

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
MINUTES
MONDAY, NOVEMBER 16, 2020
REGULAR TELECONFERENCE MEETING**

6:00 P.M. – CITY COUNCIL MEETING VIA TELECONFERENCE

CALL TO ORDER: Mayor Horvath called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Fran Solomon led the Pledge of Allegiance.

ROLL CALL:

PRESENT: Councilmember D’Amico, Councilmember Duran, Councilmember Meister, Mayor Pro Tempore Heilman, and Mayor Horvath.

ABSENT: None.

ALSO PRESENT: City Manager Arevalo, Assistant City Attorney Langer, City Clerk Quarker, and Assistant City Clerk Crowder.

APPROVAL OF AGENDA:

City Clerk Quarker commented that for Item 2.L., in the recommendation, the date should read “June 30, 2023”. She further noted that the contract amendment (Attachment A) has the correct date and that the change only applies to the Staff report.

Councilmember D’Amico requested that Item 4.A. is Tabled to December 7, 2020 so that the Councilmembers-elect Erickson and Shyne can participate.

Councilmember Duran requested that Items 4.B. and 4.C. be moved to the Consent Calendar as Items 2.O. and 2.P. respectively.

Motion by Mayor Pro Tempore Heilman, seconded by Councilmember Meister, and approved.

ADJOURNMENT MOTIONS:

Councilmember Meister requested that the meeting be adjourned in memory of Alex Trebek and Teresita DeCastro.

Councilmember Duran requested that the meeting be adjourned in memory of Tammi Moore Georgi, the sister of Women’s Advisory Boardmember Tina Moore

Mayor Horvath requested that the meeting adjourned in memory of Alfonso R. Cortés Guzmán, the brother of Public Facilities Commissioner Noemi Torres.

City Council Minutes
Monday, November 16, 2020
Page 2

PRESENTATIONS:

Mayor Horvath presented a plaque to outgoing Transgender Advisory Boardmember Jaye Johnson.

The City Council honored outgoing Councilmembers Duran and Heilman for their years of service to the City.

City Manager Arevalo, Assistant City Attorney Christi Hogin, and City Attorney Mike Jenkins spoke briefly; however, they will honor Councilmember Duran and Mayor Pro Tempore Heilman at the December 7, 2020 City Council meeting.

Congressman Adam Schiff, Senator Ben Allen, and Los Angeles County Assessor Jeff Prang honored outgoing Councilmembers Duran and Heilman for their years of service to the City.

Councilmember Duran and Mayor Pro Tempore Heilman briefly spoke about the well wishes they received.

1. PUBLIC COMMENT:

TAI SUNNANON, WEST HOLLYWOOD, spoke on behalf of the Public Facilities Commission to share their outreach efforts and he spoke as a resident thanking Councilmember Duran and Mayor Pro Tempore Heilman for their years of service to the community.

KELLAN MARTZ, WEST HOLLYWOOD, thanked Councilmember Duran and Mayor Pro Tempore Heilman for their service to the community. He specifically thanked Mayor Pro Tempore Heilman for appointing him to the Rent Stabilization Commission.

ADAM DARVISH, WEST HOLLYWOOD, thanked Councilmember Duran and Mayor Pro Tempore Heilman for their assistance when he had an issue at his home. He spoke regarding helicopter noise in the area. Finally, he spoke regarding The London Hotel and customers ignoring traffic signs.

JEFF SEYMOUR, WEST HOLLYWOOD, thanked Councilmember Duran and Mayor Pro Tempore Heilman for their service to the community. He noted that the West Hollywood City Council is one of the most effective and responsive City Councils that he has worked with.

JOHN ERICKSON, WEST HOLLYWOOD, congratulated Mayor Horvath on her tenure as President to Women in Local Government. He extended his best wishes to Councilmember Duran and Mayor Pro Tempore Heilman. Finally, he thanked them for their time, service, and devotion to the community.

