



**PLANNING COMMISSION  
SUMMARY ACTION MINUTES  
Regular Teleconference Meeting  
April 16, 2020**

West Hollywood, California 90069

THE CITY OF WEST HOLLYWOOD HAS ADOPTED BRIEF SUMMARY AND ACTION MEETING MINUTES; WHICH PROVIDE A SUMMARY OF THE ACTIONS TAKEN AND POINTS OF DISCUSSION ONLY. ADDITIONAL COMMENTS OR DISCUSSION REGARDING ANY ITEM SUMMARIZED IN THESE MINUTES MAY BE OBTAINED BY VIEWING THE ARCHIVED VIDEOS OF THE PLANNING COMMISSION MEETINGS AT [www.weho.org/weho-tv/other-city-meetings](http://www.weho.org/weho-tv/other-city-meetings)

1. **CALL TO ORDER:** Chair Carvalho called the meeting of the Planning Commission to order at 6:32 p.m.

2. **PLEDGE OF ALLEGIANCE:** John Erickson led the Pledge of Allegiance.

3. **ROLL CALL:**

Commissioners Present: Altschul, Buckner, Erickson, Hoopingarner, Jones, Vice-Chair Bass, Chair Carvalho.

Commissioners Absent: None.

Staff Present: Dereck Purificacion, Associate Planner, Jennifer Alkire, Current and Historic Preservation Planning Manager, Lauren Langer, Assistant City Attorney and David Gillig, Commission Secretary.

4. **APPROVAL OF AGENDA.**

Move Consent Calendar Item 9.A. – 8225-8237 Fountain Avenue to the Excluded Consent Calendar.

**ACTION:** Approve the Planning Commission Agenda of Thursday, April 16, 2020 as amended. **Moved by Chair Carvalho, seconded by Commissioner Hoopingarner and unanimously passes.**

5. **APPROVAL OF MINUTES.**

Commissioner Hoopingarner read into the record the correct verbiage for her disclosure paragraph on page 11 of 15. *“Commissioner Hoopingarner disclosed for the record, stating one of the letters she received by the Planning Commission was written by one of her company’s employees. She consulted with the City’s legal counsel, and was advised since she paid the employee, and not vice-versa, there was no conflict.”*

**A. March 5, 2020**

**ACTION:** 1) Approve the Planning Commission regular meeting minutes of Thursday, March 5, 2020 as amended. **Moved by Commissioner Erickson, seconded by Commissioner Hoopingarner and passes, noting Commissioner Buckner abstained.**

Chair Carvalheiro noted the incorrect date referenced in the headers of the document; which should read March 24, 2020.

**A. March 24, 2020**

**ACTION:** 1) Approve the Planning Commission special meeting minutes of Tuesday, March 24, 2020 as amended. **Moved by Vice-Chari Bass, seconded by Commissioner Buckner and unanimously passes.**

**6. PUBLIC COMMENT.** None.

**7. DIRECTOR'S REPORT.**

John Keho, Director, Planning and Development Services Department stated on the upcoming City Council meeting agenda for Monday, April 20, 2020, staff will present an update regarding LA County Metro projects, including the Northern Extension of the Crenshaw Line.

Commissioner Erickson requested an update from the LA County Metro Board meeting.

**8. ITEMS FROM COMMISSIONERS.**

Commissioner Erickson thanked all the first responders who arrived and provided assistance to a building that was on fire next door to his residence on Easter Sunday.

Commissioner Hoopingarner thanked staff and the City Clerk's Office for the training provided for this teleconferenced meeting.

Commissioner Jones thanked staff for the training provided for this teleconferenced meeting and stated her appreciation for city staff and how they have responded and helped the community at this time.

Vice-Chair Bass stated his appreciation for city staff and how they have responded and helped the community at this time.

**9. CONSENT CALENDAR.**

**A. 8225-8237 Fountain Avenue:**

The Planning Commission directed staff to return with an amended resolution to deny without prejudice a subdivision request for a seven-unit residential building. **This item was moved to the Excluded Consent Calendar as part of the amended agenda.**

**10. PUBLIC HEARINGS.**

**B. 629 Westbourne Drive:**

Officially continued from Thursday, August 2, 2020.

The applicant is requesting a subdivision of a two-story, three-unit residential building into a common interest development.

Chair Carvalheiro opened the public hearing for Item 10.A

Commission Secretary Gillig read into the record the following which was received via email:

HOWARD ROSENMAN, WEST HOLLYWOOD. This demolition and building of the new structure will cause me great discomfort both noise wise and plan wise. I am a 75-year-old man who was recently hospitalized three times and because of my age and underlying illness – I have diabetes, I'm afraid that the disturbance of the demolition and rebuilding will make me susceptible to the Coronavirus-19 disease. This is life or death for me. Also, the height of the new building will block out light for me.

**ACTION:** Close public hearing for Item 10.A. **Motion carried by consensus of the Commission.**

The commission reiterated this item is strictly for the subdivision of the property.

