

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
MINUTES
MONDAY, MARCH 2, 2020
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD**

6:30 P.M. – REGULAR MEETING

CALL TO ORDER: Mayor D'Amico called the meeting to order at 6:35 p.m.

PLEDGE OF ALLEGIANCE: Larry Block led the Pledge of Allegiance.

ROLL CALL:

PRESENT: Councilmember Duran, Councilmember Heilman, Councilmember Meister, Mayor Pro Tempore Horvath, and Mayor D'Amico.

ABSENT: None.

ALSO PRESENT: City Manager Arevalo, City Attorney Jenkins, and City Clerk Quarker.

REPORT OF CLOSED SESSION AGENDA:

City Attorney Jenkins reported that the Closed Session was called to order at 6:00 p.m. He stated that there was no public comment, no items added to the agenda, and that there were no reportable actions taken by the Council. The Closed Session adjourned at 6:30 p.m.

APPROVAL OF AGENDA:

Councilmember Meister requested that Item 2.I. be moved to Excluded Consent.

Motion by Mayor D'Amico to approve the March 2, 2020 Agenda as amended, seconded by Councilmember Duran and approved

ADJOURNMENT MOTIONS:

Mayor Pro Tempore Horvath requested that the meeting be adjourned in memory of the victims of recent mass shooting in Milwaukee, Wisconsin: Jesus Valle, Jr. (33), Gennady Levshetz (61), Trevor Westselaar (33), Dana Walk (57), and Dale Hudson (50). She also requested that the meeting be adjourned in memory of the following military personnel: Army Private First-Class Walter Leward (26).

Mayor D'Amico requested that the meeting be adjourned in memory of Joe Coulombe, the founder of Trader Joe's.

PRESENTATIONS:

Councilmember Meister presented a proclamation to the Women's Advisory Board and Zoe Nicholson in honor of Women's History Month. The Women's Advisory Board unveiled the 2020 Women's History Month Banner in honor of Zoe Nicholson.

1. PUBLIC COMMENT:

SUSIE SHANNON, LOS ANGELES, spoke regarding Item 2.R.

KEVIN BURTON, WEST HOLLYWOOD, spoke regarding Item 2.O

CHAD KROEGER, LOS ANGELES, spoke regarding holidays.

MICHAEL CARTER, WEST HOLLYWOOD, spoke regarding protecting the monarch butterfly.

TAI SUNNANON, WEST HOLLYWOOD, spoke regarding the Coronavirus and provided an update and tips on how to stay healthy.

J.T. PARR, LOS ANGELES, spoke regarding holidays.

LARRY BLOCK, WEST HOLLYWOOD, spoke regarding the City's Green City Awards.

BEVERLY KENWORTHY, spoke regarding Item 2.R. and asked Council to delay its vote on the item.

The following individual did not wish to speak but submitted a Citizen Position Slip to express support for Item 2.G.: *Mike Carter*

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:

Councilmember Duran wished the late former Councilmember Sal Guarriello a happy birthday. He also registered his NO vote on Item 2.G. He spoke regarding the upcoming L.A. Marathon and the street closures involved. He reminded everyone of Daylight Savings Time this Sunday. He also spoke regarding trash and refuse on the streets due to individuals emptying the trash cans in search of items and food. He asked that the City Manager and Staff look into trash cans that can't be accessed and/or one-way cans.

Councilmember Meister reported that she attended the Westside Urban Forum which featured westside Mayors from Santa Monica, Culver City, Beverly Hills, and West Hollywood. She stated that the topics of discussion were transportation, housing, and local control. She thanked Mayor D'Amico for representing the City so well. She registered her NO vote on Item 2.D. and spoke in support of Item 2.O.

Councilmember Heilman spoke regarding Item 2.G., and thanked Staff for the updates. He expressed concern with the parklets on Santa Monica Blvd and on Sunset and stated that they don't seem to work on a major boulevard, as well as they work on side streets such as Havenhurst. He spoke in support of changing the rule that doesn't allow an adjacent business to serve the public in the parklet; he stated that we should be encouraging that and asked Staff to look into this as we move forward. He spoke regarding Item 2.O. and thanked staff for the improvements but suggested that crosswalks should always include a signal, due to cars not stopping, even when lights are flashing.

