

PUBLIC FACILITIES COMMISSION  
CITY OF WEST HOLLYWOOD  
AGENDA  
**WEDNESDAY, JULY 15, 2020**  
TELECONFERENCE MEETING\*

4:30 P.M. – SPECIAL MEETING

**\*IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19 (NOVEL CORONAVIRUS), THE GOVERNOR OF CALIFORNIA HAS ORDERED ALL CALIFORNIANS TO STAY HOME AND AUTHORIZED PUBLIC MEETINGS TO TAKE PLACE VIA TELECONFERENCE.**

Written materials distributed to the City Council within 72 hours of the Public Facilities Commission meeting are available for public inspection online at [www.weho.org](http://www.weho.org). If you require special assistance to participate in this meeting (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Dept. of Public Works at (323) 848-6375 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

**TELECONFERENCE AUDIO MEETING & PROVIDING PUBLIC COMMENT BY TELEPHONE**

This meeting is available to attend via telephone **ONLY**. Please remember to place your phone on mute.

- Dial-in phone number: (669) 900-6833
- Meeting ID: 984 0600 7141; then press #

To provide public comment via telephone, please do the following:

1. You are strongly encouraged to email [degonzalez@weho.org](mailto:degonzalez@weho.org) no later than 4:00 p.m. on Commission meeting day to be added to the Public Speaker List. Please include your name, the phone number from which you will be calling, and which item you would like to speak on.
2. Dial-in 10 minutes prior to the start of the meeting. You will be placed on HOLD in the Virtual Meeting Room until the meeting commences. You will be able to listen to the meeting and staff will call on you when it is your turn to speak.

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1. **CALL TO ORDER – 4:30 P.M.**
    - A. ROLL CALL
    - B. PLEDGE OF ALLEGIANCE
  2. **APPROVAL OF AGENDA**
    - A. MEETING OF JULY 8, 2020
  3. **APPROVAL OF MINUTES**
    - A. MEETING OF MARCH 11, 2020

4. **PUBLIC COMMENTS**

This public comment period is to address the Public Facilities Commission on Consent Calendar items, other agenda items (including if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the Public Facilities Commission. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public hearing testimony will only be taken at the time of the hearing.

5. **COMMISSIONER COMMENTS**

6. **CONSENT CALENDAR** – None

7. **PUBLIC HEARINGS** – None

8. **UNFINISHED BUSINESS**

A. **GREEN CITY AWARDS UPDATED TIMELINE**

**SUBJECT:** The Commission will receive an updated timeline for the Green City Awards Program.

**RECOMMENDATIONS:**

- 1) Review and provide feedback on the updated timeline.
- 2) Approve the updated timeline.

9. **NEW BUSINESS**

A. **ELECTION OF THE CHAIR AND VICE-CHAIR**

**SUBJECT:** The Commission will complete the election process to select the next Chair and Vice-Chair, in accordance with its Bylaws.

**RECOMMENDATION:** Commission members first conduct the election of the Chair, and next the election of the Vice-Chair. Both seats are elected in the same manner as described:

- 1) The process begins with the current Chair/Vice-Chair opening nominations.
- 2) All Commissioners are able to place a nomination, and each nomination must receive a second in order to be considered by the Commission with a roll call vote.
- 3) The current Chair/Vice-Chair announces that nominations are closed and requests a roll call vote.
- 4) Staff conducts the roll call vote. Each Commissioner is only able to vote yes on one name placed into nomination.
- 5) The nominated Commissioner who receives the majority of yes votes is elected as Chair/Vice-Chair for the term of one (1) year.
- 6) The newly elected Chair and Vice-Chair assume their new positions at the next regularly scheduled meeting.

**B. FY20-21 CAPITAL IMPROVEMENT PROGRAM (CIP) PRESENTATION**

**SUBJECT:** The Commission will receive an update on the Facilities and Field Services Division's CIP projects for FY20-21.

**RECOMMENDATION:** Receive and file.

**10. EXCLUDED CONSENT CALENDAR – None**

**11. PUBLIC COMMENTS**

This time is set aside for the public to address the Commission on any item of interest within the subject matter jurisdiction of the Commission that could not be heard under the Public Comments Item at the beginning of the meeting.

**12. ITEMS FROM STAFF**

**13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS**

**14. ADJOURNMENT**

The Public Facilities Commission meeting is adjourned to its next regular meeting, which will be on Wednesday, August 12, 2020 at 6:30 p.m. via Teleconference.\*

AFFIDAVIT OF POSTING

State of California )  
County of Los Angeles )  
City of West Hollywood )

I declare under penalty of perjury that I am employed  
by the City of West Hollywood in the Office of the  
City Clerk, and that this document was posted on:

Date: July 10, 2020  
Signature: \\Alyssa T. Poblador\  
Office of the City Clerk