

City of West Hollywood
Long Range Planning Division

**Request for Proposals (RFP) for
Consultant Services for a Rail Integration Study**

The City of West Hollywood ("City") invites qualified firms or teams to respond to a Request for Proposals (RFP) to develop a Rail Integration Study.

The Rail Integration Study will include technical analyses and public outreach to ensure that future rail service is integrated thoughtfully into the West Hollywood Community while providing early input on design considerations relevant to upcoming environmental analysis and design work to be carried out by the Los Angeles County Metropolitan Transportation Authority (Metro) on the Northern Extension of the Crenshaw/LAX Line. Key areas of analysis include assessing the tradeoffs of potential station and portal locations, identifying first and last mile gaps and opportunities, evaluating potential tenant and business protection strategies, developing design standards to futureproof transit investments and protect the public interest, and other time-sensitive analyses. This work is intended to inform upcoming environmental analysis and design work to be carried out by Metro as well as future phases of City-led analysis and advocacy.

The City plans to enter into an agreement with the selected firm(s) based on negotiated scope of work and fee. Fees include all travel costs, materials, and printing costs associated with the project.

A copy of the full Request for Proposal (RFP) is available at no cost from the City of West Hollywood at the following website address links:

City of West Hollywood: <http://www.weho.org/rfp> -or- PlanetBids: <https://bit.ly/37kT7ju>

Proposal Package

The Consultant should submit one (1) digital copy of the submission on PlanetBids <https://bit.ly/37kT7ju> no later than **Thursday, March 12, 2020 at 4:00pm**. Proposals received after this time and date shall be disqualified and unopened. Postmarks will not be accepted as proof of receipt. No oral, telephonic, faxed, emailed, mailed or telegraphic proposals or modifications of proposals will be considered.

Questions regarding this Request for Proposal should be submitted electronically via PlanetBids by 4:00pm on February 27, 2020.

BY ORDER OF THE CITY OF WEST HOLLYWOOD

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: 2.14.20
Signature: C. Rees