Mayor Pro Tempore Horvath reported that she attended the California Contract Cities Association Board Meeting, the Sanitation District Personnel Committee meeting. She reported that she also participated in a Clean Power Alliance symposium. She also reported that she attended the Destination Crenshaw groundbreaking event in Los Angeles and stated that there would be a Motion made at the next Los Angeles City Council Meeting to further the partnership between the City of LA and West Hollywood to continue efforts to bring rail to the City. She spoke briefly regarding Zoe Nicholson and her work as an activist and friend.

Mayor D'Amico reported that he attended the Westside Urban Forum and represented the City. He also spoke briefly regarding the Coronavirus and how the City is following the protocols set by the L.A. County Department of Health.

CITY MANAGER'S REPORT:

City Manager Arevalo reported that Building & Safety Staff are working on an earthquake brace and bolt program and that residents can find out more about this program by visiting ww.weho.org/seismic. He spoke briefly about the L.A. Marathon and the street closures and also regarding Daylight Savings Time. He provided additional information regarding the Coronavirus and stated that Social Services Staff is in contact with the L.A. County Public Health and the Center for Disease Control to *garner up-to-date information*, and that the Communications Department is pushing out information to our residents as well. He spoke regarding the City's Emergency Operation Center and the training that staff has each year to deal with emergencies. Finally, City Manager Arevalo responded to Councilmember Duran's comments relating to trash receptacles and reported that the City has fifty (50) new Big Belly trash receptacles that will be placed along Santa Monica Blvd. and Sunset Blvd.

FISCAL IMPACT ON CONSENT CALENDAR:

City Clerk Quarker stated that the fiscal impact on the Consent Calendar is \$847,149 in expenditures, \$16,000 in potential revenue, (\$6,300) in waived fees.

2. CONSENT CALENDAR:

2.A.,B.,C.,D.,E.,F.,G.,H.,J.,K.,L.,M.,N.,O.,P.,Q.,R. Motion by Councilmember Duran, seconded by Councilmember Meister and approved as amended, noting the NO vote of Councilmember Meister on Item 2.D. and the NO vote of Councilmember Duran on Item 2.G.

2.A. POSTING OF AGENDA:

SUBJECT: The agenda for the meeting of Monday, March 2, 2020 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, February 26, 2020.

ACTION: Receive and file. **Approved as part of the Consent Calendar.**

2.B. APPROVAL OF MINUTES:

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

ACTION: Approve the minutes of February 18, 2020. **Approved as part of the Consent Calendar.**

2.C. APPROVAL OF DEMAND REGISTER NO. 861 [L. QUIJANO, C. CORRALES]:

SUBJECT: The City Council shall receive the Demand Register for period ending February 21, 2020 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

ACTION: Approve Demand Register NO. 861 and adopt Resolution No. 20-5257, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 861." **Approved as part of the Consent Calendar.**

2.D. ADOPT ORDINANCE NO. 19-1099 (2ND READING) "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE REGULATIONS GOVERNING CONTRIBUTIONS TO MUNICIPAL ELECTION CAMPAIGNS FOR CITY COUNCIL OFFICES AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE." [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 19-1099, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE REGULATIONS GOVERNING CONTRIBUTIONS TO MUNICIPAL ELECTION CAMPAIGNS FOR CITY COUNCIL OFFICES AND AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE."

ACTION: Waive further reading and adopt Ordinance 19-1099, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING THE REGULATIONS GOVERNING CONTRIBUTIONS TO MUNICIPAL ELECTION CAMPAIGNS FOR CITY COUNCIL OFFICES AND

AMENDING THE WEST HOLLYWOOD MUNICIPAL CODE ." **Approved as part of the Consent Calendar, noting the NO vote of Councilmember Meister.**

2.E. COMMISSION AND ADVISORY BOARD MEETING SYNOPSES [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will receive Synopses from the Public Safety Commission, Rent Stabilization Commission, Transportation Commission, Russian Advisory Board, and Transgender Advisory Board regarding actions taken at their recent meeting.

ACTION: Receive and file. **Approved as part of the Consent Calendar.**

2.F. WEST HOLLYWOOD COMMUNITY HOUSING CORPORATION FISCAL YEAR 2019-2020 ADMINISTRATIVE CONTRACT MID-YEAR REPORT [C. SCHROEDER, P. NOONAN]:

SUBJECT: The City Council will receive the semi-annual report for the West Hollywood Community Housing Corporation Administrative Contract, FY 2019-2020.

