

CITY OF WEST HOLLYWOOD
PLANNING COMMISSION

MINUTES
THURSDAY, OCTOBER 1, 1992

West Hollywood Park Auditorium
647 N. San Vicente Boulevard
West Hollywood, CA 90069

I. CALL TO ORDER

The regular meeting of the Planning Commission was called to order by Commissioner Richmond at 7:00 p.m.

A. Pledge of Allegiance: The Pledge of Allegiance was led by Commissioner Lambert.

B. Roll Call:

Commissioners Present: Behr, Crowe, Lambert, Litz, Richmond, Smith, Zaden

Others Present: Anne Browning, Planning Manager; Christi Hogin, Assistant City Attorney; Jennifer Davis, Associate Planner; Craig Rhea, Secretary

C. Approval of Agenda:

Action: To pull Item III.A.1 (minutes); take up Item III.B.1 (resolution) after the public hearing under Commission Consideration; continue V.A (Tower Records) to November 5, 1992; and approve the agenda as amended.

Motion: Crowe Second: Zaden

Vote: All Ayes Motion carried.

D. This agenda was posted at City Hall, Community Development Department counter, West Hollywood Library on San Vicente Boulevard and Plummer Park.

II. ITEMS FROM CITIZENS - None

III. EXCLUDED CONSENT CALENDAR

A. Approval of Minutes

1. September 17, 1992

No change in the minutes. Suggestion was made that on the "Approval of Agenda" section, should there be any postponement and/or changes, the title and particulars of the project should also be mentioned (applicant, owner, and/or address) rather than just the item number.

Action: To approve the minutes of September 17, 1992.

Motion: Litz Second: Zaden

Vote: All Ayes Motion carried.

IV. PUBLIC HEARINGS

- A. Development Permit 92-02, Minor Conditional Use Permit 92-17 (Project was continued from the September 3, 1992 meeting) - Request to construct a 3-1/2 level parking structure with 127 parking spaces.

Applicant: Monighan & Associates

Owner: Tower Records

Location: 8801 Sunset Boulevard

Recommended Action: Continue to November 5, 1992.

- B. General Plan Amendment 92-02 - City initiated amendment to the Land Use Element of the General Plan to make General Plan and Zoning Ordinance consistent.

Applicant: City of West Hollywood

Owner: City of West Hollywood

Location: City-wide

Recommended Action: Adopt Resolution No. PC 92-30, recommending that the City Council adopt General Plan Amendment 92-02.

Jennifer Davis presented the staff report.

Commissioner Richmond opened the public hearing.

Corin Kahn, attorney representing ROAR, spoke against the amendment.

Action: To close the public hearing.

Motion: Litz Second: Zaden

Vote: All Ayes Motion carried.

Action: To recommend to the City Council adoption of General Plan Amendment 92-02.

Motion: Litz Second: Zaden

Vote: All Ayes Motion carried.

V. COMMISSION CONSIDERATION

A. Resolution

1. "A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WEST HOLLYWOOD, CALIFORNIA, ADOPTING REVISED PROCEDURAL RULES AND GUIDELINES FOR THE CONDUCT OF THE PLANNING COMMISSION."

Christi Hogin addressed the Planning Commission.

The Commission directed staff to make changes in the by-laws.

Action: To approve the by-laws with the following changes: the Commission may hold regular, adjourned special meetings and closed sessions in accordance with the Ralph M. Brown Act; the notice shall also be posted at least 24 hours in advance in a location that is freely accessible to the public. Written notice may be waived in writing by a Commissioner prior to the meeting and may be dispensed with for any Commissioner present at the meeting; Annually, the last order of business of the meeting following the Council appointments, the Commission shall elect a Chairperson and Vice-Chairperson from among its members; The Chair shall serve at the will of the Commission. Upon a majority vote, the Commission may hold an election for Chair and Vice-Chair; Any item placed on the agenda less than 72 hours before the meeting shall not be acted upon until the subsequent meeting unless this meets the Brown Act; Under "Items from Citizens", the Commission may limit the amount of time given to each speaker; The Commission may revise its agenda at the time of the meeting; A member of the public or the Commission must be recognized by the Chairperson in order to address

the Commission; Procedures based generally on Robert's Rules of Order may be modified to accommodate laws pertaining to public agencies and the by-laws; last portion on the order of hearing will be "Further Deliberation and Action"; documentary evidence may be added to evidence presented at public hearings, and any Commissioner who had ex parte conversation with any applicant or member of the public shall state on the record any information obtained during those communications on which the Commissioner may rely in reaching a decision; In order to vote on a matter, a Commissioner who was absent from all or a significant part of a public hearing must listen to all hearing tapes, review all submitted material and state on the record that such preparation was done before participating in a continued hearing or voting on the item; and procedures of the Commission shall be governed by the latest revised edition of Robert's Rules of Order where such does not conflict with other provisions of law. Additionally, the Planning Commission directed staff to recommend to City Council to look into code of ethics regarding revolving door policy, cooling off period before a former Commissioner can represent an applicant or developer.

Motion: Behr Second: Lambert

Vote: All Ayes Motion carried.

VI. ITEMS FROM CITIZENS - NONE

VII. ITEMS FROM COMMISSIONERS

- A. Commissioner Litz wanted an update on the task force to be formed for the affordable housing program. He also thanked the City Attorney for being present.
- B. Commissioner Zaden inquired about the following:
 - 1) She wanted to know when the next Brown Act meeting will be held. Anne informed the Commission that there was a meeting held recently and will check on the next meeting date;
 - 2) Noticing for Tower Records should fall under the 90069 zip code;
 - 3) She inquired regarding conference(s) budget. Anne will advise when budget cuts have been decided.

- C. Commissioner Behr talked on noticing projects on appeal; he noted that the property should be posted too. He asserted that the posting for the Laurel/Norton project lists the incorrect meeting dates.

VIII. ITEMS FROM STAFF

- A. Anne Browning informed the Commission that the appeal on Laurel/Norton project will go to the City Council on October 5, 1992.

IX. ADJOURNMENT

Action: To adjourn in memory of Robert Holcum who passed away September 29, 1992, and to the Planning Commission planning retreat to be held on Wednesday, October 7, 1992, 6:00 p.m., at 720 Huntley Drive, #208, West Hollywood. The next regularly scheduled PC meeting will be held on October 15, 1992, at 647 N. San Vicente Boulevard, West Hollywood.

Motion: Zaden Second: Lambert

Vote: All Ayes Motion carried.


CHAIRPERSON

ATTEST:



DIRECTOR OF COMMUNITY DEVELOPMENT