RICHARD AYOUB, ON BEHALF OF PROJECT ANGEL FOOD, thanked Councilmember Duran and Mayor Pro Tempore Heilman for their service to the

City Council Minutes
Monday, November 16, 2020
Page 3

community and Project Angel Food. He stated that Project Angel Food will donate one day's worth of food in their honor.

LARRY BLOCK, WEST HOLLYWOOD, thanked the 3,500 people that voted for him. He congratulated Sepi Shyne and John Erickson on their campaigns. He spoke of Mayor Pro Tempore Heilman's dignity and grace and thanked him for his 36 years of service. He spoke of Councilmember Duran's work with gay rights in the City. Finally, he thanked everyone for their support and offered his appreciation to the City Council.

KERRI BALBONE, WEST HOLLYWOOD, thanked Councilmember Duran and Mayor Pro Tempore Heilman for their service to the City and read a quote by Zig Ziglar.

AGASSI TOPCHIAN, WEST HOLLYWOOD, thanked Councilmember Duran and Mayor Pro Tempore Heilman for their assistance when he had an issue at his home.

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:

Councilmember D'Amico commented that Mayor Horvath did a terrific job at the State of the City. He thanked Hernan Molina for the TransCanWork event.

Councilmember Meister wished everyone a Happy Thanksgiving. She also requested that everyone adhere to LA County COVID guidelines during the Thanksgiving holiday. She noted that December 1, 2020 is World AIDS Day (additional information can be found in the Staff Report for Item 2.O.). She requested that City Manager Paul Arevalo provide a timeline for COVID notices for multi-unit dwellings, hotels, and short-term rentals. She commented on various Consent Calendar items.

Councilmember Duran thanked City Manager Arevalo, Assistant City Manager Wilson, and Senior Management Analyst Christine Safriet for their work on the City's budget and positioning the City in a strong fiscal place. He commented on Item 2.F., the City's automated parking garage, and provided the reasoning behind this parking structure. Finally, he spoke about creating a performing arts district.

Mayor Pro Tempore Heilman spoke about COVID and West Hollywood's rising infection rates. He spoke about a fee waiver program for certain parking violations. Finally, he commented on Item 2.F., the City's Automated Parking Garage, and provided feedback.

Mayor Horvath spoke about COVID and reminded everyone to do their part to keep themselves, others, and the community safe. She reported that she attended the California Contract Cities, National League of Cities, Women in Local Government, Clean Power Alliance, LA County Ending HIV Epidemic Committee meetings. She also stated that she participated in the City's AB 1234 Ethics training, State of the City, Veterans' Day Event, and Cookies Neighborhood Safety meeting. She thanked the Chamber of Commerce and the City Manager for the State of the City. Finally, she spoke about the November election.

City Council Minutes
Monday, November 16, 2020
Page 4

CITY MANAGER'S REPORT:

City Manager Arevalo responded to inquiries by Councilmembers during Councilmember Comments including the AIDS Monument and the budget update. He spoke regarding COVID and social gatherings that are contributing to the increase in cases. He spoke about the voter approved tax measure, Measure E. Finally, he spoke regarding the upcoming Business License Commission meeting and that information will be shared with businesses regarding COVID guidelines.

Mayor Horvath commented that there has been an increase in buildings with gated parking being entered by strangers.

FISCAL IMPACT ON CONSENT CALENDAR:

City Clerk Quarker stated that the fiscal impact on the Consent Calendar is \$5,655,159 in expenditures, \$2,520,254 in potential revenues, (\$0) in waived fees.

2. CONSENT CALENDAR:

2.A.,B.,C.,D.,E.,F.,G.,H.,I.,J.,K.,L.,M.,N.,O.,P. Motion by Mayor Pro Tempore Heilman, seconded by Councilmember D'Amico, and approved.

2.A. POSTING OF AGENDA:

SUBJECT: The agenda for the meeting of Monday, November 16, 2020 was posted at City Hall, Plummer Park, and the Sheriff's Station on Tuesday, November 10, 2020.