ACTION: Receive and file. **Approved as part of the Consent Calendar.**

2.G. WEST HOLLYWOOD PARKLET PROGRAM UPDATE [J. KEHO, R. EASON, G. YOLLES, A. PUGASH]:

SUBJECT: The City Council will receive an initial evaluation update of the citywide parklet program and waive encroachment permit renewal fees for the existing three parklets to allow for continued evaluation of the program.

ACTIONS: 1) Receive and file initial parklet evaluation report; and 2) Approve the waiver of encroachment permit renewal fees, and other associated fees. **Approved as part of the Consent Calendar, noting the NO vote of Councilmember Duran.**

2.H. APPROVE CALIFORNIA MEN'S GATHERING FILM FESTIVAL TO CHARGE ADMISSION FOR EVENTS HELD AT THE COUNCIL CHAMBERS [F. CONTRERAS, A. CAMPBELL, E. ANGELOFF]:

SUBJECT: The City Council will consider approving the request of the California Men's Gathering Film Festival to charge admission for its event at the West Hollywood Council Chambers in October 2020.

ACTION: Approve the request of the California Men's Gathering Film Festival to charge admission for its event at the West Hollywood Council Chambers in October 2020. **Approved as part of the Consent Calendar.**

2.I. UPDATE AND NEXT STEPS FOR THE AFFORDABLE RENTAL HOUSING PROGRAM (INCLUSIONARY HOUSING) WAITLIST AUDIT AND RECENT OPENING AND CREATION OF AN AFFORDABLE RENTAL HOUSING INTEREST LIST [C. SCHROEDER, P. NOONAN]:

SUBJECT: The City Council will receive an update on recertification of the City's inclusionary rental housing waitlist, and recent opening and creation of a rental housing interest list which will next be queued and added to the backend of the current waitlist.

ACTION: Receive and file. **This Item was moved to Excluded Consent.**

2.J. ESTABLISH NEW AGREEMENTS FOR CITY-SPECIFIC STREET POLE BANNERS: PRINTING, INSTALLATION/DEINSTALLATION, AND RELATED SERVICES [L. BELSANTI, J. SCHARE, B. SAFIKHANI]:

SUBJECT: The City Council will receive an update on the creation of an authorized pool of qualified vendors for City-specific street pole banners: printing, installation/deinstallation, and related services based on a recently conducted RFQ/Qualifications submission and review process.

ACTIONS: 1) Approve the establishment of new agreements for service for City-specific street pole banners: printing, installation/deinstallation, and related services with: a. AAA Flag & Banner, b. American Fleet & Retail Graphics (Amgraph), c. Dekra-Lite, and d. Gold Metropolitan Media; and 2) Authorize the City Manager or designee to execute documents incident to the agreements. **Approved as part of the Consent Calendar.**

2.K. CONSTRUCTION AGREEMENT WITH INTERNATIONAL LINE BUILDERS', INC.; AGREEMENT WITH CHARGEPOINT, INC. FOR DONATION OF EQUIPMENT; AGREEMENT WITH CHARGEPOINT, INC FOR PURCHASE OF SOFTWARE SUBSCRIPTION AND WARRANTY [J. ROCCO, H. DEMITRI, J. GILMOUR]:

SUBJECT: The City Council will consider approval of a construction agreement with International Line Builder's, Inc. to construct CIP 84-09, Off-Street Electric Vehicle Charging Stations; approval of agreement with Chargepoint, Inc. for donation of equipment, and approval of agreement with Chargepoint, Inc. for purchase of software subscription and warranty.

ACTIONS: 1) Approve a construction contract with International Line Builder's, Inc., in the amount of \$335,612, for the construction of CIP 84-09, Off-Street Electric Vehicle Charging Stations and authorize the City Manager or designee to execute documents incident to the agreement; 2) Authorize the City Engineer to approve change orders to the construction agreement in an amount not to exceed 15% (\$50,341.80) of the total agreement amount; 3) Adopt Resolution No. 20-5258, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP 84-09, OFF-STREET ELECTRIC VEHICLE CHARGING STATIONS, PURSUANT TO GOVERNMENT CODE SECTION 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT;" 4) Approve an agreement with Chargepoint, Inc., of no cost, for the donation of electric vehicle charging station equipment and authorize the City Manager or designee to execute documents incident to the agreement; and 5) Approve an agreement with Chargepoint, Inc., in the amount of \$40,195.50, for the purchase of software subscription and warranty and

authorize the City Manager or designee to execute documents incident to the agreement. **Approved as part of the Consent Calendar.**

2.L. TEMPORARY PARKING MITIGATION MEASURES [J. ROCCO, V. GUARINO, B. BORTFELD]:

SUBJECT: The City Council will consider amending the agreement for services with King Valet Parking, Inc. for temporary parking mitigation services.

