

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
CLOSED SESSION AGENDA
(REVISED 9.18.20)**

**MONDAY, SEPTEMBER 21, 2020
5:00 P.M.**

TELECONFERENCE MEETING

PUBLIC PARTICIPATION

TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:

This option is to provide public comment on the Closed Session Item(s) ONLY.

Note: You must Email yquarker@weho.org to request to speak on the Closed Session Items indicated below, by no later than 4:00 p.m. on September 21, 2020. Please include your name, and the phone number from which you will be calling. Once you have submitted your request to speak to the City Clerk, you will be provided with the call-in number. Please call in at 5:00 pm, and you will be given an opportunity to provide public comment on the Closed Session agenda items.

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**1. CONVENE IN OPEN SESSION**

**2. PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**

**3. RECESS TO CLOSED SESSION**

**4. LITIGATION**

The City Council finds, based on advice from the City Attorney, that discussion in open session of the following described matters will prejudice the position of the City in existing and anticipated litigation:

**a. PENDING LITIGATION: Gov't Code section 54956.9(d)(1)**

1. Casa Greene, Inc., et al. vs The State of California; The City of West Hollywood, et al.  
Los Angeles Superior Court Case No. 20STCV34976

**b. INITIATION OF LITIGATION: Gov't Code section 54956.9(d)(4)**

1. Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

Number of Potential Cases: One case

**COMPLETE AGENDA PACKETS ARE ON THE CITY'S WEBSITE  
at [www.weho.org](http://www.weho.org)**

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection online at [www.weho.org](http://www.weho.org).

\*IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (CORONAVIRUS), THE GOVERNOR OF CALIFORNIA HAS ORDERED ALL CALIFORNIANS TO STAY HOME AND AUTHORIZED PUBLIC MEETINGS TO TAKE PLACE VIA TELECONFERENCE.

**PUBLIC PARTICIPATION**

***TO VIEW THE CITY COUNCIL MEETING:***

\*\*\*Please note that City's website ([www.weho.org/wehotv](http://www.weho.org/wehotv)) is the only official viewing platform for the City of West Hollywood's public meetings. To afford the public with a multitude of viewing options and in order to expand access to our public meetings, broadcasts are also available as a courtesy on local cable television and multiple streaming platforms. However, because they are a third party and operate independently from the City of West Hollywood, their reliability cannot be guaranteed. Broadcasts of public meetings can be found on Spectrum Cable Television's Channel 10 within West Hollywood's borders. Digital streaming platform viewers can easily find programming by searching for "WeHoTV" within the search functions of the following services. Android TV, Apple TV, Fire TV, Roku and YouTube.

**If your video or audio device has buffering or streaming issues while accessing our LIVE feed, please access the meeting at the City's website [www.weho.org/wehotv](http://www.weho.org/wehotv) for updated information and troubleshooting tips for your device and visit [www.weho.org/councilagendas](http://www.weho.org/councilagendas) for information on how to participate by phone. If you are having difficulties connecting to the meeting you can also call (323) 848-3151.**

***TO PARTICIPATE BY PROVIDING AN E-COMMENT:***

To better facilitate the remote meeting, members of the public who wish to comment on matters before the city council are strongly encouraged to submit an E-Comment using the form located at [www.weho.org/councilagendas](http://www.weho.org/councilagendas) by no later than 4:00 p.m. Council meeting day. *Note: E-Comments received by 4:00 p.m. will be forwarded to the City Council and posted on the City's website as part of the official meeting record.*

***TO PARTICIPATE BY PROVIDING PUBLIC COMMENT BY TELEPHONE:***

*Please note; This option is to provide public comment via phone ONLY. To view the meeting, please see information on how to view the meeting provided above.*

- 1. You are strongly encouraged to Email [yquarker@weho.org](mailto:yquarker@weho.org) no later than 4:00 p.m. Council meeting day, to be added to the Public Speaker List for the meeting. Please include your name, the phone number from which you will be calling, and which item you would like to speak on.**
- 2. Dial-in 10 minutes prior to the start of the meeting (*the meeting begins at 5:30 p.m.*) You will be placed on HOLD in the Virtual Meeting Room until it is your turn to speak.**
  - Dial-in #: 669-900-6833
  - Meeting I.D.: 974 8186 3267, then #

If you require special assistance to participate in this meeting, (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

If you would like additional information on any item appearing on this agenda, please contact the Office of the City Clerk at (323) 848-6409.

**Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).**

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA  
MONDAY, SEPTEMBER 21, 2020  
REGULAR TELECONFERENCE MEETING**

**5:00 P.M. - CLOSED SESSION: See attached Closed Session Agenda**

**5:30 P.M. – CITY COUNCIL MEETING VIA TELECONFERENCE**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**REPORT OF CLOSED SESSION AGENDA:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

**1. PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

**1.A. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

**1.B. PUBLIC COMMENTS, GENERAL INTEREST:**

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, subcommittee meeting reports, and/or other issues of concern from members of the City Council.

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

**2.A. POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, September 21, 2020 was posted at City Hall, Plummer Park, and the Sheriff's Station on Wednesday, September 16, 2020.*

RECOMMENDATION: Receive and file.

**2.B. APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

RECOMMENDATION: Approve the minutes of August 17, 2020.

**2.C. ADOPT ORDINANCE NO. 20-1119 (2ND READING) "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD PROHIBITING SMOKING IN PUBLIC PARKS AND PARKLETS BY AMENDING CHAPTERS 11.12 (PARK RULES AND REGULATIONS) AND 11.29 (PARKLETS) OF TITLE 11 (STREETS, SIDEWALKS, PUBLIC PLACES AND INFRASTRUCTURE) OF THE WEST HOLLYWOOD MUNICIPAL CODE AND AMENDING CHAPTER 1.08 (GENERAL PENALTY PROVISIONS) TO MAKE VIOLATIONS OF SECTION 11.12.050 AND CHAPTER 11.29 SUBJECT TO THE ADMINISTRATIVE PENALTY PROCEDURES." [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 20-1119, "an Ordinance of the City of West Hollywood prohibiting smoking in public parks and parklets by amending Chapters 11.12 (Park Rules and Regulations) and 11.29 (Parklets) of Title 11 (Streets, Sidewalks, Public Places and Infrastructure) of the West Hollywood Municipal Code and amending Chapter 1.08 (General Penalty Provisions) to make violations of Section 11.12.050 and Chapter 11.29 subject to the administrative penalty procedures."*

RECOMMENDATION: Waive further reading and adopt Ordinance 20-1119, "ADOPT ORDINANCE NO. 20-1119 (2ND READING) "AN

ORDINANCE OF THE CITY OF WEST HOLLYWOOD PROHIBITING SMOKING IN PUBLIC PARKS AND PARKLETS BY AMENDING CHAPTERS 11.12 (PARK RULES AND REGULATIONS) AND 11.29 (PARKLETS) OF TITLE 11 (Streets, Sidewalks, Public Places and Infrastructure) OF THE WEST HOLLYWOOD MUNICIPAL CODE and AMENDING CHAPTER 1.08 (GENERAL PENALTY PROVISIONS) TO MAKE VIOLATIONS OF SECTION 11.12.050 AND CHAPTER 11.29 SUBJECT TO THE ADMINISTRATIVE PENALTY PROCEDURES.”

**2.D. ADOPT ORDINANCE NO. 20-1120 (2ND READING) “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING WEST HOLLYWOOD MUNICIPAL CODE SECTION 2.08.070(B) TO INCREASE COMPENSATION FOR CITY COUNCIL MEMBERS.” [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 20-1120, “an Ordinance of the City of West Hollywood amending West Hollywood Municipal Code Section 2.08.070(b) to increase compensation for City Council members.”*

RECOMMENDATION: Waive further reading and adopt Ordinance 20-1120, ““AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING WEST HOLLYWOOD MUNICIPAL CODE SECTION 2.08.070(b) TO INCREASE COMPENSATION FOR CITY COUNCIL MEMBERS.”

**2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will receive a Synopses from the Human Services Commission, Rent Stabilization Commission (August 13, August 27, and September 10), and the Transportation Commission regarding actions taken at their recent meeting.*

RECOMMENDATION: Receive and file.

**2.F. APPROVAL OF DEMAND REGISTER NO. 873 [L. QUIJANO, C. CORRALES]:**

*SUBJECT: The City Council shall receive the Demand Register for period ending September 11, 2020 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*

RECOMMENDATION: Approve Demand Register NO. 873 and adopt Resolution No.20-5323, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 873.”

