

**MINUTES  
PUBLIC FACILITIES COMMISSION  
CITY OF WEST HOLLYWOOD  
WEDNESDAY, AUGUST 12, 2020  
TELECONFERENCE**

**6:30 P.M. – REGULAR MEETING**

**1. CALL TO ORDER – Chair Sunnanon called the meeting to order at 6:30 P.M.**

**A. ROLL CALL**

**PRESENT:** Chair Sunnanon; Vice Chair Polachek; Commissioner Block; Commissioner Karliss; Commissioner Stapleton; Commissioner Torres; and Commissioner Isaacs.

**ABSENT:** None.

**ALSO PRESENT:** Helen Collins, Facilities and Field Services Division Manager; Erin Hamant, Senior Administrative Analyst; and Debbie Gonzalez, Administrative Coordinator.

**B. PLEDGE OF ALLEGIANCE:** Commissioner Block led the pledge of allegiance.

**2. APPROVAL OF AGENDA**

**ACTION:** Approve the August 12, 2020 Agenda.

**Motion by Commissioner Karliss, seconded by Commissioner Isaacs, and approved unanimously.**

**3. APPROVAL OF MINUTES**

**ACTION:** Approve the minutes, dated July 15, 2020, of the prior Public Facilities Commission meeting with a correction to the Election of the Vice Chair roll call vote in item 9a.

**Motion by Commissioner Stapleton, seconded by Commissioner Torres, and approved unanimously.**

**4. PUBLIC COMMENT: None.**

**5. COMMISSIONER COMMENTS:**

The Commissioners expressed enthusiasm to vote for the Green City Awards.

Commissioner Isaacs is happy to see that members of the public joined the meeting.

Commissioner Karliss congratulated the newly appointed Chair and Vice Chair and thanked Commissioner Block for his leadership during his tenure as Chair.

Commissioner Torres thanked staff for bringing an item to the Commission on the West Hollywood Park Project.

Vice Chair Polachek is excited for the items on the agenda tonight. She thanked the former chair and vice chair for their leadership and expressed excitement for the

coming year serving alongside Chair Sunnanon.

Chair Sunnanon thanked Commissioner Block for his leadership during his tenure as Chair. He expressed excitement to work with Vice Chair Polachek in the coming term. He thanked staff for their hard work and dedication. He also thanked the members of the public for attending the meeting.

6. CONSENT CALENDAR - None.

7. PUBLIC HEARINGS – None.

8. UNFINISHED BUSINESS

A. SELECTION OF 2020 GREEN CITY AWARD RECIPIENTS

**SUBJECT:** The Public Facilities Commission will complete the selection process to pick the 2020 Green City Award recipients (also known as the 2020 Green Champions), in accordance with its Green City Awards Rules and Procedures.

Erin Hamant introduced the subject and provided background information on the item.

Commissioner Block inquired about recommendation number 1 and asked why it was made by staff. Staff stated that the recommendation was made after discussion with the Chair and Vice Chair. Staff also stated that the Commission can debate the merit of the recommendation. Block inquired about the type of outreach that was done for the program. Staff stated that public outreach was done via City press releases and social media. Staff also attended two Business Improvement District meetings to notify local businesses. In addition, staff forwarded the application to their individual networks.

Commissioner Karliss shared that it was a pleasure reading all the submittals.

Commissioner Stapleton inquired about the West Hollywood Monarch Sanctuary Project and whether it should be placed in the Organization category. Staff indicated that the applicant self-nominated outside of an organization.

Vice Chair Polachek inquired about the sustainability and LEED goals and requirements for the Robertson Lane project. Robyn Eason, the City's Senior Sustainability Planner explained that the Robertson Lane Project went through the City's Green Building Program review and they were also encouraged to meet a higher-level rating. Polachek inquired about the West Hollywood Bike Coalition application and asked if there were any examples that showed results of their efforts to maintain sustainable safe streets. Robyn Eason stated that the Bicycle Coalition works closely with the Transportation Planner to provide input on projects and to help expedite projects when necessary.

Chair Sunnanon thanked all the applicants for their submittals.

**JAKE STEVENS, LOS ANGELES**, introduced himself as the Director of Community Engagement at Faring. He spoke about the Robertson Lane Project and provided clarification on the questions the Commissioners had regarding the application submittal.

**TORY BERGER, WEST HOLLYWOOD**, spoke in support of the West Hollywood Bicycle Coalition.

**SCOTT HOUSTON, CARSON**, introduced himself as the Director of the West Basin Municipal Water District, Division IV. He explained what the West Basin does and spoke about the Ocean Friendly Demonstration Garden project submittal.

**ACTION:** 1) Approve the entry category reassignment for the Ocean Friendly Garden in the Individual Category to be reassigned to the West Basin Municipal Water District in the Organization/School Category, in accordance with #11 in the Green City Awards Rules and Procedures. **Motion by Vice Chair Polachek, seconded by Commissioner Stapleton.**

**Roll Call Vote:**

**Commissioner Block – YES  
Commissioner Isaacs– YES  
Commissioner Karliss – YES  
Commissioner Stapleton – YES  
Commissioner Torres – YES  
Vice Chair Polachek - YES  
Chair Sunnanon – YES**

*The Commission will now conduct the selection process for the Individual Award, the Business Award, and the Organization/School Award.*

Chair Sunnanon opened nominations for the Individual Award.