Dereck Purificacion, Associate Planner stated for the record the demolition and development of project was approved by staff in July 2019. At the time of the public notice, there were no comments or concerns brought forward by the neighbors.

The commission would like to see social services reach out to Mr. Rosenman to help and alleviate any health concerns he may have. The commission questioned if there are any mitigations plans in place that would address Mr. Rosenman's concerns.

Dereck Purificacion, Associate Planner stated standard construction mitigation plans are in force. The height of the building is within code.

**Commissioner Buckner moved to: 1) approve staff's recommendation of approval.**

**Seconded by Commissioner Hoopingarner.**

**ACTION:** 1) Approve staff's recommendation of approval; 2) **Adopt Resolution No. PC 20-1361 as presented:** "A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WEST HOLLYWOOD, APPROVING A TENTATIVE PARCEL MAP (MAJOR LAND DIVISION NO. 82685) FOR THE SUBDIVISION OF A TWO-STORY, THREE-UNIT RESIDENTIAL BUILDING INTO A COMMON INTEREST DEVELOPMENT, LOCATED AT 629 WESTBOURNE DRIVE, WEST HOLLYWOOD CALIFORNIA;" and 3) Close the Public Hearing for Item 10.A. **Moved by Commissioner Buckner, seconded by Commissioner Hoopingarner and unanimously passes.**

*The Resolution the Planning Commission just approved memorializes the Commission's final action on this matter. This action is subject to appeal to the City Council. Appeals must be submitted within ten calendar days from this date, to the City Clerk's office. Appeals must be in writing and accompanied by the required fees. The City Clerk's office can provide appeal forms and information about waiver of fees.*

**11. NEW BUSINESS.** None.

**12. UNFINISHED BUSINESS.** None.

*The following item was moved to the Excluded Consent Calendar as part of the amended agenda.*

**13. EXCLUDED CONSENT CALENDAR.**

**A. 8225 -8237 Fountain Avenue:**

Chair Carvalho explained why he requested this item be moved to the Excluded Consent Calendar. He stated he believes there may be a fear of setting precedent for other historic buildings within the city. He expressed this could merit another discussion, commenting how the commission treats Patio del Morro, but this doesn't necessarily mean that future historic buildings will be treated the same way. He suggested three alternatives: 1) re-notice the item for a new public hearing; 2), bring the item back with the original resolution of approval on Consent Calendar; or 3) deny the current resolution without prejudice.

The commission stated their views on the three recommendations.

Commissioner Altschul disclosed for the record he had conversations with the Mayor D'Amico and Edward Levin.

Commissioner Buckner disclosed for the record she received a letter from Edward Levin.

Commissioner Hoopingarner disclosed for the record she spoke with Edward Levin regarding the contents of the letter he sent to the Planning Commission.

Vice-Chair Bass disclosed for the record he received a letter from Edward Levin.

Chair Carvalho disclosed for the record he spoke to Edward Levin. They discussed matters contained in the letter.

Commissioner Erickson and Commissioner Jones had no official disclosures.

**Commissioner Erickson moved to: 1) legally re-notice this item to a date uncertain in order to have a future discussion.**

**Seconded by Vice-Chair Bass.**

**ACTION:** 1) Legally re-notice this item for a new public hearing to a date uncertain. **Moved by Commissioner Erickson, seconded by Vice-Chair Bass and unanimously passes.**

**14. ITEMS FROM STAFF.**

**A. Planning Manager's Update.**

Jenifer Alkire, Current and Historic Preservation Planning Manager stated the next regularly scheduled meeting of the Planning Commission on Thursday, May 7, 2020 will be cancelled.

**15. PUBLIC COMMENT.** None.

**16. ITEMS FROM COMMISSIONERS.**

**A. Commissioner Comments.**

Commissioner Buckner thanked staff for their response to the recent health emergency.

**B. Subcommittee Management.** None.

**17. ADJOURNMENT:** Noting the cancellation of the Planning Commission meeting on Thursday, May 7, 2020, the Planning Commission adjourned to a regularly scheduled meeting on Thursday, May 21, 2020 beginning at 6:30 p.m. Given the local, state and nation state of emergency, this meeting will be a teleconferenced meeting (with detailed instructions for participation included on the posted agenda). **Motion carried by consensus of the Commission.**

**PASSED, APPROVED AND ADOPTED** by the Planning Commission of the City of West Hollywood at a regular meeting held this 21<sup>st</sup> day of May, 2020 by the following vote:

AYES: Commissioner: Buckner, Erickson, Hoopingarner, Jones, Vice-Chair Bass, Chair Carvalho.

NOES: Commissioner: None.

ABSENT: Commissioner: None.

ABSTAIN: Commissioner: Altschul.



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ROGERIO CARVALHEIRO, CHAIRPERSON

ATTEST:



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DAVID K. GILLIG, COMMISSION SECRETARY