**2.G. UPDATE ON THE LOS ANGELES COUNTY LESBIAN, BISEXUAL AND QUEER WOMEN’S HEALTH COLLABORATIVE [C. PLANCK, J. IVANOVA]:**

*SUBJECT: The City Council will receive an update on the work of the Los Angeles County Lesbian, Bisexual and Queer Women’s Health Collaborative.*

RECOMMENDATION: Receive and file.

- 2.H. TREASURER’S REPORT FOR JULY 2020 [L. QUIJANO, C. CORRALES, K. BARENG, N. CORONADO]:**  
*SUBJECT: The City Council will receive the Treasurer’s Reports for the month ended July 2020 pursuant to Section 53646 of the Government Code of the State of California.*  
RECOMMENDATION: Receive and file the July 2020 Treasurer’s Report.
- 2.I. LOS ANGELES COUNTY CIVIL GRAND JURY LETTER - REPORT: “A DIET FOR LANDFILLS: CUTTING DOWN ON FOOD WASTE” [J. ROCCO, H. DEMITRI, M. MAGENER]:**  
*SUBJECT: The City Council will consider the recommendations provided in the Los Angeles County Civil Grand Jury Report, “A Diet for Landfills: Cutting Down on Food Waste.”*  
RECOMMENDATION: Approve the response letter to the Los Angeles County Civil Grand Jury and authorize the Mayor to sign the letter.
- 2.J. ON-CALL TRANSPORTATION PROGRAM UPDATE AND AMENDMENT NO. 4 TO THE AGREEMENT FOR SERVICES WITH AMBIANCE TRANSPORTATION [C. PLANCK, D. GIUGNI, F. GOMEZ]:**  
*SUBJECT: The City Council will receive an update on the On-Call Transportation Program, which serves senior or disabled West Hollywood residents, and consider approval of Amendment No. 4 to the existing Agreement for Services with Ambiance Transportation, operator, and administrator of the program.*  
RECOMMENDATIONS: 1) Approve Amendment No. 4 to the Agreement for Services with Ambiance Transportation, extending the Agreement by 18-months; and 2) Authorize the City Manager or designee to execute documents incident to the Agreement.
- 2.K. APPROVAL OF FINAL TRACT MAP NO. 72921 FOR THE PROJECT LOCATED AT 1033 TO 1035 ½ N. VISTA STREET [J. ROCCO, H. DEMITRI]:**  
*SUBJECT: The City Council will consider approval of Final Tract Map No. 72921, a subdivision for a development consisting of four (4) new individual dwelling units, located at 1033 to 1035 ½ N. Vista Street.*  
RECOMMENDATIONS: 1) Make findings for the Final Tract Map as follows: a. That this project will not violate any of the provisions of Sections 66474, 66474.1, and 66474.6 of the Subdivision Map Act, b. That the proposed subdivision, together with the provisions for its design and improvement, is consistent with the General Plan required by Article 5 (commencing with Section 65300) of Chapter 3 of Division 1 of the Government Code or any specific plan adopted pursuant to Article 8 (commencing with Section 65450) of Chapter 3 of Division 1 of the Government Code, c. That the development of the property in the manner set forth on the subject division of land will not unreasonably interfere with the free and complete exercise of any public entity and/or public utility rights of way and/or easements within the subject division of land, pursuant to Section 66436(a)3A(i-viii) of the Subdivision Map Act; 2) Approve Final Tract Map No. 72921; and 3) Instruct the City Clerk to

endorse on the face of the map of Final Tract Map No. 72921 the certificate that embodies the approval of said map.

**2.L. RECOGNITION OF DISABILITIES AWARENESS MONTH [C. PLANCK, D. GIUGNI, J. MITHERS, D. MURRAY]:**

*SUBJECT: The City Council will recognize October as Disabilities Awareness Month.*

RECOMMENDATIONS: 1) Proclaim October as Disabilities Awareness Month; 2) Authorize the use of the City name and logo on digital collateral materials; 3) Direct the Communications Department to utilize all appropriate communications tools to promote Disability Awareness Month events including, but not limited to, the City's website and social media platforms; 4) Approve the virtual Disability Service Awards to be presented at a televised meeting of the Disabilities Advisory Board on Wednesday, October 28, 2020; and 5) Waive parking enforcement of the three-hour parking restrictions until 12pm at Plummer Park on Thursday, October 29, 2020 for an outdoor flu vaccination clinic that will observe COVID-prevention safety protocols.