**Motion by Commissioner Stapleton to nominate The Monarch Sanctuary Project, seconded by Commissioner Karliss.**

Chair Sunnanon closed nominations and requested a roll call vote.

**Roll Call Vote for the nomination of The Monarch Sanctuary Project for the Individual Award:**

**Commissioner Block– YES  
Commissioner Isaacs– YES  
Commissioner Karliss – YES  
Commissioner Stapleton– YES  
Commissioner Torres – YES  
Vice Chair Polachek - YES  
Chair Sunnanon – YES**

**ACTION:** The Monarch Sanctuary Project has been selected for the Individual Award.

Chair Sunnanon opened nominations for the Business Award.

**Motion by Commissioner Block to nominate the 1 Hotel West Hollywood Project, seconded by Commissioner Karliss.**

**Motion by Commissioner Torres to nominate the Robertson Lane Project, seconded by Vice Chair Polachek.**

**Motion by Commissioner Stapleton to nominate Sustainable Plating Project, seconded by Vice Chair Polachek.**

The Commission had discussion.

Chair Sunnanon closed nominations and requested a roll call vote.

**Roll Call Vote for the nomination of the 1 Hotel West Hollywood Project:**

**Commissioner Block– YES**  
**Commissioner Isaacs– YES**  
**Commissioner Karliss – YES**  
**Commissioner Stapleton– YES**  
**Commissioner Torres – ABSTAIN**  
**Vice Chair Polachek - YES**  
**Chair Sunnanon – YES**

**ACTION:** The 1 Hotel West Hollywood Project has been selected for the Business Award.

Chair Sunnanon opened nominations for the Organization/School Award.

Motion by Commissioner Karliss to nominate the Ocean Friendly Demonstration Project, seconded by Commissioner Torres.

Motion by Commissioner Block to nominate the Safe Streets for All Project, seconded by Commissioner Isaacs.

The Commission had discussion.

Chair Sunnanon closed nominations and requested a roll call vote.

**Roll Call Vote for the nomination of the Ocean Friendly Demonstration Project:**

**Commissioner Block– NO**  
**Commissioner Isaacs– NO**  
**Commissioner Karliss – YES**  
**Commissioner Stapleton– NO**  
**Commissioner Torres – YES**  
**Vice Chair Polachek - NO**  
**Chair Sunnanon – ABSTAIN**

**Roll Call Vote for the nomination of the Safe Streets for All Project:**

**Commissioner Block– YES**  
**Commissioner Isaacs– YES**  
**Commissioner Karliss – NO**  
**Commissioner Stapleton– YES**  
**Commissioner Torres – NO**  
**Vice Chair Polachek - YES**  
**Chair Sunnanon – YES**

**ACTION:** The Safe Streets for All Project has been selected for the Organizational/School Award.

## **9. NEW BUSINESS**

### **A. WEST HOLLYWOOD PARK MASTER PLAN IMPLEMENTATION PROJECT PHASE II UPDATE**

**SUBJECT:** The Public Facilities Commission will receive an update on the West Hollywood Park Project.

Helen Collins introduced the subject and provided a presentation.

Chair Sunnanon inquired about the safety of the pool and the infrastructure as it relates to earthquakes. Staff stated that the infrastructure is built to withstand an

earthquake. Sunnanon also asked if there are any mitigative plans in place as it relates to the COVID -19 pandemic. Staff stated that the City put together a team that is looking at implementing safety measures related to COVID-19 for all City facilities.

**ACTION:** Receive and File.

**B. UPDATE TO STANDING COMMITTEE, AD HOC COMMITTEES & WORKING GROUP APPOINTMENTS**

**SUBJECT:** The Public Facilities Commission will review its list of Standing Committees, Ad Hoc Committees, and Working Groups and make adjustments and appointments, as required.

Erin Hamant introduced the subject.

**ACTION:** The Committee Roster was updated by a general consensus.

**10. EXCLUDED CONSENT CALENDAR – None.**

**11. PUBLIC COMMENTS**

ANDREW SOLOMON, WEST HOLLYWOOD, informed staff of trees that are overgrown at Kings Road Park and asked if they could be trimmed.

**12. ITEMS FROM STAFF**

Helen Collins provided an update on the Ad Hoc committees that will be resuming. She spoke about the upcoming Gardening and Parkway Beautification Virtual Programs.

**13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS**

The Commissioners thanked the members of the public for attending the meeting. They also thanked the Green City Awards applicants for participating in the program.

Commissioner Torres reminded everyone to stay cool during the hot weather.

Chair Sunnanon thanked everyone that applied for the Green City Awards. He thanked the Green City Awards Ad Hoc committee for their work and for allowing him to be a part of it.

**14. ADJOURNMENT**

The Public Facilities Commission meeting adjourned at 9:00 P.M. to its next regular meeting, which will be held on Wednesday, September 9, 2020 at 6:30 P.M. via Teleconference.\*

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*Debbie Gonzalez*

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Debbie Gonzalez, Recording Secretary

DocuSigned by:

*Tai Sunnanon*

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Tai Sunnanon, Chair