ACTION: Receive and file. **Approved as part of the Consent Calendar.**

2.B. APPROVAL OF MINUTES:

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

ACTION: Approve the minutes of November 2, 2020. **Approved as part of the Consent Calendar.**

2.C. APPROVAL OF DEMAND REGISTER NO. 876 [L. QUIJANO, C. CORRALES]:

SUBJECT: The City Council shall receive the Demand Register for period ending November 6, 2020 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

ACTION: Approve Demand Register NO. 876 and adopt Resolution No.20-5342, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 876." **Approved as part of the Consent Calendar.**

- 2.D. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:**
SUBJECT: The City Council will receive Synopses from the Historic Preservation Commission, Human Services Commission, Disabilities Advisory Board, Lesbian and Gay Advisory Board, Russian Advisory Board, Senior Advisory Board, Transgender Advisory Board, and Women's Advisory Board regarding actions taken at their recent meeting.
ACTION: Receive and file. **Approved as part of the Consent Calendar.**
- 2.E. TREASURER'S REPORT FOR SEPTEMBER 2020 [L. QUIJANO, C. CORRALES, K. BARENG, N. CORONADO]:**
SUBJECT: The City Council will receive the Treasurer's Reports for the month ended September 2020 pursuant to Section 53646 of the Government Code of the State of California.
ACTION: Receive and file the September 2020 Treasurer's Report. **Approved as part of the Consent Calendar.**
- 2.F. EVALUATION OF AUTOMATED PARKING STRUCTURE [J. ROCCO, V. GUARINO, B. BORTFELD]:**
SUBJECT: The City Council will receive the consultant's evaluation of the City Hall Automated Parking Structure.
ACTION: Receive and file. **Approved as part of the Consent Calendar.**
- 2.G. CITATION PAYMENT OPTIONS FOR LOW-INCOME INDIVIDUALS [J. ROCCO, D. RIVAS, V. GUARINO, B. BORTFELD]:**
SUBJECT: The City Council will receive a report regarding parking and administrative citation payment options for low income individuals.
ACTION: Receive and file. **Approved as part of the Consent Calendar.**
- 2.H. UPDATE ON THE CLEAN POWER ALLIANCE [J. KEHO, B. ECK, R. EASON]:**
SUBJECT: The City Council will receive an update on the Clean Power Alliance (CPA).
ACTION: Receive and file. **Approved as part of the Consent Calendar.**
- 2.I. IMPACT OF COVID-19 CRISIS ON CITY EVENTS [D. WILSON, K. COOK, C. SMITH, M. REATH, K. MCCORMACK]:**
SUBJECT: The City Council will receive information related to planned City events that have been or may be impacted by the COVID-19 crisis.
ACTION: Cancel all non-essential, in-person events and gatherings without a socially-distanced or virtual alternative between January 1, 2021 and June 30, 2021. **Approved as part of the Consent Calendar.**
- 2.J. APPROVAL OF MOU AGREEMENTS WITH LOS ANGELES COUNTY METROPOLITAN TRANSIT AUTHORITY (LACMTA) RELATED TO PROPOSITION A INCENTIVE FUNDS AND THE CITYLINE FIXED ROUTE SHUTTLE SERVICE [C. PLANCK, D. GIUGNI, F. GOMEZ]:**

SUBJECT: The City Council will consider the approval of two agreements with the Los Angeles County Metropolitan Transit Authority (LACMTA), which will reimburse Proposition A incentive funds for reporting statistics to the National Transit Database (NTD) for the Cityline Shuttle Service.