**2.M. RECOMMENDED POSITIONS ON STATEWIDE AND COUNTYWIDE PROPOSITIONS APPEARING ON THE NOVEMBER 3, 2020 GENERAL ELECTION BALLOT [J. LEONARD, H. MOLINA]:**

*SUBJECT: The City Council will consider adopting resolutions related to propositions that will appear on the November 3, 2020 general election ballot.*

RECOMMENDATIONS: 1) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF PROPOSITION 14: THE STEM CELL RESEARCH INSTITUTE BOND INITIATIVE"; 2) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF PROPOSITION 15: THE TAX ON COMMERCIAL AND INDUSTRIAL PROPERTIES FOR EDUCATION AND LOCAL GOVERNMENT FUNDING INITIATIVE"; 3) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF PROPOSITION 16: REPEAL PROPOSITION 209 AFFIRMATIVE ACTION AMENDMENT OF 1996"; 4) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF PROPOSITION 17: VOTING RIGHTS RESTORATION FOR PERSONS ON PAROLE AMENDMENT"; 5) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF PROPOSITION 18: PRIMARY VOTING FOR 17-YEAR-OLDS AMENDMENT"; 6) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF PROPOSITION 19: THE PROPERTY TAX TRANSFERS, EXEMPTIONS, AND REVENUE FOR WILDFIRE AGENCIES AND COUNTIES AMENDMENT"; 7) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD REAFFIRMING ITS SUPPORT

FOR PROPOSITION 21: EXPANDS LOCAL GOVERNMENTS' AUTHORITY TO ENACT RENT CONTROL ON RESIDENTIAL PROPERTY. INITIATIVE STATUTE"; 8) Adopt Resolution No. 20-\_\_\_\_\_ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF LOS ANGELES COUNTY MEASURE J: BUDGET ALLOCATION FOR ALTERNATIVES TO INCARCERATION. CHARTER AMENDMENT"; and 9) Direct the Community & Legislative Affairs Division staff to post information on the City's website informing the public about the City Council-adopted positions on the above-referenced propositions.

**2.N. UPDATES TO THE OUT ZONE PROGRAM [P. AREVALO, L. LANGER, J. JIMENEZ, T. WORDEN, P. KESPRADIT, O. DELGADO, J. KEHO, J. ALKIRE, R. DIMOND, J. ROCCO, D. RIVAS]:**

*SUBJECT: The City Council will consider updates to the OUT Zone Program (formerly known as the Temporary Outdoor Expansion Permit) as measures to assist local businesses in their efforts to recover from COVID-19 impacts.*

RECOMMENDATIONS: Staff recommends that the City Council continue to follow the phased business reopening plan from Los Angeles County Department of Public Health and amend the temporary measure to help businesses reopen successfully while meeting social distancing and safety requirements through the following recommendations: 1) Adopt Resolution No. 20-\_\_\_\_\_: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD RATIFYING EXECUTIVE ORDER 2020-11 AND EXECUTIVE ORDER 2020-13, IMPLEMENTING EMERGENCY MEASURES TO ASSIST LOCAL BUSINESSES THROUGH THE COVID-19 CRISIS; 2) Amend Urgency Ordinance 20-1110U: AN URGENCY ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE TEMPORARY OUTDOOR EXPANSION PROGRAM TO RENAME THE PROGRAM AS "OUT ZONES", ALLOW EXPANDED HOURS OF OPERATION FOR GYM/FITNESS FACILITIES, AMEND REQUIREMENTS FOR NOTICING FOR OUT ZONE EXTENDED HOURS PERMITS TO BE REVIEWED BY THE PLANNING AND DEVELOPMENT SERVICES DIRECTOR, TO ASSIST IN THE REOPENING OF BUSINESSES IMPACTED BY THE NOVEL CORONAVIRUS (COVID-19) AND SETTING FORTH THE FACTS CONSTITUTING SUCH URGENCY; and 3) Authorize the Director of Finance & Technology Services to waive fees for the Outdoor Encroachment Permit and Peddler's Business License Application as part of the OUT Zone Program.

