

**NOTICE INVITING PROPOSALS  
FOR  
TRAFFIC SIGNAL UPS BATTERY BACKUP SYSTEMS  
IN THE CITY OF WEST HOLLYWOOD**

**PUBLIC NOTICE IS HEREBY GIVEN** that the City of West Hollywood, invites bids for traffic signal UPS battery backup systems at signalized intersections within the City of West Hollywood. Proposals shall only be submitted electronically. A copy of the full Request for Proposals (RFP) is available at no cost from Planet Bids or the City of West Hollywood's website at the following website address links:

<http://www.planetbids.com/portal/portal.cfm?CompanyID=22761>

**The Request for Proposal (RFP) schedule is as follows:**

- |                         |                |   |
|-------------------------|----------------|---|
| • February 25, 2020     |                | Date RFP issued   |
| • March 10, 2020        | 5:00 pm        | Deadline for requests for clarification and questions   |
| • March 17, 2020        | 5:00 pm        | Answers to requests for clarification and questions posted  |
| • <b>March 24, 2020</b> | <b>5:00 pm</b> | <b>Deadline for proposals submission electronically.</b><br>Any proposals received after this deadline will be considered to be non-responsive. |

**Scope of Work:**

The City of West Hollywood is inviting bids for traffic signal Uninterruptible Power System (UPS) battery backup systems at 32 signalized intersections within the City. Of the 32 signalized intersections, there are (23) twenty-three intersections with Model 332 traffic signal cabinets and (9) nine intersections with Model 337 cabinets. The City is requesting top-mountable battery back-up cabinets because of the lack of cabinet space and right-of-way space at the proposed signalized intersections.

**Minimum Qualifications**

Proposer must have a demonstrated understanding of and experience with the design and installation of battery backup systems using the standards and specifications of Caltrans and Los Angeles County. Proposer must be a responsible firm that has been in continuous existence and has provided services for the relevant tasks contained herein for at least three (3) years. Less than the minimum required experience may eliminate that proposer from further consideration.

**Evaluation Criteria**

- Qualifications/Experience of Proposer and Suitability of Proposed Equipment (50%)
- Schedule of Fees (50%)

**Award of Contract:**

The award of contract, if made, will be in accordance with the evaluation criteria provided in the Request for Proposals document. The City of West Hollywood reserves the right to reject any and all proposals or to waive any irregularities or informalities in any proposals should it deem this necessary for the public good, and also the proposal of any Vendor who has been delinquent or unfaithful in any former contract with the City of West Hollywood and to take all proposals under advisement for a period of ninety (90) days. No proposer may withdraw its proposal for a period of ninety (90) days after the deadline for submission of proposals. The City may at its discretion select more than one contractor to provide services, if it is in the best interest of the City.

**Point of Contact:**

The City's primary contact for this Request for Proposals is Richard Garland, who can be reached at (323) 848-6457 or via email at [rgarland@weho.org](mailto:rgarland@weho.org). Communication or solicitation with other City of West Hollywood Officials or Employees regarding an aspect of this RFP is expressly prohibited and may result in disqualification.

**BY ORDER OF** the City of West Hollywood

AFFIDAVIT OF POSTING

State of California       )  
County of Los Angeles    )  
City of West Hollywood   )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: February 25 2020  
Signature: [Handwritten Signature]