

**NOTICE INVITING PROPOSALS
LED STREETLIGHT CONVERSION
AND
ONGOING STREETLIGHT MAINTENANCE
IN THE CITY OF WEST HOLLYWOOD**

PUBLIC NOTICE IS HEREBY GIVEN that the City of West Hollywood invites proposals from qualified contractors to provide Light Emitting Diode (LED) streetlight conversion, ongoing streetlighting maintenance and furnish a Remote Streetlight Monitoring System for the City of West Hollywood. Proposals shall only be submitted electronically. A copy of the full Request for Proposals (RFP) is available at no cost from the City of West Hollywood's website at the following website address links:

<http://www.planetbids.com/portal/portal.cfm?CompanyID=22761>

The Request for Proposal (RFP) schedule is as follows:

- | | | |
|------------------------|----------------|---|
| • July 2, 2020 | | Date RFP issued |
| • July 16, 2020 | 5:00 pm | Deadline for requests for clarification and questions |
| • July 23, 2020 | 5:00 pm | Answers of requests for clarification and questions posted |
| • July 30, 2020 | 5:00 pm | Deadline for proposal submission electronically.
Any proposal received after this deadline will be considered to be non-responsive. |

Scope of Work:

The City of West Hollywood is seeking proposals from qualified contractors to replace 2,200 High Pressure Sodium (HPS) streetlight fixtures with Light Emitting Diode (LED) fixtures, provide ongoing maintenance on streetlights located in the public right-of-way and furnish a Remote Streetlight Monitoring System for the streetlight network. The selected contractor shall furnish and install LED lights fixtures on all City-owned streetlights and shall remove and dispose of HPS lights and its related equipment. The selected contractor is expected to provide all equipment, including trucks and tools, and the necessary equipment to complete the LED streetlight conversion project.

In the cost proposal for the LED streetlight conversion, the contractor shall include a timeline and an estimate of anticipated retrofit completions shown as a weekly and/or monthly basis. Based on the cost of the proposals from the selected Contractor, the City will determine the implementation schedule for converting the existing HPS to LED fixtures. The City may elect to conduct the LED streetlight conversion in one (1) phase or several phases.

In addition to the LED streetlight conversion projects, contractors are asked to provide a cost proposal for performing ongoing streetlight maintenance for the City of West Hollywood. The selected Contractor will provide the ongoing streetlight maintenance which may require routine maintenance, unscheduled and/or emergency response for knockdown streetlight poles, repair of damaged lamp fixtures, repairing and/or securing exposed electrical wires, and/or any similar items related to streetlight maintenance. The selected Contractor shall perform ongoing maintenance of all City-owned streetlights which is approximately 2,200 streetlight poles. The streetlight poles are located on the public right-of-way which consist of residential streets, commercial streets and alleys.

To reduce the response time for streetlight outages and the amount of citizen complaints regarding non-working streetlights, the City is requesting Contractors to submit proposals for a Remote Streetlight Monitoring System for the streetlight network system. With the new technology available today, the City would like to remotely monitor the health of each individual streetlight owned by the City.

SPECIAL NOTE: *Although the City's streetlights have been purchased from Edison, Edison is still responsible for the underground electrical wiring for the streetlights.*

The contract will be for two (2) years, renewable for two (2) more terms one (1) year each.

Minimum Qualifications

Class A General Contractor's License or Class C-10 Electrical Contractor's License.

Evaluation Criteria

- Qualifications/expertise of company and similar prior project experience/references (50%)
- Schedule of Fees (50%)

Award of Contract:

The award of contract, if made, will be in accordance with the evaluation criteria provided in the Request for Proposals document. The City of West Hollywood reserves the right to reject any and all proposals or to waive any irregularities or informalities in any proposals should it deem this necessary for the public good, and also the proposal of any Vendor who has been delinquent or unfaithful in any former contract with the City of West Hollywood and to take all proposals under advisement for a period of ninety (90) days. No proposer may withdraw its proposal for a period of ninety (90) days after the deadline for submission of proposals. The City may at its discretion select more than one contractor to provide services, if it is in the best interest of the City.

Point of Contact:

The City's primary contact for this Request for Proposals is Hany Demitri, who can be reached at (323) 848-6507 or via email at hdemitri@weho.org. Communication or solicitation with other City of West Hollywood Officials or Employees regarding an aspect of this RFP is expressly prohibited and may result in disqualification.

BY ORDER OF the City of West Hollywood

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: July 7, 2020
Signature: \\Alyssa T. Poblador\
Office of the City Clerk