

MINUTES
PUBLIC FACILITIES COMMISSION
CITY OF WEST HOLLYWOOD
WEDNESDAY, AUGUST 14, 2019
WEST HOLLYWOOD CITY HALL – COMMUNITY ROOM (EOC)
8300 SANTA MONICA BLVD
WEST HOLLYWOOD, CA 90069

6:30 P.M. – REGULAR MEETING

1. CALL TO ORDER – Chair Torres called the meeting to order at 6:30 P.M.

A. ROLL CALL

PRESENT: Chair Torres; Commissioner Block; Commissioner Isaacs; Commissioner Karliss; Commissioner Polachek; and Commissioner Stapleton.

ABSENT: Commissioner Sunnanon.

ALSO PRESENT: Helen Collins, Facilities and Field Services Division Manager; Erin Hamant, Senior Administrative Analyst; Paul Hertz, Landscape Maintenance Superintendent; Scott Smith, Urban Forest & Landscape Maintenance Supervisor; Joanna Hankamer, Principal Planner; and David Fenn, Associate Planner.

B. PLEDGE OF ALLEGIANCE: Commissioner Polachek led the Pledge of Allegiance.

2. OATH OF OFFICE

The Oath of Office was administered to Richard Karliss.

The Oath of Office was administered by Mayor Pro Tempore Horvath.

3. APPROVAL OF AGENDA

ACTION: Approve the August 14, 2019 Agenda.

Motion by Commissioner Isaacs, seconded by Commissioner Polachek, and approved unanimously.

4. APPROVAL OF MINUTES

ACTION: Approve the minutes, dated July 10, 2019, of the prior Public Facilities Commission meeting.

Motion by Commissioner Polachek, seconded by Commissioner Block, and approved unanimously.

5. PUBLIC COMMENT:

JEFFREY WAACK, WEST HOLLYWOOD, presented as Liaison from the Public Safety Commission, and spoke about Plummer Park and concerns related to the misuse of

single-use restrooms. Also shared was information about a unanimous motion made by the Public Safety Commission to bring their concerns to City Council, along with their desire to see restroom improvements in the forthcoming Plummer Park Feasibility Study.

CATHY BLAIVAS, WEST HOLLYWOOD, asked the Commission to consider addressing a temporary resolution for Plummer Park single-use restrooms.

GEOFF BUCK, WEST HOLLYWOOD, presented in his role as a Board Director to the West Hollywood Tree Preservation Society, sharing the local nonprofit organization's letter of support for proposed Urban Forest Management Plan and to the City's new Parkway Standards Ordinance.

6. COMMISSIONER COMMENTS

Commissioner Polachek asked for the Plummer Park issues to be agendaized at a future meeting.

Commissioner Block asked fellow Commissioners to consider broadening the public restroom concerns to include all public restrooms in the city.

7. CONSENT CALENDAR

A. URBAN FOREST MANAGEMENT PLAN

SUBJECT: The Commission will provide a recommendation to the City Council to adopt the proposed Urban Forest Management Plan.

ACTION: Approved unanimously with Item 3 Approval of Agenda.

8. PUBLIC HEARINGS – None.

9. NEW BUSINESS

A. METRO LIGHT RAIL PRESENTATION

SUBJECT: The Commission received a presentation on the Northern Extension of the Metro Crenshaw/LAX Light Rail Line, including ways residents and businesses can help shape the future of rail service to West Hollywood.

Commissioners Polachek and Stapleton asked about project readiness, Metro's expedited project process, and costs based on the various route scenarios.

Commissioner Block asked about service to Sunset Boulevard and displacement of residents and businesses during construction and post-construction.

ACTION: Received and provided feedback.

B. CENSUS 2020 COMPLETE COUNT COMMITTEE (CCC)

SUBJECT: The Commission will consider electing one member to serve on the CCC, which will develop strategies to ensure that every resident is counted for the 2020 Census.

ACTION: Elected Commissioner Stapleton to serve on the CCC.

10. UNFINISHED BUSINESS

A. ELECTION OF THE CHAIR AND VICE-CHAIR

SUBJECT: The Commission completed the election process to select the next Chair and Vice-Chair, in accordance with its Bylaws.

1. Chair Torres opened Nominations for the position of Chair.

A letter submitted by Commissioner Sunnanon is read aloud and expressed his interest to serve as next Chair.

Motion by Commissioner Stapleton to nominate Commissioner Sunnanon as Chair, seconded by Commissioner Isaacs.