ACTIONS: 1) Approve and authorize the City Manager to execute MOU.PAIWEHO19000 and MOU.PAIWEHO20000 with the Los Angeles County Metropolitan Transit Authority (LACMTA) for Proposition A incentive funds for the reporting of statistical data to the National Transit Database; and 2) Authorize the Director of Finance to accept \$90,254 reimbursement to the Prop A Operating Account. **Approved as part of the Consent Calendar.**

2.K. AUTHORIZATION TO ESTABLISH NEW AGREEMENTS FOR ON-CALL PLAN CHECK AND SUPPLEMENTAL BUILDING AND SAFETY SERVICES [J. KEHO, B. GALAN]:

SUBJECT: The City Council will consider approval of an authorized pool of qualified consultants who will be issued Agreements for Professional Services to provide plan check and supplemental Building and Safety services on an as-needed basis based on a recently conducted RFQ submission and review process.

ACTIONS: 1) Authorize staff to maintain an active pool of qualified consultants to provide plan check, inspection, and supplemental Building and Safety services for a period of three years beginning January 1, 2021 with a combined not-to-exceed spending amount of \$5,250,000 over the contract period; 2) Approve agreements for service with the following consultants to provide as-needed plan check, inspection, and supplemental services: a) JAS Pacific, b) TRB and Associates, Inc., c) The Code Group, Inc., d) Bureau Veritas North America, e) Degenkolb Engineers, f) Englekirk Structural Engineers; and 3) Authorize the City Manager or designee to execute documents incident to the agreements. **Approved as part of the Consent Calendar.**

2.L. AMENDMENT FOR INFORMATION TECHNOLOGY STRATEGIC PLAN [L. QUIJANO, E. TSIPIS, K. DEVINE]:

SUBJECT: The City Council will consider approving an amendment to Agreement # 009760 with SDI Presence LLC. to extend the time of performance by an additional seventeen (17) months and increase the "not-to-exceed" amount of \$77,225 by an additional \$100,000 for Development of an Information Technology Strategic Plan.

ACTIONS: 1) Approve Amendment #1 with SDI Presence LLC for an additional \$100,000 for a total of \$177,225 and extend the time of performance for an additional seventeen (17) months for an expiration date of June 30, 2023 for the development of an Information Technology Strategic Plan; 2) Amend Exhibit A, Scope of Services, to include these additional services: System Procurement, Project Management for system implementation, Organizational Change Management for system implementation and training, Data conversion tasks, Payroll and P-Card

implementation, System configuration; and 3) Authorize the City Manager or designee to execute documents incident and appropriate actions to carry out the purpose and intent relating to this amendment. **Approved as part of the Consent Calendar.**

2.M. AMENDMENT TO AGREEMENT WITH COMPUTACENTER FUSIONSTORM FOR NETWORK MANAGED SERVICES [K. DEVINE, E. TSIPIS, L. QUIJANO]:

SUBJECT: The City Council will consider approving an amendment to Agreement # 008745 with Computacenter FusionStorm Inc. to extend the time of performance by an additional seventeen (17) months and increase the “not-to-exceed” amount of \$600,000 by an additional \$300,000, for the managed services of City equipment.

ACTION: Approve Amendment # 3 with Computacenter FusionStorm Inc. for an additional \$300,000 for a total of \$900,000 and extend the time of performance for an additional seventeen (17) months for an expiration date of June 30th, 2023 for the managed services of City Equipment. **Approved as part of the Consent Calendar.**

2.N. ACKNOWLEDGE DECEMBER 1, 2020 AS “WORLD AIDS DAY”, APPROVE CITY PARTICIPATION AND SPONSORSHIP OF RELATED EVENTS [C. PLANCK, D. GIUGNI, D. MURRAY]:

SUBJECT: The City Council will acknowledge December 1, 2020 as World AIDS Day and approve City participation and sponsorship of related programming.