**2.O. HEALTHY LIVING TIPS DURING COVID-19 [L. MEISTER, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to post weekly healthy living tips on the City's social media channels during the COVID-19 public health emergency. The healthy living tips are intended to encourage community members to take small steps towards increasing overall health and well-being during this period.*



**RECOMMENDATION:** Direct staff to post weekly healthy living tips on the City's social media channels during the COVID-19 public health emergency with the goal of promoting simple actions to increase health and well-being during this period.

**2.P. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD RATIFYING EMERGENCY MEASURES TO PREVENT THE SPREAD OF COVID-19 RELATED TO REOPENING OF CITY PARKS AND PARKING CREDITS [P. AREVALO, J. JIMENEZ, L. LANGER, S. CAMPBELL, J. ROCCO]:**

*SUBJECT: The City Council will consider adopting a Resolution ratifying the City Manager/ Director of Emergency Services Order implementing emergency measures to prevent the spread of COVID-19.*

**RECOMMENDATION:** Adopt Resolution No. 20-\_\_\_\_\_, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD RATIFYING EMERGENCY MEASURES TO PREVENT THE SPREAD OF COVID-19".

**2.Q. A RESOLUTION CONDEMNING THE UNLAWFUL EXECUTION OF NAVID AFKARI BY THE IRANIAN GOVERNMENT [L. HORVATH, J. LEONARD, ANDI LOVANO]:**

*SUBJECT: The City Council will consider adopting a resolution condemning the unlawful execution of Navid Afkari by the Iranian government and opposing the government's attempts to silence political protesters.*

**RECOMMENDATION:** 1) Adopt Resolution No. 20-\_\_\_\_\_, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD CONDEMNING THE UNLAWFUL EXECUTION OF NAVID AFKARI BY THE IRANIAN GOVERNMENT"; and 2) Send copies of the signed resolution to President Donald J. Trump, U.S. Senators Dianne Feinstein and Kamala Harris, Representative Adam Schiff, and Secretary of State Mike Pompeo.

**3. PUBLIC HEARINGS:**

**3.A. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, APPROVING AMENDMENTS TO THE MUNICIPAL CODE REGARDING ESTABLISHMENT OF PREFERENTIAL PARKING DISTRICTS AND VALET PARKING LOADING ZONES [J. ROCCO, D. RIVAS, V. GUARINO, B. BORTFELD]:**

*SUBJECT: The City Council will consider approving an ordinance amending section 10.08.157 of the West Hollywood Municipal Code regarding establishment of preferential parking districts and an ordinance amending section 10.07.140 regarding valet parking loading zones.*

**RECOMMENDATIONS:** Staff recommends the City Council hold a public hearing, listen to all pertinent testimony, and introduce on first reading the following Ordinances: 1) Ordinance No. 20-\_\_\_\_\_, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, APPROVING AMENDMENTS TO THE MUNICIPAL CODE REGARDING

ESTABLISHMENT OF PREFERENTIAL PARKING DISTRICTS; and 2) Ordinance No. 20-\_\_\_\_\_, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, APPROVING AMENDMENTS TO THE MUNICIPAL CODE REGARDING VALET PARKING LOADING ZONES.

**3.B. REQUEST TO CONTINUE ZONE TEXT AMENDMENT FOR DENSITY BONUS AND INCENTIVES AND ELIMINATION OF OFF-STREET PARKING REQUIREMENTS IN 100% AFFORDABLE HOUSING PROJECTS IN ACCORDANCE WITH STATE LAW [J. KEHO, B. ECK, R. DIMOND, C. PLANCK, P. NOONAN, A. BARTLE]:**

*SUBJECT: Staff requests the City Council continue this item to a date certain of December 7, 2020.*

RECOMMENDATION: Staff requests the City Council continue this item to December 7, 2020.

**4. UNFINISHED BUSINESS:**

**4.A. SOCIAL SERVICES CONTRACT RENEWALS 2020-21 [C. PLANCK, D. GIUGNI, L. ISENBERG]:**

SUBJECT: The City Council will consider renewals of Social Services contracts for the second year of the funding process (October 1, 2020-September 30, 2021).