Motion by Commissioner Karliss to nominate Commissioner Block as Chair, seconded by Commissioner Polachek.

Chair Torres closed Nominations and requested a roll call vote.

Roll Call Vote:

Commissioner Block – Block

Commissioner Isaacs – Sunnanon

Commissioner Karliss – Block

Commissioner Polachek – Block

Commissioner Stapleton – Sunnanon

Chair Torres – Sunnanon

ACTION: Tie; nominations fail for Chair.

2. Chair Torres opened Nominations for the position of Vice-Chair.

Motion by Commissioner Block to nominate Commissioner Sunnanon as Vice-Chair, seconded by Commissioner Isaacs.

Motion by Commissioner Stapleton to nominate Commissioner Block as Vice-Chair, seconded by Chair Torres.

Chair Torres closed Nominations and requested a roll call vote.

Roll Call Vote:

Commissioner Block – Sunnanon

Commissioner Isaacs – Sunnanon

Commissioner Karliss – Sunnanon

Commissioner Polachek – Sunnanon

Commissioner Stapleton – Block

Chair Torres – Block

ACTION: Commissioner Sunnanon elected as Vice-Chair to the Public Facilities Commission.

3. Chair Torres reopened Nominations for the position of Chair.

Commissioner Block shared his interest and vision to serve as next Chair.

Motion by Commissioner Karliss to nominate Commissioner Block as Chair, seconded by Commissioner Polachek.

Chair Torres closed Nominations and requested a roll call vote.

Roll Call Vote:

Commissioner Block – Block
Commissioner Isaacs – Block
Commissioner Karliss – Block
Commissioner Polachek – Block
Commissioner Stapleton – Block
Chair Torres – No

ACTION: Commissioner Block elected as Chair to the Public Facilities Commission.

B. 2019-2020 PUBLIC FACILITIES COMMISSION WORK PLAN

SUBJECT: The Commission will consider the proposed 2019-2020 Work Plan for adoption.

PUBLIC COMMENT:

CATHY BLAIVAS, WEST HOLLYWOOD, expressed support for the Commission’s Work Plan and encouraged the Commission to add improvements to the public restrooms at Plummer Park. Shared support for two other items: 1343 Laurel Park to be funded, and ADA accessibility at Hart Park.

Commissioner Karliss asked to receive updates about the Design District Streetscape Project and the West Hollywood Park Phase II Project.

ACTION: Adopted the Public Facilities Commission 2019-2020 Work Plan.

Motion by Commissioner Polachek, seconded by Commissioner Stapleton, and approved unanimously.

11. EXCLUDED CONSENT CALENDAR – None.

12. PUBLIC COMMENTS – None.

13. ITEMS FROM STAFF

Helen Collins outlined various projects happening at Plummer Park. First, an update was provided on mitigation measures implemented to-date in remedy of the expressed safety concerns. Second, an update was provided on the application for a Certificate of Appropriateness which will go before the Historic Preservation Commission to remedy safety issues in the front entrance area of Fiesta Hall.

14. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

Commissioners Block, Polachek, Stapleton, and Isaacs each expressed their appreciation to Chair Torres over the past year for her leadership, respectful tone, and commitment to inclusivity for all to contribute.

Commissioners Polachek, Stapleton and Isaacs welcomed Commissioner Karliss and congratulated Commissioner Block on his appointment as Chair.

Commissioner Karliss thanked everyone and expressed his excitement to be appointed on the Commission and for the Urban Forest Management Plan.

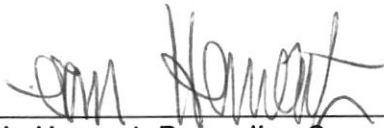
Commissioner Block thanked everyone for their vote of confidence and dedicated

his commitment to two former Public Facilities Commissioners, Donna Saur and Brandon Millan.

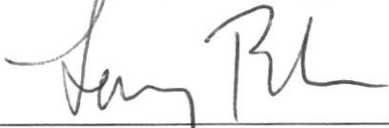
Chair Torres thanked everyone and expressed what an honor it has been to serve as Chair, and reminded everyone how important it is to have public input and voices from the City's Commissions and Advisory Boards.

15. ADJOURNMENT

The Public Facilities Commission meeting adjourned at 8:04 P.M. to its special meeting, which will be the Annual Tour of the Public Facilities on Saturday, September 21, 2019 at 9:00 a.m. beginning at West Hollywood City Hall – Community Room (EOC), 8300 Santa Monica Blvd., West Hollywood, CA 90069.



Erin Hamant, Recording Secretary



Larry Block, Chair