

**MINUTES
PUBLIC FACILITIES COMMISSION
CITY OF WEST HOLLYWOOD
WEDNESDAY, DECEMBER 11, 2019
WEST HOLLYWOOD CITY HALL, 1ST FLOOR CONFERENCE ROOM
8300 SANTA MONICA BLVD
WEST HOLLYWOOD, CA 90069**

6:30 P.M. – REGULAR MEETING

1. CALL TO ORDER – Chair Block called the meeting to order at 6:30 P.M.

A. ROLL CALL

PRESENT: Chair Block; Vice Chair Sunnanon; Commissioner Karliss; Commissioner Polachek; Commissioner Stapleton; and Commissioner Torres (left at 8:03pm); Commissioner Isaacs (arrived at 6:33pm)

ABSENT: None.

ALSO PRESENT: Helen Collins, Facilities and Field Services Division Manager; Erin Hamant, Senior Administrative Analyst; Christina Sarkees, Senior Project Management Supervisor; Rachel Diamond, Senior Planner; and Debbie Gonzalez, Administrative Coordinator.

B. PLEDGE OF ALLEGIANCE: City Employee, Erin Hamant led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

ACTION: Approve the December 11, 2019 Agenda.

Motion by Vice Chair Sunnanon, seconded by Commissioner Polachek, and approved unanimously.

3. APPROVAL OF MINUTES

ACTION: Approve the minutes, dated November 13, 2019, of the prior Public Facilities Commission meeting.

Motion by Commissioner Stapleton, seconded by Commissioner Karliss, and approved unanimously.

4. PUBLIC COMMENT – None.

5. COMMISSIONER COMMENTS:

Commissioner Torres and Commissioner Polachek wished everyone a Happy Holiday Season.

Commissioner Karliss spoke about the great work that the West Hollywood Community Housing Corporation is doing and shared about an affordable housing

tour he and Commissioner Stapleton attended. Karliss also shared about a West Hollywood West Residents Association meeting he attended where Mayor Pro Tempore Horvath provided an update on the Metro extension that will be passing through West Hollywood. He shared some of her comments with the Commission.

Commissioner Stapleton provided an update on the 2020 Census from the Complete Count Committee meeting. As a member of the Complete Count Committee he is looking to nominate 4 individuals to serve in paid positions to assist with the coordination of the 2020 Census. He invited anyone that is interested or may know of someone who is interested to please see him after the meeting.

Vice Chair Sunnanon thanked the Green City Awards Ad Hoc Committee and staff for their hard work and efforts in making the program a success. He requested an update from staff on the Big Belly trash receptacles with foot pedals.

Chair Block requested an update on the lantern lights installation above Santa Monica Blvd. Staff informed the Commission that the Engineering Division is handling that project and stated that they are in the process of installing them.

6. CONSENT CALENDAR - None.

7. PUBLIC HEARINGS – None.

8. NEW BUSINESS

A. DESIGN DISTRICT STREETScape UPDATE

SUBJECT: The Public Facilities Commission will receive an update on the Design District Streetscape Master Plan implementation.

Rachel Diamond introduced the subject and provided a presentation.

Vice Chair Sunnanon inquired about any changes in the cost of the project. Sunnanon spoke about the tree selections and spoke about street cleaning needs due to the high bloomage of the trees. He also inquired about the maintenance of the Rama lights.

Commissioner Torres inquired about the impact on traffic the construction of the streetscape projects will cause. Torres expressed interest in attending on-site meetings and asked staff to inform the Commission when they will take place.

Commissioner Isaacs asked for clarification on the location of the bulb-outs near the corner plantings.

Commissioner Polachek expressed concern with the tree selection being all deciduous trees and inquired if staff has considered planting evergreen trees. Polachek inquired if the Roma light pole will extend over the tree canopy.

Commissioner Stapleton inquired about the feedback that was received from constituents and business owners related to parking displacement.

