

PUBLIC FACILITIES COMMISSION
CITY OF WEST HOLLYWOOD
AGENDA

WEDNESDAY, JANUARY 8, 2020

WEST HOLLYWOOD CITY HALL – 1ST FLOOR CONFERENCE ROOM
8300 SANTA MONICA BLVD
WEST HOLLYWOOD, CA 90069

6:30 P.M. – REGULAR MEETING

Written materials distributed to the City Council within 72 hours of the Public Facilities Commission meeting are available for public inspection immediately upon distribution at the Department of Public Works at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Public Facilities Commission meeting at the staff table.

Meeting-related special accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, 323.GO.COMMUTE (323/466-3876) or go to www.metro.net.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to attend (e.g., transportation) or to participate in this meeting (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Dept. of Public Works at (323) 848-6375 at least 48 hours prior to the meeting. For information on public transportation, call 323.GO.METRO (323/466-3876) or go to www.metro.net. The City TDD line for the hearing impaired is (323) 848-6496.

-
1. CALL TO ORDER – 6:30 P.M.
 - A. ROLL CALL
 - B. PLEDGE OF ALLEGIANCE

 2. APPROVAL OF AGENDA
 - A. MEETING OF JANUARY 8, 2020

 3. APPROVAL OF MINUTES
 - A. MEETING OF DECEMBER 11, 2019

 4. PUBLIC COMMENTS

This public comment period is to address the Public Facilities Commission on Consent Calendar items, other agenda items (including if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the Public Facilities Commission. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public hearing testimony will only be taken at the time of the hearing.

 5. COMMISSIONER COMMENTS

 6. CONSENT CALENDAR – None

 7. PUBLIC HEARINGS – None

8. NEW BUSINESS

A. WEST HOLLYWOOD GREEN BUILDING PROGRAM UPDATE

SUBJECT: The Commission will receive a presentation on the status of the updated West Hollywood Green Building Program by the Long-Range Planning Division.

RECOMMENDATION: Receive and provide feedback.

B. PET MEMORIAL

SUBJECT: The Commission will receive direction from the City Council to partner with staff to evaluate community interest in establishing a memorial at one of the City's dog parks in honor of community members' pets who have passed away and present the findings of the evaluation, including a report on the community interest, feasibility, potential design options, and costs for the project, and the Commission's recommendations to City Council for consideration.

RECOMMENDATIONS:

- 1) Develop a Pet Memorial Ad Hoc Committee to work with staff in developing and implementing an outreach strategy to evaluate community interest in establishing a memorial and present the findings of the evaluation, including a report on the community interest, feasibility, potential design options, and costs for the project.
- 2) Direct the Pet Memorial Ad Hoc to return to the Commission with an update within 60 days.
- 3) Develop final recommendations for consideration by the City Council, based on the Ad Hoc Committee and staff findings.

C. ANNUAL CALENDAR

SUBJECT: The Commission will review its schedule of regular meetings in the Annual Calendar and consider various recommendations by staff to amend dates.

RECOMMENDATIONS:

- 1) Select Saturday, March 21, 2020 as the Annual Arbor Day Celebration.
- 2) Cancel the regularly scheduled meeting of the Public Facilities Commission on Wednesday, April 8, 2020; schedule a special meeting for Wednesday April 29, 2020.
- 3) Cancel the regularly scheduled meeting of the Public Facilities Commission on Wednesday, November 11, 2020.
- 4) Select which month to hold the Annual Tour of City Facilities for Calendar Year 2020.

9. UNFINISHED BUSINESS

A. GRAPHIC DESIGN UPDATE FOR THE GREEN CITY AWARDS

SUBJECT: The Commission will consider moving forward with the solicitation for Green City Award nominations and promotion of the

program without a graphic; allow staff to bring the proposed graphic designs for selection to its February 2020 meeting for inclusion on the actual award; and to consider expanding use of the approved graphic for all "green" related items developed and distributed by the Facilities and Field Services Division.

RECOMMENDATIONS:

- 1) Consider moving forward with the solicitation for Green City Award nominations and promotion of the program without a graphic.
- 2) Allow staff to bring the proposed graphic designs for selection to its February 2020 meeting for inclusion on the actual award.
- 3) Consider expanding use of the approved graphic for all "green" related items developed and distributed by the Facilities and Field Services Division.

10. EXCLUDED CONSENT CALENDAR – None

11. PUBLIC COMMENTS

This time is set aside for the public to address the Commission on any item of interest within the subject matter jurisdiction of the Commission that could not be heard under the Public Comments Item at the beginning of the meeting.

12. ITEMS FROM STAFF

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

14. ADJOURNMENT

The Public Facilities Commission meeting is adjourned to its next regular meeting, which will be on Wednesday, February 12, 2020 at 6:30 p.m. at West Hollywood City Hall, 1st Floor Conference Room, 8300 Santa Monica Blvd., West Hollywood, CA 90069.

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: January 3, 2020
Signature: [Handwritten Signature]