ACTIONS: 1) The City Council of the City of West Hollywood will proclaim December 1, 2020 as World AIDS Day and approve City participation and sponsorship of related programming; 2) Direct staff to work with the Communications Department to utilize all appropriate communication tools to promote the programming including, but not limited to, the City’s website and social media platforms; and 3) Authorize the use of the City of West Hollywood logo on materials associated with related programming. **Approved as part of the Consent Calendar.**

2.O. (4.B.) STORIES: THE AIDS MONUMENT UPDATE AND SECOND REVISED AND RESTATED MEMORANDUM OF UNDERSTANDING WITH THE FOUNDATION FOR THE AIDS MONUMENT [O. DELGADO, R. ABRAMSON, C. SARKEES, S. CAMPBELL, H. COLLINS, L. BELSANTI, R. EHEMANN]:

SUBJECT: The City Council will consider approval of a Second Revised and Restated Memorandum of Understanding (MOU) between the City of West Hollywood and the Foundation for The AIDS Monument (FAM). This item includes the acceptance of FAM’s gift (in the form of donations and grant funding) of \$2.43 million for the construction of the Monument and directs City Staff to commence a Request for Qualifications (RFQ) and Request for Proposal (RFP) process to select a Design-Build Contracting Team for completion of the Monument project.

ACTIONS: 1) Authorize the Director of Finance and Technology Services to accept FAM's contribution of \$2.43 million (in the form of \$1.98 million in donations, plus \$450,000 in grant funds) for the development and construction of the Monument; 2) Adopt Resolution No. 20-5343, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE APPLICATION AND TRANSFER FOR GRANT FUNDS FOR THE AIDS MONUMENT FROM FOUNDATION FOR THE AIDS MONUMENT (FAM) TO THE CITY OF WEST HOLLYWOOD;" 3) Approve amendment of the Second Revised and Restated MOU between the City and FAM; 4) Approve the Arts & Cultural Affairs Commission's (ACAC) design recommendations for the Monument; 5) Authorize staff to initiate a RFQ/RFP process for selection of a Design-Build Contracting Team for the purpose of design document completion, construction document preparation, permitting, and construction of the Monument; 6) Establish a maximum project budget including all project costs at \$5 million dollars, inclusive of the FAM contributions, and exclusive of site preparation, utility integration, monument site perimeter upgrades, and associated costs; and 7) Direct the City Manager, or designee, to conduct negotiations in accordance with construction commitment terms of the MOU and return to the City Council at the completion of the RFQ/RFP selection process with recommendations regarding budget and other considerations related to successful project execution and completion. **Approved as part of the Consent Calendar.**

2.P. (4.C.) BUDGET UPDATE – FIRST QUARTER FY2020-21 [P. AREVALO, D. WILSON, C. SAFRIET]:

SUBJECT: The City Council will receive an update on Fiscal Year 2019-20 actual revenue and expenditures and the first quarter of Fiscal Year 2020-21.

ACTION: Receive and file. **Approved as part of the Consent Calendar.**

3. PUBLIC HEARINGS: None.

4. UNFINISHED BUSINESS:

4.A. AGREEMENT FOR SERVICES WITH MIG, INC. [K. COOK, C. SMITH, M. REATH, K. MCCORMACK, J. LEONARD]:

SUBJECT: The City Council will consider approval of an agreement for services with MIG, Inc. (MIG) for Community Visioning Facilitation Services related to the Future of Pride in West Hollywood.

ACTION: This Item was Tabled to December 7, 2020.

4.B. STORIES: THE AIDS MONUMENT UPDATE AND SECOND REVISED AND RESTATED MEMORANDUM OF UNDERSTANDING WITH THE FOUNDATION FOR THE AIDS MONUMENT [O. DELGADO, R. ABRAMSON, C. SARKEES, S. CAMPBELL, H. COLLINS, L. BELSANTI, R. EHEMANN]:

SUBJECT: The City Council will consider approval of a Second Revised and Restated Memorandum of Understanding (MOU) between the City of West Hollywood and the Foundation for The AIDS Monument (FAM). This item includes the acceptance of FAM's gift (in the form of donations and grant funding) of \$2.43 million for the construction of the Monument and directs City Staff to commence a Request for Qualifications (RFQ) and Request for Proposal (RFP) process to select a Design-Build Contracting Team for completion of the Monument project.

