.** Comments from the public are limited to 3 minutes per speaker.

**IF YOU'D LIKE TO PROVIDE A WRITTEN COMMENT:**

To better facilitate the remote meeting, members of the public who wish to comment on matters before the Design Review Subcommittee are strongly encouraged to submit an E-Mail with their comments to [dgillig@weho.org](mailto:dgillig@weho.org) no later than 4:00 p.m. on the Design Review Subcommittee meeting day.

*Note: E-Mails received by 4:00 p.m. will be forwarded to the Design Review Subcommittee members and posted on the City's website as part of the official meeting record.*

Written materials distributed to the Planning Commission Design Review Subcommittee within 72 hours of the Planning Commission Design Review Subcommittee meeting are available for public inspection immediately upon distribution on-line at [www.weho.org](http://www.weho.org)

To comply with the American with Disabilities Act of 1990, if you require special assistance to participate in this meeting (e.g., a signer for the hearing impaired), you must call, or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

This agenda was posted at: City Hall, the Planning and Development Services Department Public Counter, the West Hollywood Library on San Vicente Boulevard and the West Hollywood Sheriff's Station.

If you would like additional information on any item appearing on this agenda, please contact Jennifer Alkire, AICP, Current & Historic Preservation Planning Manager, in the Planning Division at (323) 848-6847; or via email at: [jalkire@weho.org](mailto:jalkire@weho.org)

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1. **CALL TO ORDER**
  2. **ROLL CALL**
  3. **APPROVAL OF AGENDA**
  4. **PRESENTATIONS:**
    - A. **1300 N. CRESCENT HEIGHTS BOULEVARD.** Proposed is a high-density apartment building consisting of 37 apartment units (10 affordable) stacked both four and five stories high over two levels of subterranean parking.
    - B. **1301 N. FAIRFAX AVENUE.** Proposed is a high density, co-living apartment building of 17 apartment units (3 affordable) stacked five stories high over two levels of subterranean parking.
  5. **NEW BUSINESS.** None.
  6. **COMMENTS FROM THE PUBLIC.**
  7. **COMMENTS FROM STAFF:**
    - A. **Staff Updates and Upcoming Meetings**
  8. **COMMISSION MEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Design Review Subcommittee members.

**ADJOURNMENT:** Noting the cancellation of the Design Review Subcommittee meeting on Thursday, May 13, 2021, the Design Review Subcommittee will adjourn to a regularly scheduled meeting on **Thursday, May 27, 2021** at 5:30 p.m. until completion. Given the local, state and nation state of emergency, this meeting will be a teleconferenced meeting (with detailed instructions for participation included on the posted agenda).

<b>UPCOMING MEETING SCHEDULE 2021</b>				
<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Meeting Type</b>	<b>Location</b>
May 13	Thursday	5:30 p.m.	Cancelled	--
May 27	Thursday	5:30 p.m.	Regular Meeting	Via Teleconference
June 10	Thursday	5:30 p.m.	Cancelled	--
June 24	Thursday	5:30 p.m.	Regular Meeting	Via Teleconference

**PLANNING COMMISSION  
DESIGN REVIEW SUBCOMMITTEE MEMBERS AND SUPPORT STAFF**

*To contact subcommittee members, please forward your request to:  
David Gillig, Planning Commission Secretary at [dgillig@weho.org](mailto:dgillig@weho.org)*

Lynn Hoopingarner, Chair  
Sue Buckner  
Rogerio Carvalheiro

Jennifer Alkire, AICP, Current & Historic Preservation Planning Manager  
Ric Abramson, Urban Design and Architectural Studio Services Manager  
David Gillig, Planning Commission Secretary – Design Review Subcommittee

**The current Planning Commission Design Review  
Subcommittee agenda, memos and architectural plans are  
available on-line and are tablet and mobile supported**

[www.weho.org](http://www.weho.org)

AFFIDAVIT OF POSTING

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I declare under penalty of perjury that I am employed  
by the City of West Hollywood in the Office of the  
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Date: April 14, 2021  
Signature: \\Alyssa T. Poblador\  
Office of the City Clerk