ACTIONS: 1) Approve Amendment No. 3 to the agreement for services with King Valet Parking, Inc. to modify the scope of services to provide public valet parking in the Plinth parking structure at 625 N. San Vicente Boulevard; and 2) Authorize the City Manager or designee to execute documents incident to the agreement. **Approved as part of the Consent Calendar.**

2.M. AMENDMENT NO. 3 TO AGREEMENT FOR CITY ATTORNEY SERVICES [P. AREVALO, D. WILSON, M. RIOS]:

SUBJECT: The City Council will consider approving an Amendment No. 3 to the City's Agreement for Services with Best, Best and Krieger, LLP, to increase the hourly rate for some Specialized Legal Services.

ACTIONS: 1) Approve Amendment No. 3 to Agreement for Services with Best, Best and Krieger, LLP to increase the hourly rate for some Specialized Legal Services; and 2) Authorize the City Manager or his designee to execute documents incident to the Agreement. **Approved as part of the Consent Calendar.**

2.N. APPROVAL OF FINAL TRACT MAP NO. 72177 FOR THE CONDOMINIUM PROJECT LOCATED AT 8889 BEVERLY BLVD [J. ROCCO, H. DEMITRI]:

SUBJECT: The City Council will consider approval of Final Tract Map No. 72177, a subdivision for a sixty-one (61) unit condominium development, located at 8889 Beverly Blvd.

ACTIONS: 1) Make findings for the Final Tract Map as follows: a. That this project will not violate any of the provisions of Sections 66474, 66474.1, and 66474.6 of the Subdivision Map Act, b. That the proposed subdivision, together with the provisions for its design and improvement, is consistent with the General Plan required by Article 5 (commencing with Section 65300) of Chapter 3 of Division 1 of the Government Code or any specific plan adopted pursuant to Article 8 (commencing with Section 65450) of Chapter 3 of Division 1 of the Government Code, c. That the development of the property in the manner set forth on the subject division of land will not unreasonably interfere with the free and complete exercise of any public entity and/or public utility rights of way and/or easements within the subject division of land, pursuant to Section 66436(a)3A(i-viii) of the Subdivision Map Act; 2) Approve Final Tract Map No. 72177; and 3) Instruct the City Clerk to endorse on the face of the map of Final Tract

Map No. 72177 the certificate that embodies the approval of said map.
Approved as part of the Consent Calendar.

2.O. FOUNTAIN AVENUE SAFETY IMPROVEMENTS – REPLACE TEMPORARY FEATURES WITH PERMANENT INSTALLATIONS [J. ROCCO, H. DEMITRI, R. GARLAND]:

SUBJECT: The City Council will consider directing staff to replace the temporary safety enhancement features with permanent installations on Fountain Avenue based on the significant reduction in traffic collisions that has occurred. The City Council will also consider installing In-Roadway Warning Lights (IRWLs) on Santa Monica Boulevard and at various other locations.

ACTIONS: Staff recommends that the Council take the following actions: 1) Support the recommendations of the Transportation Commission and direct staff to replace the Fountain Avenue temporary safety enhancement devices with permanent fixtures; and 2) Support the recommendation of the Transportation Commission to install In-Roadway Warning Lights (IRWLs) at 4 unsignalized crosswalks on Santa Monica Blvd. **Approved as part of the Consent Calendar.**

2.P. PARKING CITATION AUDIT [J. D’AMICO, L. HORVATH, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to perform an audit of parking citations over the last ten years in West Hollywood in order to evaluate the change in the number of citations, number of citations contested, and number of citations overturned over time.

