

**PUBLIC FACILITIES COMMISSION  
CITY OF WEST HOLLYWOOD  
AGENDA  
WEDNESDAY, JULY 10, 2019  
WEST HOLLYWOOD CITY HALL – COMMUNITY ROOM (EOC)  
8300 SANTA MONICA BLVD  
WEST HOLLYWOOD, CA 90069**

**6:30 P.M. – REGULAR MEETING**

Written materials distributed to the City Council within 72 hours of the Public Facilities Commission meeting are available for public inspection immediately upon distribution at the Department of Public Works at 8300 Santa Monica Boulevard, West Hollywood, California, during normal business hours. They will also be available for inspection during the Public Facilities Commission meeting at the staff table.

Meeting-related special accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, 323.GO.COMMUTE (323/466-3876) or go to [www.metro.net](http://www.metro.net).

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to attend (e.g., transportation) or to participate in this meeting (e.g., a signer for the hearing impaired), you must call or submit your request in writing to the Dept. of Public Works at (323) 848-6375 at least 48 hours prior to the meeting. For information on public transportation, call 323.GO.METRO (323/466-3876) or go to [www.metro.net](http://www.metro.net). The City TDD line for the hearing impaired is (323) 848-6496.

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1. CALL TO ORDER – 6:30 P.M.
    - A. ROLL CALL
    - B. PLEDGE OF ALLEGIANCE
  
  2. APPROVAL OF AGENDA
    - A. MEETING OF JULY 10, 2019
  
  3. APPROVAL OF MINUTES
    - A. MEETING OF JUNE 12, 2019

4. PUBLIC COMMENTS

This public comment period is to address the Public Facilities Commission

on Consent Calendar items, other agenda items (including if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the Public Facilities Commission. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public hearing testimony will only be taken at the time of the hearing.

5. COMMISSIONER COMMENTS

6. CONSENT CALENDAR – None

7. PUBLIC HEARINGS – None

8. NEW BUSINESS

A. ELECTION OF CHAIR AND VICE-CHAIR

**SUBJECT:** In accordance with the Commission's By-Laws, the election of Chair and Vice Chair has been placed on the Commission's July 10th meeting Agenda.

**RECOMMENDATIONS:** It is recommended that the Commission follow the process outlined below to elect a new Chair and Vice Chair.

The process will begin with the Commission electing a Chair:

- The current Chair opens nominations.
- Any Commissioner can place into nomination, the name of a Commissioner for the position of Chair.
- Each name placed into nomination must receive a second to be considered by the Commission on a roll call vote.
- The current Chair closes nominations and requests a roll call vote.
- Staff conducts the roll call vote of the Commission with each Commissioner voting one time for one of the names placed into nomination.
- The nominated Commissioner receiving the majority of votes is elected by the Commission as Chair.

This above outlined process is then followed for election of the Vice-Chair.

The newly elected Chair and Vice-Chair will assume their respective positions at the Commission's next regularly scheduled meeting

**B. FY19-20 PUBLIC FACILITIES COMMISSION WORK PLAN**

**SUBJECT:** The Public Facilities Commission will consider the proposed 2019-2020 Work Plan for adoption.

**RECOMMENDATION:**

Adopt the Public Facilities Commission 2019-2020 Work Plan.

**C. FY19-20 CAPITAL IMPROVEMENT PROGRAM PRESENTATION**

**SUBJECT:** The Commission will receive a presentation on the FY19-20 Facilities and Field Services Division Capital Improvement Program projects.

**RECOMMENDATION:** Receive and File.

9. UNFINISHED BUSINESS – None

10. EXCLUDED CONSENT CALENDAR – None

11. PUBLIC COMMENTS

This time is set aside for the public to address the Commission on any item of interest within the subject matter jurisdiction of the Commission that could not be heard under Item 4 at the beginning of the meeting.

12. ITEMS FROM STAFF

13. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

14. ADJOURNMENT

The Public Facilities Commission meeting is adjourned to its next regular meeting, which will be on Wednesday, August 14, 2019 at 6:30 p.m. at West Hollywood City Hall – Community Room (EOC), 8300 Santa Monica Blvd., West Hollywood, CA 90069.

AFFIDAVIT OF POSTING

State of California        )  
County of Los Angeles    )  
City of West Hollywood    )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: 7-5-19  
Signature: C. Penn