Commissioner Karliss shared that the community has expressed concern with the homeless problem in the City and how it could possibly impact the gathering spaces. He asked how the City will address it. Karliss expressed concern with the height of Honey Locust trees and inquired how staff will keep it down to scale.

Chair Block asked what type of community outreach City staff has done for this project.

ACTION: Receive and file.

B. WILLIAM S. HART PARK RENOVATION PROJECT UPDATE

SUBJECT: The Commission will receive an update on the community outreach schedule and the conceptual design efforts focused at William S. Hart Park for exterior accessibility and amenity upgrades.

Vice Chair Sunnanon encouraged canvassing as part of the community outreach. He asked the Hart Park Ad Hoc Committee to consider the dual usage of the park when making decisions. Sunnanon asked that traffic calming and traffic mitigation be considered as part of the renovations and improvements.

ACTIONS:

- 1) Receive and provide feedback.
- 2) Authorized the Ad Hoc Committee to work with staff and coordinate the Commission's participation in community outreach events.

Motion by Chair Block and Seconded by Commissioner Stapleton.

Roll Call Vote:

Commissioner Karliss - Yes

Commissioner Stapleton – Yes

Commissioner Polachek – Yes

Commissioner Isaacs – Yes

Commissioner Torres – Yes

Vice Chair Sunnanon – Yes

Chair Block – Yes

9. UNFINISHED BUSINESS

A. PRESENTATION OF PROGRAM FOR THE WEST HOLLYWOOD GREEN CITY AWARDS

SUBJECT: The Commission will consider approving the Green City Award Program as proposed by the Ad Hoc Committee including the nomination form, rules and guidelines, award criteria and evaluation process, and next steps.

The Commission had discussion regarding which voting procedure would be used in the selection process.

ACTION: The following motion was made by Chair Block and seconded by Commissioner Karliss:

Motion to accept staff's recommendation number 2 and 3 as provided by the Ad Hoc Committee and accept recommendation number 1 as revised with an amendment to number 15 on the Rules and Procedures to "most votes cast" versus "majority of votes cast."

Roll Call Vote:

Commissioner Karliss - Yes
Commissioner Stapleton – No
Commissioner Polachek – Yes
Commissioner Isaacs – Yes
Commissioner Torres – Yes
Vice Chair Sunnanon – Yes
Chair Block – Yes

10. EXCLUDED CONSENT CALENDAR – None.

11. PUBLIC COMMENTS – None.

12. ITEMS FROM STAFF

Helen Collins provided an update on the Arbor Day Celebration program and shared that staff will be meeting with the Women’s Advisory Board liaison to discuss their possible involvement with the program. Collins provided an update on the Big Belly Trash Receptacles and informed the Commission that the City has purchased 10 new Big Belly trash receptacles with foot pedals that will soon be installed.

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

Commissioner Isaacs shared that she looks forward to working on the Green City Awards and the Hart Park Renovation Project.

Vice Chair Sunnanon is happy to see the innovative smart technology being installed throughout the City. He asked staff to be mindful of the trees being considered for projects to ensure that they are the right fit for the City and its residents. Sunnanon requested to agendaize a follow-up item on the Parklet Program.

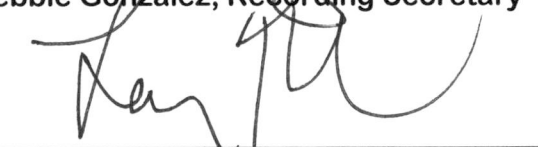
The Commissioners thanked staff and the members of the Green City Awards Ad Hoc Committee for their hard work. They wished everyone Happy Holidays.

14. ADJOURNMENT

The Public Facilities Commission meeting adjourned at 8:29 P.M. to its next regular meeting on Wednesday, January 8, 2020 at 6:30 P.M. at West Hollywood City Hall, 1st Floor Conference Room, 8300 Santa Monica Blvd., West Hollywood, CA 90069.



Debbie Gonzalez, Recording Secretary



Larry Block, Chair