ACTIONS: 1) Direct staff to perform an audit of parking citations in West Hollywood over the last ten years with a focus on the number of citations issued, number of citations contested and appealed, and number of citations overturned through the appeal process over time; and 2) Report back to City Council with the results of the audit and any recommendations for improving the current processes if found to be needed by the audit’s results. **Approved as part of the Consent Calendar.**

2.Q. CO-SPONSORSHIP OF THE CAPITOL DRUGS HEALTH FAIR AND SAMPLE SATURDAY EVENT [J. D’AMICO, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider co-sponsoring the two annual Capitol Drugs Health Fair and Sample Sale events on Saturday, March 21, 2020 and Saturday October 17, 2020 at 8578 Santa Monica Boulevard.

ACTIONS: 1) Authorize co-sponsorship of the Capitol Drugs Health Fair and Sample Saturday events on Saturday, March 21, 2020 and October 17, 2020; 2) Approve fee waivers in an amount not to exceed \$3,200, which includes the waiver of Special Event Permit fees (\$2,000), Encroachment Permit fees (\$200) and Parking Meter fees (\$1,000); 3)

Authorize the use of the City of West Hollywood name and official city logo in event-related invitations, programs, and associated materials with review and approval from City staff; and 4) Authorize the City Manager or designee to execute documents incident to the agreement. **Approved as part of the Consent Calendar.**

2.R. RESOLUTION IN SUPPORT OF THE RENT AFFORDABILITY ACT, A STATEWIDE BALLOT INITIATIVE PROPOSED FOR THE NOVEMBER 3, 2020 ELECTION [J. LEONARD, H. MOLINA]:

SUBJECT: The City Council will consider adopting a resolution in support of the Rent Affordability Act (RAA), a statewide ballot initiative proposed for the November 3, 2020 election, which would amend state law to allow local governments to enact rent control ordinances under certain conditions.

ACTIONS: 1) Adopt Resolution No. 20-5259 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD IN SUPPORT OF THE RENT AFFORDABILITY ACT (RAA);" and 2) Direct Community & Legislative Affairs Division staff to send copies of the adopted resolution to Governor Gavin Newsom, State Senator Ben Allen, Assembly Member Richard Bloom, the initiative's sponsors, and other individuals as appropriate. **Approved as part of the Consent Calendar.**

3. PUBLIC HEARINGS: None.

4. UNFINISHED BUSINESS:

4.A. SUNSET STRIP GATEWAY DESIGN FRAMEWORK [J. KEHO, R. EASON, B. ECK, G. YOLLES]:

SUBJECT: The City Council will receive report on a gateway design framework on the Sunset Strip and direct staff to release a Request for Qualifications (RFQ) for qualified firms to provide credentials to develop gateway design options for Sunset Blvd/Doheny Road, Sunset Blvd/Marmont Lane, and Sunset Blvd/ La Cienega Blvd. Each gateway on the Sunset Strip will aim to: Strengthen the Sunset Strip's identity with visual markers at entry points to create a sense of arrival and sense of place; Invite more people to walk between destinations and comfortably cross the street in a safe manner; and Create places that invite people to spend more time outside of the destinations on the Sunset Strip.

Associate Planner Garen Yolles provided background information as outlined in the staff report dated March 2, 2020.

GENEVIEVE MORRILL, REPRESENTING THE WEST HOLLYWOOD CHAMBER OF COMMERCE, spoke in support of the Item.

Councilmember Heilman spoke regarding the item and stated he supports the vertical markers that are being proposed to recognize the entry into

West Hollywood, but not in support of the proposed concept for Sunset/ La Sunset and stated the area is not an environment not conducive for sitting.

Councilmember Duran spoke regarding the history of the Sunset Strip and stated that he would like the signage to capture the history and uniqueness of the Sunset Strip.

Councilmember Meister expressed her support for anything that can help activate and incorporate the history on the Sunset Strip. She requested clarification regarding whether there would be advertising allowed on the gateway signage, and Staff confirmed that there would be no advertising and that the staff is looking to partner with arts organizations for programming. She also asked Staff to consider historic preservation organizations when looking at programming.

Mayor D'Amico stated that he would not be in support of referencing the history on the gateway signage. He stated that there are better ways to mark the history of the cultural life of the City. He spoke regarding ensuring that the marker on the eastern side of town align with the historic billboard in that area so that it is not competing.

Councilmember Meister suggested that for the eastern marker, that the RFP include an option for a horizontal marker in that area if appropriate.

