

**City of West Hollywood
Planning and Development Services Department
Long Range Planning Division**

**REQUEST FOR QUALIFICATIONS (RFQ)
Sunset Boulevard Gateway Design**

PUBLIC NOTICE IS HEREBY GIVEN that the City of West Hollywood's Planning and Development Services Department is seeking qualifications for a consultant or consultant team to develop gateway designs on Sunset Boulevard. The preliminary Scope of Work for this project is detailed further in the RFQ. The City will receive such proposals in the Office of the City Clerk, 8300 Santa Monica Blvd, West Hollywood, CA 90069, up to the hour of **5:00 p.m. on Monday, July 20, 2020.**

Instructions:

The Request for Qualifications (RFQ) will be posted and qualifications will be submitted through the PlanetBids website:

<http://home.planetbids.com/vendors/>

The RFQ will also be listed on the West Hollywood City Clerk's RFP/RFQ/Bid Notices webpage:

<http://www.weho.org/city-hall/city-clerk/public-notice/rfp-rfq-bid-notice>

Any questions regarding this RFQ should be posted to the PlanetBids website by 5:00 p.m. on Wednesday, July 8, 2020. All submitted questions and responses to those questions will be posted on the City website and PlanetBids no later than Friday, July 10, 2020.

No questions regarding this RFQ will be answered over the phone or in person. Proposers that contact City personnel or City Council members after the City releases the RFQ and throughout the evaluation period may have their proposals disqualified from consideration.

Interested firms must submit electronic proposals only on the PlanetBids website as specified in the RFQ no later than **5:00 p.m. on Monday, July 20, 2020**. Proposals received after this time and date may be returned. Postmarks will not be accepted as proof of receipt. No oral, telephonic, faxed, or emailed proposals or modifications of proposals will be considered. The City reserves the right to reject any and all proposals and award the contract to the firm or team of firms who best meets the qualifications and requirements set forth in the RFQ specifications.

ALL INTERESTED PERSONS are invited to submit a proposal.

BY ORDER OF the City of West Hollywood.
Yvonne Quarker, City Clerk

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk, and that this document was posted on:

Date: June 23, 2020
Signature: \\Alyssa T. Poblador\
Office of the City Clerk