

Recreation Aide

Summer Day Camp 2020 (Part-Time, Temporary / 10-20 hrs. per week)

\$13.00 - \$14.29 hourly

The Recreation Aide plays a key role in the success of our summer programs: You will be responsible for assisting in a variety of recreation programs such as Day Camp, Youth programs, special events and provide excellent customer service to our park patrons. This is an entry level position and a great opportunity! Prior and current experience working with the public or children are desirable. Experience may include volunteer work.



Requirements:

- **Must be available for the entire duration of Summer Camp Program: June 15th—August 14th, 2020.**
- Must meet the minimum age requirement of 14 years old prior to new hire orientation
- If under 18 years of age, a work permit will be required prior to start date.

Please note:

- Qualified pre-hires 18 years of age or older must complete a CPR Code 5164 Background Questionnaire.
- Qualified pre-hires will be required to successfully complete a City-paid physical and background check.
- Work permits required for hires who are under age of 18 (work permit form to be obtained from school).
- Work hours for this position may include evenings, weekends, holidays and/or on-call status.

Important Dates:

Job Application Deadline: Monday, April 6, 2020 at 5pm Pacific Time

Interviews: Thursday, April 23, 2020 at 5pm

Mandatory New Hire Orientation: Monday-Thursday, June 1-4, 2020 (1 day only, 4-6 hours needed)

Mandatory Summer Camp Training: Saturday, June 6, 2020

Recreation Summer Staff Training (highly preferred): Tuesday & Wednesday, June 9-10, 2020

Deadline to submit application: Monday, April 6, 2020 at 5:00 p.m. PST

Applicants must submit a completed online City job application and supplemental questions by the filing deadline. To apply and view additional job information please visit www.weho.org/services/employment. If you are unable to submit your application materials online you may contact (323) 848-6860. AA/EOE. The City of West Hollywood is an equal opportunity employer. The City provides equal employment opportunities (EEO) and prohibits harassment and discrimination in employment because of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, mental and physical disability, medical condition, genetic information, military and veteran status, age and pregnancy. If you have questions or need special accommodations with the recruitment process please contact: Duane Cobb at (323) 848-6491 or dcobb@weho.org.