RECOMMENDATIONS: 1) Approve the 2020-21 Social Services contract renewals; 2) Authorize the City Manager or his designee to execute documents related to the agreements; and 3) Approve reprogramming of \$18,112 originally intended for an Outreach Services contract with Awakening Recovery and the Saturday breakfast program through St. Thomas the Apostle Church to be reallocated to defray the costs of additional services that address the intensification of community needs, poverty reduction and affordable housing as identified during the 2019-2022 Social Services funding process.

**4.B. HOUSING ELEMENT UPDATE: PROPOSED COMMUNITY ENGAGEMENT PLAN, AND EVALUATION PROCESS [C. PLANCK, P. NOONAN, A. BARTLE, J. KEHO, B. ECK, R. DIMOND, G. KAUR]:**

*SUBJECT: The purpose of this report is to provide the City Council with an update on the 2021-2029 6th Cycle Housing Element Update. The City engaged consulting firm Veronica Tam & Associates, Inc. along with subconsultant Rincon Consultants to assist a team of staff working to update the West Hollywood Housing Element of the General Plan, in compliance with state law. This report includes an update on the community engagement plan, which includes the development of a task force and two focus groups, the social justice component of the Plan, and the draft schedule for the project.*

RECOMMENDATION: Review, provide input as needed, and confirm community engagement strategy for the upcoming Housing Element update and proposed evaluation process including a racial equity toolkit approach for assessing current and future housing goals, policies,

programs, and actions as a means of meeting State requirements for affirmatively furthering fair housing (AFFH).

**4.C. EVALUATION AND CONSIDERATION OF VARIOUS HOUSING DIRECTIVES AND CITY POLICIES TO ADDRESS UNDERUTILIZED LOTS, MISSING MIDDLE INCOME HOUSING, AND MICROUNITS/CO-LIVING HOUSING [J. KEHO, B. ECK, J. ALKIRE, R. ABRAMSON, C. PLANCK, P. NOONAN, A. BARTLE]:**

*SUBJECT: City Council will consider directing staff to coordinate the study of various housing incentive directives and return to City Council with recommendations.*

*RECOMMENDATIONS: 1) Direct staff to continue the development of an incentive system that targets housing development on underutilized commercial lots; 2) Direct staff to evaluate existing development bonus systems, including the City's mixed-use incentive, to assess their efficacy in realizing quantity and types of most needed housing, and potential relationship with any new incentives; 3) Direct staff to evaluate and potentially incorporate other housing programs previously directed by the City Council including middle-income housing, microunit housing, and co-living housing; 4) Direct staff to conduct preliminary market analyses of development, process, or other incentives to ensure effective measures for the production of needed units are advanced; and 5) Direct staff to return to the City Council with a recommended approach based on study of the various housing directives and existing incentives within six months.*

**4.D. UPDATE ON THE REGIONAL HOUSING NEEDS ASSESSMENT (RHNA) PROCESS, ALLOCATION AND APPEALS PROCESS [P. AREVALO, J. LEONARD, H. MOLINA, J. KEHO, B. ECK, R. DIMOND, C. PLANK, P. NOONAN, A. BARTLE]:**

*SUBJECT: The City Council will receive an update on the City's Regional Housing Needs Assessment (RHNA) allocation to the City of West Hollywood.*

*RECOMMENDATIONS: Staff recommends the City Council: 1) Receive and file update on Regional Housing Needs Assessment (RHNA) allocation; and 2) Provide direction as needed regarding the appeals process for draft final RHNA allocation.*

**4.E. URGENCY ORDINANCE AMENDING PROVISIONS OF THE RESIDENTIAL AND COMMERCIAL MORATORIUM ON EVICTIONS [C. SCHROEDER, A. REGAN, L. LANGER, P. AREVALO, J. JIMENEZ, T. WORDEN]:**

*SUBJECT: The City Council will consider clarifying sections of the temporary residential moratorium to comport with Assembly Bill 3088 (AB 3088); extending the temporary commercial moratorium on evictions through January 31, 2021; clarifying provisions that prohibit residential evictions based on the presence of companion animals; and adding provisions to require housing funded by the West Hollywood Affordable Housing Trust Fund to permit companion animals in their facilities and dwelling units for the duration of the COVID-19 declared local emergency,*