ACTION: This Item was moved to the Consent Calendar.

4.C. BUDGET UPDATE – FIRST QUARTER FY2020-21 [P. AREVALO, D. WILSON, C. SAFRIET]:

SUBJECT: The City Council will receive an update on Fiscal Year 2019-20 actual revenue and expenditures and the first quarter of Fiscal Year 2020-21.

ACTION: This Item was moved to the Consent Calendar.

5. NEW BUSINESS:

5.A. ADOPTION OF UPDATES TO THE LOCAL TRANSPORTATION GUIDELINES PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE PURPOSE OF COMPLYING WITH CALIFORNIA SENATE BILL 743 [J. KEHO, B. ECK, B. CHEUNG]:

SUBJECT: The City Council will consider a Resolution (Attachment A) to adopt updates of proposed California Environmental Quality Act (CEQA) thresholds of significance related to transportation to comply with Senate Bill (SB) 743.

Senior Transportation Planner Bob Cheung provided background information as outlined in the staff report dated November 16, 2020. Mr. Cheung noted that there was one correction to Section 1 of the Resolution. He stated that the verbiage in the brackets should read “[City’s Local CEQA Traffic Thresholds]”.

Councilmember D’Amico inquired about the impacts to the Transportation Commission’s authority with SB 743. Director of Planning and Development Services John Keho provided additional comment on this inquiry.

Councilmember Meister commented that she desires to see projects of a certain size continue to be reviewed by the Transportation Commission so that they can provide recommendations regarding traffic mitigation. She also stated that the Transportation Commission should also be tasked with the visitor traffic study. She noted that a survey on the City’s mixed-use projects should be conducted to better understand where people are living and working, and how they are getting there.

City Council Minutes
Monday, November 16, 2020
Page 10

Mayor Pro Tempore Heilman thanked staff for the report. He expressed concern with the term “projects with regional draw” and stated that should be addressed, specifically what fits within that category and what does not. He noted that the miles traveled is what the state requires and adding additional comments for the Transportation Commission is unnecessary.

Mayor Horvath expressed her agreement with Mayor Pro Tempore Heilman’s comments about the categories that should be considered. She noted that a TMO could be enacted. She used Century City as an example. She commented that we need to understand why people aren’t using the vast array of alternate modes of transportation that the City has available.

ACTION: 1) Adopt a **Revised** Resolution No. 20-5344, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD ADOPTING UPDATES TO THE LOCAL TRANSPORTATION GUIDELINES PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT FOR THE PURPOSE OF COMPLYING WITH CALIFORNIA SENATE BILL 743”. **Motion by Councilmember D’Amico, seconded by Mayor Horvath, and approved noting the “no” votes of Councilmember Duran and Councilmember Meister.**

EXCLUDED CONSENT CALENDAR: None.

6. LEGISLATIVE: None.

PUBLIC COMMENT:

Councilmember Meister reported that she attended the SCAG CEHD Committee meeting.

COUNCILMEMBER COMMENTS: None.

ADJOURNMENT: The City Council adjourned at 7:46 p.m. in memory of Tammi Moore Georgi, Alex Trebek, Teresita DeCastro, and Alfonso R. Cortés Guzmán, to its next regular meeting, which will be on Monday, December 7, 2020 at 6:00 P.M. *via teleconference.

City Council Minutes
Monday, November 16, 2020
Page 11

PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at a regular meeting held this 7th day of December, 2020 by the following vote:

AYES:	Councilmember:	D'Amico, Erickson, Meister, Shyne, and Mayor Horvath.
NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.

DocuSigned by:
Lindsey Horvath
DFAFB1AD414647D
LINDSEY P. HORVATH, MAYOR

ATTEST:

DocuSigned by:
YVONNE QUARKER
YVONNE QUARKER, CITY CLERK