



INVITATION TO BID ON CITY-OWNED GOODS
(PUBLIC GOODS AUCTION)

FOR

USED BIKES AND RACKS FOR SALE

IMPORTANT DATES

ELECTRONIC SUBMISSIONS ONLY; HARD COPIES NOT ACCEPTED

BID ISSUED: Wednesday, August 21, 2019

QUESTIONS DUE: Wednesday, August 28, 2019- no later than 10 a.m.

BIDS DUE: Wednesday, September 4, 2019- no later than 1 p.m.

PREPARED BY

CITY OF WEST HOLLYWOOD
PARKING SERVICES DIVISION
8300 SANTA MONICA BLVD.
WEST HOLLYWOOD, CA 90069

APPROVED BY

VINCE GUARINO, PARKING SERVICES MANAGER

Used Smart Bikes and Racks for Sale

The City of West Hollywood, hereinafter called “the City”, is soliciting sealed bids for the sale of City-owned bikes and City-owned bike racks and hardware. All goods were used in the City’s bike share program, WeHo Pedals. The City seeks to sell its used goods in “as-is” condition to the highest bidder on a price per unit basis.

- **Method of Sale:** Highest Bidder
- **Question Due Date:** Wednesday, August 28, 2019- 10 a.m.
- **Bid Due Date:** Wednesday, September 4, 2019- 1 p.m.
- **Location:** 8300 Santa Monica Blvd, West Hollywood, CA 90069

Purpose

The goods listed for sale below has been declared future surplus by the City of West Hollywood upon the conclusion of their bike share program, WeHo Pedals. Parking Services Division and will be inviting sealed bids by way of digital submission to Coby Wagman at cwagman@weho.org. The City intends to bid out seventy (70) used bikes AND two-hundred and fifty (250) bike racks and related hardware.

All sales are as-is and are final.

General Bid Information

- All correspondence must go to the approved point of contact, Coby Wagman, at cwagman@weho.org.
- The highest Bidder(s) will be notified via email within five (5) business days.
- Minimum pricing per bike unit is listed in the bid form (\$488 per unit). The City purchased the bikes at a unit price of \$1,465.
- Minimum pricing per bike rack is listed in the bid form (\$57.80). The City purchased the racks at a unit price of \$175.00.
- Minimum pricing per bike rack plate is listed in the bid form (\$41.30). The City purchased the plates at a unit price of \$125.00.
- Minimum pricing per bike end cap is listed in the bid form (\$4.00). The City purchased the end caps at a unit price of \$12.00.
- Minimum pricing per bike rack connector is listed in the bid form (\$4.00). The City purchased the connectors at a unit price of \$12.00.
- Release form should accompany the bid submission form. Refer to Attachment A.
- Bid form should be completed and returned by the bid deadline. Refer to Attachment B.

Description of Surplus Goods

The City owns seventy (70) Social Bicycles Smart-Bikes (SoBi), two-hundred and fifty (250) bike racks and one-hundred and forty-five (145) bike rack base plates. Purchased in 2016, all goods are in used condition. The goods listed for sale are declared surplus by the City of West Hollywood since its bike share system, WeHo Pedals, is set to end on August 30, 2019. All bikes and racks were maintained by CycleHop, the City's contracted operator, per an Agreement.

All bikes and racks are branded with the WeHo Pedals paint and decals. Bikes may be locked to a rack or locked to itself, as a dockless bike. Bike frames are Dutch step-through. Technology is enclosed to protect and preserve against elements and debris.

Bike Details:



1. 3 or 8 Speed Internally Geared Hub
2. LCD Screen & Keypad
3. Rust & Corrosion Resistant
4. Aluminum Frame with Stainless Steele Components
5. Adjustable Seat
6. Chainless Driveshaft
7. Intuitive Braking System
8. Front basket w/Ad Panel
9. Front Light
10. Full Fender
11. Front Hub Brakes
12. Kickstand
13. Puncture Resistant Tires

Rack and Hardware Details:





Following table are details pertaining to racks and related hardware and associated original purchase prices by the City.

Item	Count	Unit Price (new)	Subtotal
Bike Racks	250	\$175.00	\$43,750.00
Base Plates (hardware)	145	\$125.00	\$18,125.00
Base Plate Connectors (hardware)	297	12.00	\$3,564.00
Base Plate Endcaps (hardware)	36	12.00	\$432.00
Total			\$65,871.00

Award of Sale

After receipt of written notification by the City, the selected Bidder(s) agree to submit payment to the City within thirty (30) days for the total amount bid. All sales are subject to State Sales Tax. If required and upon request, the buyer shall submit their resale license to the City. Payment will only be accepted by cashier’s check, certified check, or money order, made payable to the City of West Hollywood.

The winning Bidder(s) is required to arrange and coordinate its own pick-up and transport of the goods from the specified pick-up location. Pick-up location is:

Kings Road Parking Garage
8383 Santa Monica Blvd
West Hollywood, CA 90069

The retrieval and transport is the sole responsibility of the selected Bidder(s), assuming all responsibility and liability for damages to persons and property while retrieving and transporting of the goods. Failure to remove goods in a reasonable amount of time (no more than one (1) month), will be considered abandonment of purchase. The City will notify the Bidder and may opt to accept the next highest bid. Selected Bidder shall be liable for any rent or damages suffered by the City as a result of failure to collect sold goods.

Attachment A: Release Form

Bid Conditions & Rights

Verification of goods and condition of is the responsibility of the Bidder. Bicycles (“goods”) are sold in “as-is” condition. The City of West Hollywood, including its employees and officials (“the City”) make no guaranties and provides no warranties as to the condition of the goods. Bidder assumes all risk and liability associated with the acquisition, handling and subsequent use or other disposition of the goods and expressly releases and discharges the City of any and all liability associated therewith. Bidder voluntarily and knowingly waives any and all rights to sue or bring any type of action whatsoever against the City in any forum pertaining to the acquisition of the goods. All sales are final – no returns and no refunds.

The City reserves the right to reject any and all bids. The City also has the right to withdraw any item from the sale without further notice. The City makes no warranties, adjustments, repairs, returns, refunds or exchanges, either expressed or implied.

Authorized Bidder Contact Name

Authorized Bidder Contact Signature

Title

Date

Attachment B: Bid Form

Item No.	Unit Description	Minimum Pricing Per Unit	Max # of Units	# of Units Desired (A)	Bid Per Unit (B)	Item Subtotal (A multiplied by B)
1	Used SoBi Bicycle	\$488.00	70			
2	Bike Racks	\$57.80	250			
3	Base Plates	\$41.30	145			
4	Plate End Caps	\$4	36			
5	Plate Connectors	\$4	297			
(add item subtotals) Bid Total						\$

Bidder Information

Name of Bidder (Company/Business/Agency/Etc.)	Bidder Address
Authorized Bidder Contact Name	
Bidder Contact Title	
Bidder Contact Signature	
Federal Tax ID	Phone (____) ____ - _____
Date	Email