

PUBLIC FACILITIES COMMISSION
CITY OF WEST HOLLYWOOD
AGENDA
WEDNESDAY, APRIL 14, 2021
TELECONFERENCE MEETING*

6:30 P.M. – REGULAR MEETING

*IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (NOVEL CORONAVIRUS), THIS PUBLIC MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020. THE GOVERNOR OF CALIFORNIA HAS ORDERED ALL CALIFORNIANS TO STAY HOME AND AUTHORIZED PUBLIC MEETINGS TO TAKE PLACE VIA TELECONFERENCE.

Written materials distributed to the City Council within 72 hours of the Public Facilities Commission meeting are available for public inspection online at www.weho.org. If you require special assistance to participate in this meeting (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Dept. of Public Works at (323) 848-6375 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

TELECONFERENCE MEETING & PROVIDING PUBLIC COMMENT

To better facilitate the remote meeting, members of the public who wish to comment on matters before the Public Facilities Commission are strongly encouraged to submit an email to degonzalez@weho.org no later than 4:00 p.m. on the meeting day.

- Public comments are limited to three (3) minutes per speaker.
- Please include your name, phone number you will be using, and the item number you would like to speak.
- Comments received by 4:00 p.m. will be forwarded to the Commission and posted on the City's website as part of the official meeting record.

To Participate by Listening to the Meeting Audio and Providing Public Comment by Telephone:

1. You may dial into the teleconference meeting ten (10) minutes prior to the start of the meeting (the meeting begins at 6:30 p.m.). You will be placed on HOLD in the Virtual Meeting Room until the meeting commences. When you enter the meeting, please mute your telephone.
2. You will be able to listen to the meeting and staff will call on you when it is your turn to speak.
 - Dial-in phone number: (669) 900 6833
 - Meeting ID: 959 3867 0702; then press #

To Participate By Viewing the Meeting Via Zoom and Providing Public Comment:

1. You may participate and view the meeting via the Zoom teleconference platform. When you enter the meeting, please turn off your video and mute your audio.
2. Use the "Raise Hand" feature in the Zoom platform to make a public comment. Staff will call on you when it is your turn to speak. You are invited to turn on your video and audio for the duration of public comment.
 - Link to Meeting: <https://zoom.us/j/95938670702>

1. CALL TO ORDER – 6:30 P.M.
 - A. PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. APPROVAL OF AGENDA

- A. MEETING OF APRIL 14, 2021

4. APPROVAL OF MINUTES

- A. MEETING OF MARCH 10, 2021

5. PUBLIC COMMENTS

This public comment period is to address the Public Facilities Commission on Consent Calendar items, other agenda items (including if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the Public Facilities Commission. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public hearing testimony will only be taken at the time of the hearing.

6. COMMISSIONER COMMENTS

7. CONSENT CALENDAR – None

8. PUBLIC HEARINGS – None

9. OATH OF OFFICE

- A. Melissa Crowder, Acting City Clerk, will administer the Oath of Office to Richard Karliss, appointed as an At-Large Member by City Council.
 - B. Melissa Crowder, Acting City Clerk, will administer the Oath of Office to Elaine Polachek, appointed as an At-Large Member by City Council.

10. UNFINISHED BUSINESS

- A. ANNUAL TREE PLANTING EVENT

SUBJECT: The Commission will consider approving the program and schedule for the 2021 Annual Tree Planting Event.

RECOMMENDATION: Approve the proposed program and schedule for the 2021 Annual Tree Planting Event.

11. NEW BUSINESS

- A. ELECTION OF THE CHAIR AND VICE-CHAIR

SUBJECT: The Commission will complete the election process to select the next Chair and Vice-Chair, in accordance with its Bylaws.

RECOMMENDATION: Commission members first conduct the election of the Chair, and next the election of the Vice-Chair. Both seats are elected in

the same manner as described below:

- 1) The process begins with the current Chair/Vice-Chair opening nominations.
- 2) All Commissioners are able to place a nomination, and each nomination must receive a second in order to be considered by the Commission with a roll call vote.
- 3) The current Chair/Vice-Chair announces that nominations are closed and requests a roll call vote.
- 4) Staff conducts the roll call vote. Each Commissioner is only able to vote yes on one name placed into nomination.
- 5) The nominated Commissioner who receives the majority of yes votes is elected as Chair/Vice-Chair with a term that will end with the current cycle in July 2021.
- 6) The newly elected Chair and Vice-Chair assume their new positions at the next regularly scheduled meeting.

B. APPOINT COMMISSION REPRESENTATIVE FOR GREENING EFFORTS

SUBJECT: The Commission will consider appointing a representative to work with City staff to gauge the City of Los Angeles' interest in collaborating with the Commission's greening efforts on Romaine Street between Poinsettia Place and Fuller Avenue.

RECOMMENDATION: Appoint a representative to work with City staff to gauge the City of Los Angeles' interest in collaborating with the Commission's greening efforts on Romaine Street between Poinsettia Place and Fuller Avenue.

12. EXCLUDED CONSENT CALENDAR – None

13. PUBLIC COMMENTS

This time is set aside for the public to address the Commission on any item of interest within the subject matter jurisdiction of the Commission that could not be heard under the Public Comments Item at the beginning of the meeting.

14. ITEMS FROM STAFF

15. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

16. ADJOURNMENT

The Public Facilities Commission meeting is adjourned to its next regular meeting on Wednesday, May 12, 2021 at 6:30 p.m. via Teleconference.

AFFIDAVIT OF POSTING
State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed
by the City of West Hollywood in the Office of the
City Clerk, and that this document was posted on:
Date: April 9, 2021
Signature: \\Yvonne Quarker\
Office of the City Clerk