

**CITY OF WEST HOLLYWOOD  
REQUEST FOR PROPOSALS  
PARKING ENFORCEMENT SERVICES**

PUBLIC NOTICE IS HEREBY GIVEN that the City of West Hollywood as AGENCY, invites Requests for Proposals (RFP) for the above stated services and will only receive such proposals no later than the hour of **3:00 PM, Wednesday, January 15, 2020.**

The City of West Hollywood is inviting proposals from qualified individuals or firms interested in providing Parking Enforcement Services for an initial term of five (5) years, with two (2) two-year extensions to be exercised at the City's sole discretion.

**Instructions:**

A Copy of the RFP can be downloaded from the City's website at: [www.weho.org/rfp](http://www.weho.org/rfp)

The RFP can also be downloaded by registering with the City's bid portal at the following URL: <http://www.planetbids.com/portal/portal.cfm?Company1D=22761>

Proposals must be submitted electronically on the City's bid portal: <https://www.weho.org/city-government/city-departments/public-works/bids>

**Deadline for Proposal Submission:**

Proposals must be submitted through the online portal by **3:00 PM on January 15, 2020** in order to be eligible for this RFP.

**Questions:**

All questions concerning this solicitation must be submitted online via the Q&A section of the bid management software. The official responses to questions or requests for interpretation to this solicitation will be posted on the Q&A section of the bid management software. The cut-off for the submission of questions or deviations shall be on December 17, 2019. Any information resulting from questions that causes a material change in the solicitation will be posted on the Addenda & Emails section of the bid management system as an addendum. All questions received will be responded to via the online bid portal by December 19, 2019.

Point of contact for this project is Bill Bortfeld 323-848-6349 or via email at [bbortfeld@weho.org](mailto:bbortfeld@weho.org)

AFFIDAVIT OF POSTING

State of California )

County of Los Angeles )

City of West Hollywood )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: November 19, 2019

Signature: Alyssa K. Pohlman

**BY ORDER OF THE  
CITY OF WEST HOLLYWOOD**