



**BUSINESS LICENSE COMMISSION  
CITY OF WEST HOLLYWOOD  
MINUTES**

**Special Meeting  
Tuesday, May 7, 2019  
7:00 PM**

**West Hollywood City Hall Community Conference Room  
8300 Santa Monica Boulevard**

**1. CALL TO ORDER**

Chair King called the meeting of the Business License Commission to order at 7:04 p.m.

**A. PLEDGE OF ALLEGIANCE:** Mayor Pro Tempore Lindsey Horvath led the Pledge of Allegiance.

**B. OATH OF OFFICE**

Mayor Pro Tempore Lindsey Horvath administered the Oath of Office to the newly appointed Commissioner Robert Saltzman

**C. ROLL CALL:**

Commissioners Present: Commissioner Anthony, Commissioner Kay, Commissioner Saltzman, Commissioner Zaden, Vice-Chair Lo, and Chair King

Commissioners Absent: Commissioner Kazakos

Staff Present: Code Compliance Manager, Danny Rivas, Code Compliance Supervisor, Yessica Benitez, Code Compliance Supervisor, Dan Mick, Business License Officer, Ana Hernandez, Staff Attorney, Jonathan Holub, and Commission Secretary, Falyn Kingi and Strategic Initiative Manager, Corri Planck

**D. APPROVAL OF AGENDA**

**Action:** Approve the Business License Commission Agenda of May 7, 2019 with the following modifications made by Chair King: Consolidate Items 5A, 5B, and 5C and moved to item 3A, move Item 5D to 3B. He also requested that staff provide a Cannabis update under Item 5. **Motion by Chair King, seconded by Commissioner Kay and approved.**

**E. APPROVAL OF MINUTES**

**Action:** Approve the minutes of February 5, 2019 with the recommended corrections. **Motion by Commissioner Zaden, seconded by Commissioner Lo and approved.**

**F. SPECIAL ITEMS**

Corri Planck, Strategic Initiative Manager, provided a presentation on the Aging in Place (AIP) Strategic Plan to the Business License Commission to provide an

overview of the programs, projects, partnerships and services that are being offered to the community. She also provided background information on recent surveys the City conducted.

The Commissioners discussed ways that the Business License Commission can be involved with AIP Initiative under its purview. They also expressed their concerns in regards to scooters left in the public right of way, cyclist riding on the sidewalk, ADA access in restrooms and cannabis for the elderly.

## **G. PUBLIC COMMENT**

None

## **2. PUBLIC HEARINGS**

None

## **3. ITEMS FROM STAFF**

### **A. CANNABIS UPDATE**

Code Compliance Supervisor, Dan Mick provided a brief update on the Cannabis Business License process. He informed the Commission that the first application has been received it is expected that the Business License Commission will review the application possibly in July.

## **4. UNFINISHED BUSINESS**

### **A. AN UPDATE REGARDING THE SECURITY GUARD REQUIREMENT FOR THE EXTENDED HOUR BUSINESS LICENSE #EXT-004723, #EXT-002863 and #EXT-002434**

Code Compliance Supervisor Yessica Benitez provided background information as provided in the staff report dated May 7, 2019.

The Commission discussed and expressed concerns with schedule of the security guard and the stores not being able to contact the security guard.

SERGEANT KLAUS, WEST HOLLYWOOD SHERIFF DEPARTMENT, spoke regarding the service calls received and explained that they the calls received were tied to the address and not necessarily the business. Most calls were for pan handlers in the area and when the caller speaks to dispatch they ask for an address and the nearest address is usually given.

BRUCE EVANS, APPELLANT (Representative), spoke about the guard not being able to be reached and explained that 7-Eleven fixed the issue as soon as they were made aware of the problem. He then explained their new procedure and security requirements for the guards on duty and asked for another ninety (90) days of monitoring.

The Commission continued to discuss concerns with the security guards hours, posted signs with the guards contact information and the need for a Standard Operation Procedure.

**ACTION:** 1.) Received and filed the update on the 7-Eleven stores regarding the approval of a shared security guard as approved at the last Business License Commission Hearing. 2.) Take no further action at this time and allowed staff to continue to monitor the progress of this business and report back to the Commission in three months.

**B. AN UPDATE ON MASSAGE TECHNICIAN BUSINESS LICENSE #MST-004686 FOR ANGELINA SAR.**

Code Compliance Supervisor Yessica Benitez provided background information as provided in the staff report dated May 7, 2019.

**ACTION:** Received and filed the update on the Massage Technician Business License for Angelina Sar.

**5. NEW BUSINESS**

**A. CONSIDERATION OF AN ORDINANCE AMENDING THE CITY OF WEST HOLLYWOOD MUNICIPAL CODE IN COMPLIANCE WITH SENATE BILL NO. 946 (SIDEWALK VENDING)**

Code Compliance Supervisor Dan Mick provided background information as provided in the staff report dated May 7, 2019.

Commissioner Saltzman expressed concerned with the definition of the word "block".

Commissioner Anthony expressed concern with the citation verbiage. Code Compliance Supervisor Yessica Benitez and Code Compliance Manager Danny Rivas explained the citation process and how administrative citations will be administered.

Chair King expressed concern with the Operating Requirements verbiage. Code Compliance Supervisor Dan Mick explained that verbiage was created from a Public Safety standpoint.

**ACTION:** Adopt the ordinance and provide an update in 2020. **Motion by Vice-Chair Lo, seconded by Commissioner Zaden and approved.**

**6. ITEMS FROM STAFF**

None

**7. PUBLIC COMMENT**

None

**8. ITEMS FROM COMMISSIONERS**

Commissioner Kay and Commissioner Zaden expressed concern with the valet company employees in the middle of the street, specifically on Sunset Boulevard between Wetherly Drive and Harper Avenue and Melrose Avenue at Huntley drive. He also voiced his concern with the shared ride services drop off and pick up procedure.

Code Compliance Supervisor Dan Mick agreed to have the Code Officers keep a closer eye on the valet companies and agreed to direct the shared ride services issues to the West Hollywood Sherriff Department.

Commissioner Saltzman expressed that we was glad to be a part of the commission.

Vice Chair Lo welcomed the Commissioner Saltzman.

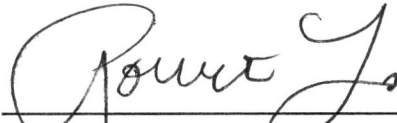
Chair King expressed concerns with various parking issues in the residential area, and noise issues associated with nightclubs that place amplified systems on sidewalks to solicit customers.

Code Compliance Manager Danny Rivas expressed his gratitude and expressed that he is excited to with the Business License commission and agreed to task the Code Officers with keeping a closer eye on the issues mentioned.

**9. ADJOURNMENT**

The Business License Commission adjourned at 8:48 p.m. to the next required meeting of this body, to be determined by the Code Compliance Manager, and be held at West Hollywood City Hall at 7:00 p.m., 8300 Santa Monica Boulevard, West Hollywood, CA 90069.

**PASSED, APPROVED, AND ADOPTED** by the Business License Commission of the City of West Hollywood at a special meeting held this 16<sup>th</sup> day of July, 2019.



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ROBERT LO, VICE-CHAIR

ATTEST:



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FALYN KINGI, COMMISSION SECRETARY