*and provide any additional COVID related direction to city staff on city emergency response measures.*

RECOMMENDATIONS: Staff recommends that the Council adopt: Ordinance 20-\_\_\_\_\_U: AN URGENCY ORDINANCE OF THE CITY OF WEST HOLLYWOOD CLARIFYING PROVISIONS OF THE RESIDENTIAL MORATORIUM ON EVICTIONS TO REFLECT STATE LAW AND EXTENDING THE TEMPORARY COMMERCIAL MORATORIUM ON EVICTIONS AND ADDRESSING COMPANION ANIMALS AND SETTING FORTH THE FACTS CONSTITUTING SUCH URGENCY. The Urgency Ordinance requires four-fifths vote of the city council and if approved, will take effect immediately.

**4.F. LAND ACKNOWLEDGEMENT POLICY [L. HORVATH, J. D'AMICO, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to partner with local Indigenous leaders to develop a land acknowledgement policy, which is a statement recognizing the history and presence of Indigenous peoples and their enduring relationship to their traditional homelands. The policy will include language to be posted on the City's website, printed on City Council, Commission, and Advisory Board agendas, and may be read aloud at official City events.*

RECOMMENDATIONS: 1) Direct staff to work with local Indigenous leaders to develop a land acknowledgement policy to recognize the history and presence of Indigenous peoples and their enduring relationship to their traditional homelands; 2) Include in the policy when and how the language will be used, including to be posted on the City's website, printed on City Council, Commission, and Advisory Board agendas, and may be read aloud at official City events; and 3) Direct the Communications Department to utilize all appropriate communications tools to promote the new policy, such as the City's website and social media tools, and a press release.

**5. NEW BUSINESS:**

**5.A. AMENDMENT TO AGREEMENT WITH BET TZEDEK LEGAL SERVICES [C. PLANCK, D. GIUGNI, D. MURRAY, P. NOONAN, C. SCHROEDER, A. REGAN]:**

*SUBJECT: The City Council will consider an amendment to the agreement with Bet Tzedek Legal Services to continue the Eviction Prevention and Defense Program for an additional six months in order to provide services and legal representation to all West Hollywood tenants facing eviction proceedings.*

RECOMMENDATIONS: 1) Approve Amendment 4 to the agreement for services with Bet Tzedek Legal Services for a total not-to-exceed amount of \$458,367 to provide legal representation to all tenants facing eviction through March 31st, 2020; 2) Authorize the Director of Finance & Technology Services to allocate \$82,114 from unallocated reserves in the General Fund to account number 100-3-05-53-536037 for emergency funding related to emergency response activities and services including

without limitation, legal services; and 3) Authorize the City Manager or designee to execute all documents incident to the agreement and authorize the Finance Director to allocate the funds accordingly.

**5.B. ENFORCEMENT OF COVID-19 PUBLIC HEALTH REQUIREMENTS AT GROCERY STORES [L. HORVATH, J. LEONARD, A. LOVANO]:**

*SUBJECT: In order to keep essential workers and shoppers safe during the COVID-19 public health emergency, the City Council will consider requiring grocery stores in the City to have a person posted at the entrance during hours of operation to enforce relevant public health requirements – including masks, social distancing, occupancy limits, etc.*

**RECOMMENDATIONS:** 1) Direct the City Attorney to draft an ordinance for consideration at the next City Council meeting to require grocery stores to have a person posted at the entrance during hours of operation to enforce relevant public health requirements (e.g. masks, social distancing, occupancy limits, etc.); and 2) Before the ordinance goes into effect, direct staff to outreach to grocery stores to provide information about the upcoming requirements and guidance on compliance.