ACTIONS: 1) Receive and file the Gateway Design Framework; and 2) Authorize the issuance of a Request for Qualifications (RFQ) for qualified firms to provide credentials to develop gateway design options for Sunset Blvd/Doheny Road, Sunset Blvd/ Marmont Lane, and Sunset Blvd/ La Cienega Blvd. **Motion by Councilmember Duran, seconded by Mayor Pro Tempore Horvath and approved.**

**4.B. AUTONOMOUS PERSONAL DELIVERY DEVICES PILOT PROGRAM
[J. KEHO, R. EASON, B. CHEUNG]:**

SUBJECT: The City Council will consider approval of a pilot program to test autonomous delivery devices.

Senior Transportation Planner Bob Cheung provided background information as outlined in the staff report dated March 2, 2020.

Mayor D'Amico inquired as to what other Cities are using these devices. Staff stated that the City of Los Angeles in Hollywood has a program.

YOLA DORE, WEST HOLLYWOOD, spoke regarding accessibility issues on the sidewalks that may occur if the devices are allowed in the City.

JOSHUA FRANCO, WEST HOLLYWOOD, spoke in support of the pilot program.

ARTURO GONZALEZ, LOS ANGELES, spoke in support of the pilot program.

KRISTOPHER R. FAGAN, LOS ANGELES, spoke in support of the pilot program.

KEVIN BURTON, WEST HOLLYWOOD, spoke in support of the pilot program.

GENEVIEVE MORRILL, REPRESENTING THE WEST HOLLYWOOD CHAMBER OF COMMERCE, spoke in support of the pilot program.

JUSTIN EASTER, WEST HOLLYWOOD, spoke in support of the pilot program.

LAUREN GOLDSTEIN, WEST HOLLYWOOD, spoke in support of the pilot program.

ERIK RODRIGUEZ, WEST HOLLYWOOD, spoke in support of the pilot program.

VIGGY GANAPATHY, REPRESENTING POSTMATES, spoke in support of the pilot program.

MANNY RODRIGUEZ, WEST HOLLYWOOD, spoke in opposition to the pilot program.

SOL YAMINI, REPRESENTING PINK DOT, spoke in support of the pilot program.

LARRY BLOCK, WEST HOLLYWOOD, spoke in opposition to the pilot program.

The following individuals did not wish to speak, but submitted Citizen Position Slips in opposition to the Item: *Stephanie Harker and Cathy Blaivas*

Mayor Pro Tempore Horvath spoke in support of the pilot program and asked if there are issues during the 3-month period, can the City end the program. Staff indicated that there will be monthly updates to the Transportation Commission and if there are issues, an Item can be brought to Council to end the program.

Councilmember Meister asked if the pilot program is to see if the technology works, or if it will work in West Hollywood. Mr. Ganapathy stated that the technology works, but that Staff requested an opt-out option on the App, so that residents can choose not to have their items

delivered by the device beforehand if they wanted, so that will just take some additional coding if the program is approved.

Council Duran stated that he does not support the Item and that these devices are better suited for a more controlled campus like the PDC, or a more enclosed area. He stated that West Hollywood is such a dense area with heavy foot traffic, and not conducive to this type of device.

Mayor Pro Tempore Horvath spoke regarding the many companies that launch programs in the City without getting approvals and against the residents' wishes. She stated that Postmates went about it the right way and is working with the City beforehand. She spoke regarding emerging technologies and that some residents who are homebound are in need of this service. She stated that the pilot program will only include three robots and if there are major issues, the City can end the program, but the City won't know if it's a viable program unless it is tested.

Councilmember Meister questioned whether the City has infrastructure to handle this program. She spoke regarding the possibility of creating a separate lane for this type of technology and stated that it is not fair to the citizens to have these on the sidewalks.

Councilmember Heilman spoke regarding the proposed program and stated that although this is not something he would use, there are people who order food very often and this would be more convenient. He spoke about it being unfair that so many delivery vehicles are in the neighborhoods and double parking on the street, and that this program offers a possible solution to that. He spoke in support of the pilot program.

Mayor D'Amico spoke regarding the timing involved if there are issues with the devices and asked if Staff can make the decision to end the program without having to return to Council. He also asked if Staff could have the authority to continue the program after the 3-month pilot period if there are no issues, while an item being prepared to come back to Council for further discussion and approvals.

