



**CITY OF WEST HOLLYWOOD
PLANNING & DEVELOPMENT SERVICES DEPARTMENT
DIRECTOR'S HEARING
SPECIAL MEETING AGENDA
Tuesday, November 5, 2019 --- MEETING TIME 5:00 PM
West Hollywood City Hall, Community Conference Room
8300 Santa Monica Boulevard West Hollywood, CA 90069**

To comply with the American with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for checkout at the meeting. If you require special assistance to participate in this meeting (e.g., a signer for the hearing impaired), you must call, or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 1-323-GO-METRO (323/466-3876) or go to www.mta.net.

For additional information on any item listed below, please contact Jennifer Alkire, Current and Historic Preservation Planning Manager at (323) 848-6487.

1. CALL TO ORDER

A. Approval of Agenda

B. Report on Posting of Agenda

(This agenda was posted at: City Hall, the Planning & Development Services Department Public Counter, the West Hollywood Library on San Vicente Boulevard, Plummer Park, the West Hollywood Sheriff's Station, and on-line at www.weho.org)

2. APPROVAL OF MINUTES

Approve the minutes of prior Planning & Development Services Department Director's Hearing.

A. December 11, 2018

3. CONSENT CALENDAR. None.

4. PUBLIC HEARING

A. 605C WEST KNOLL DRIVE.

Applicant is requesting approval to use the rooftop at an existing two-story commercial building for low impact exercise classes (i.e. personal fitness training, stretching, and yoga) with a seating/ lounge area.. (Health House).

Applicant: Health House

Owner: 607 Westknoll, LLC

Location: 605C West Knoll Drive

Planners: Adrian Gallo, Associate Planner

Recommendation: 1) Approve the application; and 2) Adopt Draft Resolution No. CD 19-250: "A RESOLUTION OF THE PLANNING AND DEVELOPMENT SERVICES DIRECTOR OF THE CITY OF WEST HOLLYWOOD, CONDITIONALLY APPROVING AN ADMINISTRATIVE PERMIT TO UTILIZE THE ROOFTOP OF A COMMERCIAL BUILDING FOR LOW-IMPACT

EXERCISE CLASSES AND A SEATING AREA LOCATED AT 605C WEST KNOLL DRIVE, WEST HOLLYWOOD, CALIFORNIA.” (EXHIBIT A)

B. 1111 HAYWORTH AVENUE

Applicant is requesting approval to allow on-site sales, service, and consumption of a full range of alcoholic beverages (Type 47) incidental to food service at a restaurant space with outdoor dining. The applicant is also requesting to expand hours of operation.

Applicant: West Hollywood Taco Shop 26, Inc., Joshua Pourgol

Owner: LJO Properties LLC

Location: 1111 Hayworth Avenue

Planners: Gurdeep Kaur, Assistant Planner

Recommendation: 1) Approve the application; and 2) Draft Resolution No. CD 19-251: “A RESOLUTION OF THE PLANNING AND DEVELOPMENT SERVICES DIRECTOR OF THE CITY OF WEST HOLLYWOOD, CONDITIONALLY APPROVING A MINOR CONDITIONAL USE PERMIT TO ALLOW THE SALES, SERVICE, AND CONSUMPTION OF FULL ALCOHOL INCIDENTAL TO FOOD SERVICE FOR AN NEW RESTAURANT LOCATED AT 1111 HAYWORTH AVENUE, WEST HOLLYWOOD, CALIFORNIA.” (EXHIBIT A)

5. **EXCLUDED CONSENT CALENDAR.** None

6. **ADJOURNMENT:** The regular Planning & Development Services Department Director's Hearing Meeting scheduled on **Tuesday, November 12, 2019** has been **cancelled**. The Planning & Development Services Department Director will adjourn to a regular meeting on **Tuesday, January 14, 2020 at 5:00 PM** at West Hollywood City Hall, Community Conference Room – 1st Floor, 8300 Santa Monica Boulevard, West Hollywood, California.

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: 12-1-19
Signature: C. Rao

AGENDA POLICIES

The Planning & Development Services Department Director considers a range of requests for development permits, appeals, and planning policy matters, and conducts public hearings on many of its agenda items. Due to the number, complexity and public interest associated with many agenda items, meetings of the Planning & Development Services Director are generally lengthy. The Planning & Development Services Department Director makes every effort to proceed as expeditiously as possible; your patience and understanding is appreciated.

REQUEST TO SPEAK on an item must be submitted on a Speakers Request Form and submitted to the meeting Secretary. All requests to address the Planning & Development Services Department Director on Public Hearings items must be submitted prior to the Director's consideration of the item.

CONSENT CALENDAR items will be acted upon by the Planning & Development Services Department Director at one time without discussion, unless the Director pulls a specific item for discussion.

PUBLIC HEARINGS PROCEDURES on each Public Hearing item include presentation of a staff report; Director questions of staff; a ten (10) minute presentation by the project applicant or applicant's representative or team, if any; Director questions of the applicant; three (3) minutes (In order to facilitate the meeting, the Director may lengthen or shorten the three (3) minute period for all speakers on a particular agenda item based on the number of persons in attendance wishing to speak or the complexity of the matter under consideration) for each member of the public wishing to speak to the item; five (5) minutes for the project applicant to respond to the public or clarify issues raised by the public; presiding Director decisions.

PRESENTATIONS BY MEMBERS OF THE PUBLIC should begin with the speaker stating his or her name and city of residence, followed by a statement regarding the item under consideration. Please speak to the presiding Director.

PROFESSIONALS APPEARING BEFORE THE PLANNING & DEVELOPMENT SERVICES DEPARTMENT DIRECTOR should clearly identify their status, such as "attorney", "paralegal", "architect", "designer", or "landscape architect". Instances of misrepresentation of professional status may be referred to the City Attorney for possible prosecution.

LETTERS OR WRITTEN MATERIALS regarding agenda items may be submitted to the City Planning Division staff prior to or at the Director Hearing; written materials submitted at least eight (8) days in advance of the meeting will be included in the Director Hearing packet. Materials submitted after the deadline may be difficult for the presiding Director to adequately review.

ASSIGNING OF TIME is not permitted.

ACTIONS OF THE PRESIDING DIRECTOR are legally binding.

The current Planning & Development Services Department Director's Hearing Agenda and Staff Reports are available on-line at www.weho.org

APPEAL PROCEDURES

Any final determination by the Director of the Planning & Development Services Department may be appealed with just cause and such appeal must be filed within ten (10) calendar days after the Planning & Development Services Department Director's Hearing action. This appeal shall be made in written form to the City Clerk's Office stating the reason for the appeal and accompanied by an appeal fee or required number of signatures.

The City Clerk, upon filing of said appeal, will set petition for public hearing before the Planning Commission