

**REQUEST FOR PROPOSALS
FOR
SEISMIC RETROFIT PEER REVIEW
AND
PLAN CHECK SERVICES**

PUBLIC NOTICE IS HEREBY GIVEN that the City of West Hollywood's Planning and Development Services Department is inviting Requests for Proposals (RFP) for the above stated services and will only be accepting proposals until **5:00 p.m. on Friday, March 27, 2020.**

Description: The City of West Hollywood invites proposals from qualified engineering consulting firms with experience and technical qualifications to respond to a Request for Proposals (RFP) to provide structural peer review and plan check services for seismic retrofits for three building types. The City is looking for Consultants with technical expertise in retrofits for non-ductile concrete (NDC) buildings, pre-Northridge steel moment frame (PNSMF) buildings, and existing wood-framed buildings with soft, weak or open front wall lines (SWOF) buildings. Consultants should be familiar with the City's Mandatory Seismic Retrofit Ordinances and Design Guidelines and should have experience working with municipalities.

Instructions: The RFP can be downloaded by registering with the City's bid portal on PlanetBids via the following link:

<https://www.planetbids.com/portal/portal.cfm?CompanyID=22761>

A copy of the RFP can also be downloaded from the City's website at:

<https://www.weho.org/city-government/city-clerk/public-notices/rfp-rfq-bid-notices>

Submissions: All submissions must be uploaded electronically through the PlanetBids portal only. The deadline for proposal submissions is:

Friday, March 27, 2020 at 5:00 pm PST.

Questions: All questions concerning this RFP must be submitted online via the Q&A section on PlanetBids only. The official responses to questions or requests for interpretation of this RFP will be posted on the Q&A section of the bid portal. The cut off for the submission of questions shall be on **March 16, 2020**. No other questions will be accepted after that time. All questions received will be responded to via the online bid portal by **March 20, 2020**.

Point of Contact for this submission is Cynthia Zabala 323.848.6892 or via email czabala@weho.org

All interested firms are invited to submit a proposal.

BY ORDER OF the City of West Hollywood.
Yvonne Quarker, City Clerk

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: March 5, 2020
Signature: Alyson T. Potlunda