ACTIONS: Consider the creation of a test pilot program to evaluate the use of autonomous personal delivery devices (PDD) within the City and include some or all of the following parameters to include as part of the pilot program in response to feedback from initial outreach efforts: 1) Prohibit the use of PDDs on substandard sidewalks including Fountain Avenue and Romaine Street; 2) Limit the number of PDDs to a maximum of three; 3) Provide monthly updates to the Transportation Commission; 4) Limit the duration of the pilot to a three-month period; 5) Allow both merchants and customers to opt out of the use of the PDD service; 6) Limit the use of PDDs to daytime only; 7) Provide the City with monthly data on the usage of PDDs including but not limited to origin and

destination heat-maps, distance of deliveries, frequency/transactions, incidents, and customer satisfaction surveys; 8) Provide a chaperone to oversee each PDD during the initial three-month test period; 9) Authorize Staff to end the Pilot Program if necessary based on updates provided to the Transportation Commission; and 10) Authorize Staff to extend the program after the 3-month pilot period has ended if there are no issues, and return to Council with an Item for discussion and final approvals. **Motion by Mayor Pro Tempore Horvath, seconded by Mayor D'Amico and approved, noting the NO votes of Councilmember Duran and Councilmember Meister.**

- 4.C. ADVISORY BOARD APPOINTMENT [Y. QUARKER, M. CROWDER]:**
SUBJECT: The City Council will consider making an at-large appointment to the Disabilities Advisory Board.
ACTION: Council appointed Patrick Ryan Blood to the Disabilities Advisory Board.

5. NEW BUSINESS:

- 5.A. DISCUSSION OF CITY COUNCIL MEETING SCHEDULE FOR SUMMER 2020 [Y. QUARKER, M. CROWDER]:**
SUBJECT: The City Council will consider revising the City Council Regular Meeting Schedule for the summer months of 2020.
ACTIONS: Council did not cancel or reschedule any meetings for Summer 2020.

EXCLUDED CONSENT CALENDAR:

- 2.I. UPDATE AND NEXT STEPS FOR THE AFFORDABLE RENTAL HOUSING PROGRAM (INCLUSIONARY HOUSING) WAITLIST AUDIT AND RECENT OPENING AND CREATION OF AN AFFORDABLE RENTAL HOUSING INTEREST LIST [C. SCHROEDER, P. NOONAN]:**
SUBJECT: The City Council will receive an update on recertification of the City's inclusionary rental housing waitlist, and recent opening and creation of a rental housing interest list which will next be queued and added to the backend of the current waitlist.

Councilmember Meister asked Rent Stabilization & Housing Manager Peter Noonan what the re-contact process is currently for those on the Inclusionary Housing waiting lists. Mr. Noonan stated that wait list applicants are mailed two letters and then there is a follow-up phone call to determine if they wish to remain on the waiting list. Councilmember Meister spoke regarding the need to garner more information from applicants such as their current living situation and their current rent, to be better able to prioritize and determine the housing needs for the City and its constituency. Mr. Noonan clarified that some of this information is currently requested when an applicant is selected for a unit, and that the

current priorities set by Council are whether someone is over housed or rent burdened.

Councilmember Heilman thanked staff for bringing the item forward and expressed concern with requesting more information; which can become burdensome for the applicant and for staff to manage, and that it could also seem discriminatory.

Mayor D'Amico requested clarification on the selection process and whether a Lottery is held for available units. Staff clarified that there is no picking and choosing by Staff; in some cases, based on the building a lottery is held and in other cases, the applicants are chosen from the waiting list based on the size and category of the unit available.

ACTION: Receive and file. **Motion by Mayor Pro Tempore Horvath, seconded by Councilmember Heilman and approved.**

6. LEGISLATIVE:

6.A. AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 17 OF THE WEST HOLLYWOOD MUNICIPAL CODE IMPLEMENTING AN ALTERNATIVE SCHEDULE FOR REQUIRED PAINTING FOR PROPERTIES DESIGNATED AS CULTURAL RESOURCES, AND CLARIFYING INCOME CALCULATION FOR DETERMINING THE RELOCATION FEE FOR A NO CAUSE EVICTION [C. SCHROEDER, P. NOONAN, J. HOLUB, J. KEHO, J. ALKIRE, D. VU]:

SUBJECT: The Council will consider amending the Rent Stabilization Ordinance to allow for an alternative schedule for required painting for properties designated as cultural resources and to clarify income calculation for determining the relocation fee for a no cause eviction.

Rent Stabilization & Housing Manager Peter Noonan provided background information as outlined in the staff report dated March 2, 2020.

