



Documentation of Accessibility Upgrades to Existing Buildings

Based on the accessibility requirements of the 2022 California Building Code Section 11B-202.4, when any alterations, additions, and/or structural repairs are made to existing buildings or facilities, an accessible path of travel to the area(s) of alteration must be provided. The primary accessible path of travel shall include the following elements:

1. A primary entrance to the building or facility,
2. Toilet and bathing facilities serving the area,
3. Drinking fountains serving the area,
4. Public telephones serving the area, and
5. Signs.

If the adjusted construction cost¹ is less than or equal to the current valuation threshold², the cost of compliance with the requirements mentioned above shall be *limited to 20 percent (20%)* of the adjusted construction cost of alterations, additions, and/or structural repairs. When the cost of full compliance with the above path of travel elements is greater than 20 percent (20%), then compliance shall be provided to the greatest extent possible *without exceeding 20 percent (20%)*.

In the case where the adjusted construction cost is greater than the current valuation threshold, then compliance shall be provided by equivalent facilitation³ or to the greatest extent possible without creating an unreasonable hardship, *but in no case shall the cost of compliance be less than 20 percent (20%) of the adjusted construction cost*.

In order to determine whether an unreasonable hardship can be claimed for complying with required accessible elements, whether due to financial impact or difficulty of compliance, the adjusted construction cost of the project will be compared against the current valuation threshold (\$195,358.00).

When determining which accessible elements to address, priority should be given to those elements that will provide the greatest access, in the following order:

1. An accessible entrance;
2. An accessible route to the altered area;
3. At least one accessible restroom for each sex or one accessible unisex (single-user or family) restroom;
4. Accessible telephone;
5. Accessible drinking fountains; and
6. When possible, additional accessible elements such as parking, signs, storage, and alarms.

If in the last three (3) years an area has been altered without providing an accessible path of travel to that area and subsequent alterations of that area or a different area on the same path of travel are undertaken within three (3) years of that original alteration, then the total cost of alterations within that time will be taken into consideration in determining whether making that path of travel accessible signifies an unreasonable hardship.

1) The adjusted construction cost shall not include the cost of alterations to path of travel elements required to comply with 2022 CBC §11B-202.4.

2) The annual valuation threshold is based on the January 1981 threshold of \$50,000.00 as adjusted using the "ENR US20 Cities" Average Construction Cost Index (CCI), as published by Engineering News Record, McGraw-Hill Publishing Company, for January of each year. 2022 CBC §2-202

3) The use of designs, products or technologies as alternatives to those prescribed, resulting in substantially equivalent or greater accessibility and usability. 2022 CBC §2-202



Summary of Accessibility Upgrades

Project Address:		Permit No.		
Project Description/Location:		Proposed Total Construction Cost (A) : \$		
		Type: <input type="checkbox"/> Alteration <input type="checkbox"/> Structural Repair <input type="checkbox"/> Addition		
PRIMARY ACCESSIBLE PATH OF TRAVEL REQUIREMENTS FOR AREA OF ALTERATION, STRUCTURAL REPAIR OR ADDITION				
Accessible Features	Does existing feature meet the accessibility standards of the 2022 CBC?	If not, what is the cost of construction to make this feature fully accessible?	Will this feature be replaced or altered to meet the accessibility standards of the 2022 CBC?	If so, how much will be spent to make this feature accessible?
1. Accessible entrance to the building or facility	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
2. Accessible route to the altered area	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
3. Accessible restroom for each sex or one accessible unisex restroom	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$
4. Accessible telephones	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$
5. Accessible drinking fountains	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$
6. Signs	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$
7. Accessible parking spaces	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$
8. Alarms	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$
9. Other:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	\$
Cost of All Features Provided (Items 1-9) B	Sum total of costs of Accessible Features Nos. 1-9 provided above.			\$
Adjusted Construction Cost C	Construction cost for all proposed work (A) on this permit application except Accessible Features Nos. 1-9 provided above. (A-B)			\$
Cost of Preceding Alterations D	Construction cost of all alterations within the previous three years on the same path of travel if such work did not provide an accessible path of travel to that area of alteration, structural repair or addition.			\$
Total Cost on Same Path of Travel (C + D)	Adjusted Construction Cost and Cost of Related Alterations			\$
Twenty Percent Value of Upgrades Provided [0.2 * (C + D)]	Twenty percent accessibility compliance cost of the total cost of all features provided.			\$
Description of Access Features Provided:				
Applicant Certification				
I have reviewed the above-described features and their cost and they are an accurate description of the work being provided.				
Signature:		Phone No.:		
Name:(print)		Date:		
Title:				
For Building Official Use Only				
Approved by:	Title:	Date:	/	/

Documentation of Accessibility
Upgrades to Existing Buildings



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Unreasonable Hardship Request
(For use when adjusted construction cost is greater than current valuation threshold)

When the adjusted construction cost exceeds the current valuation threshold, as defined in the 2022 California Building Code Chapter 2 Section 202, and the enforcing agency determines the cost of compliance with Section 11B-202.4 is an unreasonable hardship, as defined in Chapter 2 Section 202, full compliance with Section 11B-202.4 shall not be required.

In order to determine whether an unreasonable hardship exemption may be granted, please provide the following information:

Permit No.: _____

Project Address: _____

Please explain how the proposed accessibility upgrades, if conducted to be fully compliant with the provisions set forth in Section 11B-202.4, will pose a significant hardship whether financial or otherwise:

Five horizontal lines for providing an explanation of accessibility upgrades and their potential hardships.

Applicant Information

Name (Print): _____

Signature: _____

Date: _____

Title/Position: _____

For Building Official Use Only

Approved By: _____

Date: _____

Title: _____

Denied By: _____

Date: _____

Title: _____

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3) The use of designs, products or technologies as alternatives to those prescribed, resulting in substantially equivalent or greater accessibility and usability. 2022 CBC §2-202