**5.C. ENHANCING COMPLIANCE DURING THE COVID-19 PUBLIC HEALTH EMERGENCY [L. HORVATH, J. D'AMICO, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to work with the Business License Commission during the COVID-19 public health emergency to keep businesses and the public informed of relevant public health orders and local enforcement measures by holding a public hearing, providing regular updates to the Commission, and providing opportunities for workers and members of the public to participate in this public process. This direction is intended to serve as part of the City's local compliance program and help enforce adherence to the Los Angeles County Health Officer's Order (HOO).*

**RECOMMENDATIONS:** 1) Direct staff to work with the Business License Commission during the COVID-19 public health emergency to keep businesses, workers, and the public informed of relevant Health Officer's Orders (HOO) and local enforcement/compliance efforts through the following actions: a. Hold a public hearing at a Business License Commission meeting regarding the current public health orders impacting businesses in West Hollywood, b. Provide regular updates to the Business License Commission on local enforcement of the public health orders and compliance and set up a public hearing process to review businesses that are not in compliance with public health emergency orders, c. Provide the opportunity for workers and other members of the public to give public comment at Business License Commission meetings if there are concerns regarding businesses' compliance with public health orders; and 2) Provide a report back to the City Council after 60 days on the status of this enhanced compliance and reporting structure and any relevant updates from Los Angeles County.

**5.D. INITIATIVE TO PROMOTE MORE EFFECTIVE COOLING SYSTEMS IN NEW AND EXISTING RESIDENTIAL UNITS [L. HORVATH, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider taking steps to promote more effective cooling systems (air conditioning or similar cooling amenities) in residential units. This includes analyzing how the City can require cooling systems in new and existing residential developments to ensure interior thermal comfort while taking into consideration the City's Climate Action goals.*

**RECOMMENDATIONS:** 1) Direct the Rent Stabilization & Housing Division and the City Attorney's Office to analyze the development of an ordinance to require landlords to allow tenants in residential buildings to install portable air conditioners or similar cooling amenities at their own expense; 2) Direct the Rent Stabilization & Housing Division to research funding opportunities through grants or rebates that may be available to assist tenants with purchasing air conditioning units or similar cooling amenities; 3) Direct staff to explore and recommend comprehensive citywide cooling measures and recommendations to mitigate the adverse impacts of extreme heat in buildings and public spaces as part of the City's Climate Action & Adaptation Planning Process; and 4) Direct staff to return to City Council with an analysis of how the City can require active or passive cooling methods in new and existing residential developments while taking into consideration the City's climate action goals.

**5.E. NOTICE REGARDING COVID-19 HEALTH ORDERS AND PROTOCOLS [L. MEISTER, J. D'AMICO, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to send a notice to property owners, home sharing license holders, hotels, homeowners associations, local realtors, management companies, and other similar stakeholders informing them of the current County public health orders that ban gatherings and require masks and social distancing while in public. The Council will also consider requiring signage with this information to be posted in highly visible areas in apartments, condominiums, hotels, and home sharing sites (including the online posting).*

**RECOMMENDATIONS:** 1) Direct staff to develop and send a notice to property owners, home sharing license holders, hotels, homeowners associations, local realtors, management companies, and other similar stakeholders informing them of the current public health orders that ban gatherings and require face coverings and social distancing while in public; 2) Direct the City Attorney to draft an ordinance to require signage with this information to be posted in common areas of apartment buildings, condominiums, and hotels, as well as inside the front door of the home sharing sites. A digital notice shall also be included on the online advertisements for home sharing sites; 3) Direct the Code Compliance Division to work with the Communications Department to design a downloadable/printable notice that shall be posted according to the ordinance requirements; and 4) Authorize the Director of Finance and Technology Services to allocate \$10,000 from budgeted funds in the

Special Council Programs account number 100-1-01-00-531001 for costs associated with mailing the notices and developing the signage.

**EXCLUDED CONSENT CALENDAR:** Items removed from the Consent Calendar for separate discussion are considered at this time.

**6. LEGISLATIVE:**

None.

**PUBLIC COMMENT:** This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, October 5, 2020 at 5:30 P.M. \*via teleconference.

| <b>UPCOMING MEETING SCHEDULE</b> |            |             |                     |                       |
|----------------------------------|------------|-------------|---------------------|-----------------------|
| <b>Date</b>                      | <b>Day</b> | <b>Time</b> | <b>Meeting Type</b> | <b>Location</b>       |
| October 5                        | Monday     | 5:30 PM     | Regular Meeting     | Via<br>Teleconference |
| October 19                       | Monday     | 5:30 PM     | Regular Meeting     | Via<br>Teleconference |
| November 2                       | Monday     | 5:30 PM     | Regular Meeting     | Via<br>Teleconference |
| November 16                      | Monday     | 5:30 PM     | Regular Meeting     | Via<br>Teleconference |

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