

**BUSINESS LICENSE COMMISSION  
CITY OF WEST HOLLYWOOD  
MINUTES  
TUESDAY, MARCH 23, 2021  
SPECIAL TELECONFERENCE MEETING**

1. **CALL TO ORDER**– Vice Chair Zaden called the meeting to order at 6:02 p.m.

2. **PLEDGE OF ALLEGIANCE**– Vice Chair Zaden led the Pledge of Allegiance.

3. **ROLL CALL**

PRESENT:           Commissioner Alden  
                      Commissioner Eisenberg  
                      Commissioner Kalonian  
                      Commissioner Lo  
                      Commissioner Matos  
                      Commissioner Saltzman  
                      Vice Chair Zaden

ABSENT:           None

ALSO PRESENT:   Code Compliance Manager, Danny Rivas  
                      Code Compliance Supervisor, Yessica Benitez  
                      Commission Secretary, Falyn Kingi  
                      Code Compliance Event Services Technician, Paige Portwood  
                      Director of Public Works, Jackie Rocco

4. **APPROVAL OF AGENDA**

*SUBJECT:* The West Hollywood Business License Commission is requested to approve the Agenda.

**ACTION:** Approve the agenda for Tuesday, March 23, 2021. **Motion by Commissioner Eisenberg, seconded by Commissioner Kalonian, and approved.**

5. **APPROVAL OF MINUTES**

*SUBJECT:* The West Hollywood Business License Commission is requested to approve the Minutes of the previous Business License Commission Meeting on Tuesday, March 2, 2021.

**ACTION:** Approve the minutes of Tuesday, March 2, 2021. **Motion by Commissioner Kalonian, seconded by Commissioner Alden, and approved.**

6. **PUBLIC COMMENT**

None.

7. **PUBLIC HEARING**

None.

8. **SPECIAL ITEMS**

None.

**9. NEW BUSINESS**

None.

**10. UNFINISHED BUSINESS**

**A. ELECTION OF CHAIR**

*Subject:* The West Hollywood Business License Commission will elect a Chair.

Commissioner Lo nominated Vice Chair Zaden to serve as Chair.

Commissioner Alden nominated Commissioner Saltzman to serve as Chair.

**ACTION:** The Business License Commission elected Commissioner Saltzman as the Chair by a roll call vote.

**11. ITEMS FROM STAFF**

Code Compliance Manager, Danny Rivas, informed the Commission that the next Business License Commission meeting will be held on April 6<sup>th</sup> and there will be two cannabis-related public hearings. He congratulated Chair Saltzman on his newly appointed role and thanked Vice Chair Zaden for facilitating the meeting.

**12. PUBLIC COMMENT**

None.

**13. ITEMS FROM COMMISSIONERS**

Commissioner Kalonian inquired when the election for Vice Chair would be held. Acting City Clerk, Melissa Crowder, explained that the election can be placed on the April 6<sup>th</sup> agenda or Vice Chair Zaden can continue to serve as Vice Chair until the normal Commission election in June.

Code Compliance Manager, Danny Rivas, reiterated the two options presented to the Commission by Acting City Clerk, Melissa Crowder.

Commissioner Kalonian called a point of order for clarification on the voting process of allowing the Vice Chair to continue to serve through June. Code Compliance Manager, Danny Rivas, explained that the voting process would continue as-is.

Code Compliance Manager, Danny Rivas, informed the Commission that the City Council is scheduled to make their direct and at-large Commissioner appointments at the next City Council meeting scheduled on April 5, 2021. He asked Acting City Clerk, Melissa Crowder, to provide an update to the Commission.

Acting City Clerk, Melissa Crowder, stated that most of the Councilmembers have made their direct appointments except Mayor Horvath and Councilmember D'Amico. She stated that once all the direct appointments have been made, the Councilmembers will proceed with making their at-large Commissioner appointments by April 19, 2021.

Chair Saltzman spoke about his gratitude toward the Commission for their support and confidence. He thanked Vice Chair Zaden for continuing to serve as Vice Chair. He also stated that he looks forward to working with the Commissioners and staff.

Commissioner Eisenberg congratulated Chair Saltzman on his election as Chair and thanked Vice Chair Zaden for continuing to serve as Vice Chair.

Vice Chair Zaden congratulated Chair Saltzman on his election as Chair and thanked staff for their efforts.

14. **ADJOURNMENT:** The Business License Commission adjourned at 6:15 p.m. to the next required meeting of this body, to be determined by the Code Compliance Manager, and to be held via teleconference.

**PASSED, APPROVED, AND ADOPTED** by the Business License Commission of the City of West Hollywood at a meeting held this 6<sup>th</sup> day of April, 2021.

DocuSigned by:

*Robert M. Saltzman*

ROBERT SALTZMAN, CHAIRPERSON

ATTEST:

*Falyn Kingi*

FALYN KINGI, COMMISSION SECRETARY