

GREEN BUILDING INSPECTION PROCESS



All projects triggering CALGreen and local green building mandatory requirements must hire an ICC-Certified CALGreen Building Inspector or California licensed Architect who has registered with the West Hollywood Building & Safety Division and must submit a *Green Building Special Inspection Agreement*. The Green Building Inspection Process generally consists of two parts: (1) Incremental Verification and (2) Final Inspection.

The CALGreen Building Inspector¹ shall review documents and perform inspections in accordance with the applicable Residential or Nonresidential West Hollywood Inspection Guidelines, as posted on www.weho.org/greenbuilding.

PART I: INCREMENTAL VERIFICATION

The General Contractor must be in on-going communication with the CALGreen Building Inspector to verify all Green Building Incremental Verification Requirements. The contractor shall submit monthly Green Building Inspection Reports, as applicable, to the CALGreen Building Inspector. The CALGreen Building Inspector may conduct up to three site visits to verify all requirements of this phase have been met.

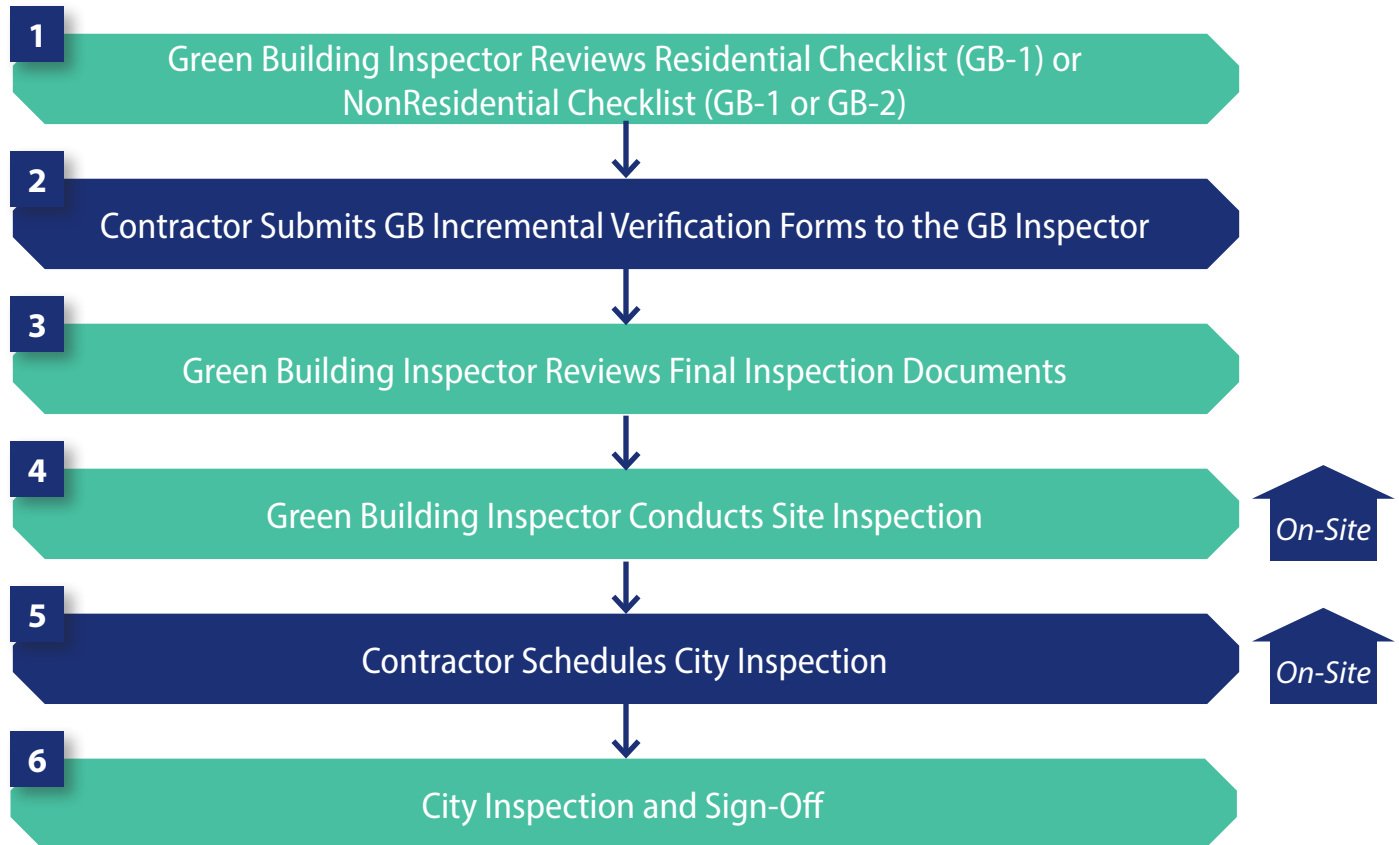
PRIOR TO THE INSTALLATION OF DRYWALL: Once the Green Building Inspector confirms all requirements of the Incremental Verification phase, the contractor shall contact the West Hollywood Building & Safety Division at (323) 984-7321 to schedule a City inspection and sign off.



¹ The designated CALGreen Building Inspector is permitted to be either an ICC-Certified CALGreen Building Inspector or California licensed Architect.

PART 2: FINAL INSPECTION

The contractor shall contact the Green Building Inspector for inspection of the items listed under Green Building Final Inspection. This step must be completed prior to scheduling the Final Building Inspection with the West Hollywood Building & Safety Division. Once all Green Building Final Inspection requirements have been confirmed as complete by CALGreen Building Inspector, the contractor shall contact the West Hollywood Building and Safety Division at 323.984.7321 to schedule the Green Building Final Inspection with a City Building Inspector.



For more information, please visit the Inspection Guidelines posted on www.weho.org/greenbuilding. Questions? Please contact the West Hollywood Building & Safety Division at (323) 848-6475.

