

**NOTICE INVITING PROPOSALS  
FOR  
PROFESSIONAL ENGINEERING DESIGN SERVICES  
FOR A BIKE LANE & MEDIAN MODIFICATIONS  
ON SANTA MONICA BLVD BETWEEN DOHENY DRIVE & ALMONT DRIVE  
IN THE CITY OF WEST HOLLYWOOD**

**PUBLIC NOTICE IS HEREBY GIVEN** that the City of West Hollywood is inviting proposals from qualified consultants to provide professional engineering design services. The proposals shall be transmitted only by electronic submittal. Copies of the full Request for Proposals (RFP) are available at no cost from the City of West Hollywood's website or from Planet Bids at the following website address links:

<https://www.weho.org/city-government/city-departments/public-works/bids>

or

<http://www.planetbids.com/portal/portal.cfm?CompanyID=22761>

**The Request for Proposal (RFP) schedule is as follows:**

- January 9, 2020 RFP issued
- January 21, 2020 Deadline for requests for clarification and questions – 5:00 P.M.
- **January 29, 2020 Deadline for proposal submission electronically – 5:00 P.M.**

Any proposals received after this deadline will be considered to be non-responsive.

**Scope of Work:**

The City seeks proposals from interested and qualified engineering firms, licensed in the State of California, to provide professional services for the design of new bike lanes on both sides of Santa Monica Boulevard between Doheny Drive and Almont Drive. The project includes the preparation of PS&Es for median modifications that are needed to accommodate the new bike lanes.

**Minimum Qualifications:**

Licensed Civil and/or Traffic Engineer, State of California.

**Evaluation Criteria:**

- Qualifications of the project team and approach for providing the scope of work (50%)
- Schedule of Fees (50%)

**Award of Contract:**

The award of contract, if made, will be in accordance with the evaluation criteria provided in the Request for Proposal document. The City of West Hollywood reserves the right to reject any and all proposals or to waive any irregularities or informalities in any proposals should it deem this necessary for the public good, and also the proposal of any Vendor who has been delinquent or

unfaithful in any former contract with the City of West Hollywood and to take all proposals under advisement for a period of ninety (90) days. No proposer may withdraw its proposal for a period of ninety (90) days after the deadline for submission of proposals. The City may at its discretion select more than one contractor to provide services, if it is in the best interest of the City.

**Point of Contact:**

The City's primary contact for this Request for Proposals is Richard Garland, Principal Traffic Engineer. He can be reached at (323) 848-6457, or by email at [rgarland@weho.org](mailto:rgarland@weho.org). Communication or solicitation with other City of West Hollywood Officials or Employees regarding any aspect of this RFP is expressly prohibited and may result in disqualification.

**BY ORDER OF** the City of West Hollywood

AFFIDAVIT OF POSTING

State of California        )  
County of Los Angeles    )  
City of West Hollywood    )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: January 9, 2020  
Signature: Alysa P. Ponsador