DANIELLE LEIDER-PERETE, REPRESENTING AAGLA, spoke regarding her concerns with removing language relating to the relocation fees without providing some clarifying language regarding the courts authority to rule when a tenant does not leave after receiving the relocation fees.

BEVERLY KENWORTHY, LOS ANGELES, expressed concern with the removal of language relating to relocation fees and spoke in support of holding the fees in an escrow account, as it is done in Los Angeles and Santa Monica.

Councilmember Meister expressed concerns with the City being involved in a dispute between a landlord and tenant relating to relocation fees.

Councilmember Heilman spoke regarding the item and its unintended consequences. He spoke regarding the remedies a landlord has if a tenant accepts a relocation fee and does not vacate the unit and stated that he opposes moving forward with this change. He stated that he was in support of the other part of the proposed Ordinance related to painting requirements for properties designated as cultural resources.

JAMES LITZ, WEST HOLLYWOOD, spoke in support of creating an escrow account as well.

Mayor Pro Tempore Horvath stated that she was also in support of the other part of the proposed Ordinance related to painting requirements for properties designated as cultural resources and spoke in support of moving forward on that portion. She further stated that she would be willing to hold off on the discussion of relocation fees for now.

Councilmember Meister spoke regarding the alternative painting schedule for historic properties and expressed concern with not having a 4- or 7-year schedule. Mr. Noonan stated that Planning would review the issue along with the Hearing Examiner for each property involved.

Councilmember Meister expressed concern that there is not a mechanism in place to ensure that the painting is indeed occurring. Senior Planner Doug Vu explained the process that Planning staff and Code Enforcement staff takes relating to the maintenance of historically designated properties and stated that staff could look into having a more proactive schedule for inspections.

Councilmember Meister inquired as to why relocation fees are set to the CPI. Mr. Noonan explained that the formula used focuses on the rent component of the CPI and matches what other cities have as well.

Councilmember Meister spoke briefly regarding the language relating to relocation fees and stated that she would be in support of having the Item go back to the Rent Stabilization Commission for review and revised language as long as the onus is not on the City.

Mayor D'Amico also expressed concern with their being no set time in the maintenance standards. Staff indicated that because each building is unique and would require painting at different times, staff did not include a fixed time period. Mayor D'Amico also expressed support for leaving the language relating to relocation fees as it already stands in the Code.

Mr. Noonan read into the record a revision to page 5 of the proposed Ordinance and stated that the word "housing" would be deleted from the last two sentences in section 3(b) to read as follows: "... while a tenant

remains in possession of his or her dwelling unit. Any balance due after a fee increase becomes effective shall be paid before the tenant is required to vacate his or her dwelling unit”

ACTION: 1) Introduce on first reading a revised ORDINANCE 20-1100 “AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 17 OF THE WEST HOLLYWOOD MUNICIPAL CODE IMPLEMENTING AN ALTERNATIVE SCHEDULE FOR REQUIRED PAINTING FOR PROPERTIES DESIGNATED AS CULTURAL RESOURCES, AND CLARIFYING INCOME CALCULATION FOR DETERMINING THE RELOCATION FEE FOR A NO CAUSE EVICTION; 2) Direct staff to allow the verbiage in Section 3(b) to remain as it currently is in the Code; and 3) revise the language in Section 3(d) to delete the word “housing” in the last two sentences. **Motion by Councilmember Heilman, seconded by Councilmember Duran and approved.**

PUBLIC COMMENT:

GEORGE BUJARSKI, WEST HOLLYWOOD, spoke regarding the issues of dust at construction sites and asked that additional language be included in the code surrounding this issue.

COUNCILMEMBER COMMENTS: None.

ADJOURNMENT: The City Council adjourned at 9:24 p.m. in memory of Joe Coulombe, the victims of the mass shooting in Milwaukee, and Army Private First Class Walter Leward (26) to its next regular meeting, which will be on Monday, March 16, 2020 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of West Hollywood at a regular meeting held this 16th day of March, 2020 by the following vote:

AYES:	Councilmember:	Duran, Heilman, Meister, Mayor Pro Tempore Horvath, and Mayor D’Amico.
NOES:	Councilmember:	None.
ABSENT:	Councilmember:	None.
ABSTAIN:	Councilmember:	None.



JOHN D’AMICO, MAYOR

ATTEST:


YVONNE QUARKER, CITY CLERK