

CITY OF WEST HOLLYWOOD
REQUEST FOR PROPOSALS
PARKING CONSULTANT SERVICES

PUBLIC NOTICE IS HEREBY GIVEN that the City of West Hollywood as AGENCY, invites Requests for Proposals (RFP) for the above stated services and will only receive such proposals no later than the hour of **3:00 PM, Wednesday, September 25, 2019.**

The City of West Hollywood is inviting proposals from qualified individuals or firms interested in providing parking consultant services for an initial term of three years, with two one-year extensions to be exercised at the City's sole discretion.

The scope will of services will include conducting parking utilization studies and evaluating parking conditions. The scope may also include reviewing and evaluating parking policies and programs.

Instructions:

A Copy of the RFP can be downloaded from the City's website at: www.weho.org/rfp

The RFP can also be downloaded by registering with the City's bid portal at the following URL: <http://www.planetbids.com/portal/portal.cfm?Company1D=22761>

Proposals must be submitted electronically on the City's bid portal: <https://www.weho.org/city-government/city-departments/public-works/bids>

Deadline for Proposal Submission:

Proposals must be submitted through the online portal by **3:00 PM on September 25, 2019** in order to be eligible for this RFP.

Questions:

All questions concerning this solicitation must be submitted online via the Q&A section of the bid management software. The official responses to questions or requests for interpretation to this solicitation will be posted on the Q&A section of the bid management software. The cut-off for the submission of questions or deviations shall be on September 11, 2019. Any information resulting from questions that causes a material change in the solicitation will be posted on the Addenda & Emails section of the bid management system as an addendum. All questions received will be responded to via the online bid portal by September 18, 2019, 2019.

Point of contact for this project is Bill Bortfeld 323-848-6349 or via email at bbortfeld@weho.org

BY ORDER OF the City of West Hollywood

AFFIDAVIT OF POSTING

State of California)
County of Los Angeles)
City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: AUGUST 28, 2019
Signature: ALYCAT POWELL