
CITY OF WEST HOLLYWOOD

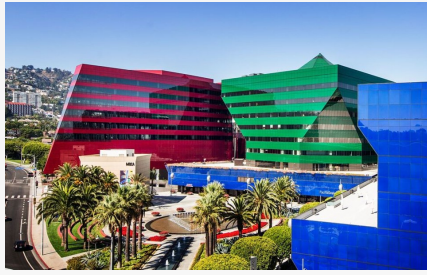
ASSOCIATE PLAN CHECK ENGINEER

Planning and Development Services

\$7,533.67 - \$9,626.50 monthly, plus excellent benefits!

Since 1984, the City of West Hollywood has established itself as one of the most progressive and innovative cities in the country. At only 1.9 square miles, West Hollywood is a robust economic and cultural center known for its iconic destinations such as The Sunset Strip and The Design District.

The City offers a positive environment that embraces diverse backgrounds, encourages creativity and innovation, and rewards dedication to our most important goal – responding to the unique needs of our diverse community.



THE OPPORTUNITY

Apply your skills to the City of West Hollywood's Planning and Development Services Division.

Serves as staff member and performs complex technical functions related to community development processes, including: reviewing architectural, structural and building plans for code compliance; assisting customers by answering questions regarding code requirements; scheduling and facilitating meetings with professionals regarding permit requirements & building code issues; and processing construction permits.

IDEAL CANDIDATE

The ideal candidate has some experience in reviewing architectural, structural, building plans for code regulatory compliance and must have basic knowledge of the CalGreen and Energy Compliance Standards. This person should be motivated by a personal commitment to public safety through the enforcement of State Building and local Municipal Codes and appreciates learning through a supportive environment.

MINIMUM QUALIFICATIONS REQUIRED

Bachelor's degree from an accredited four-year college or university in Civil or Structural Engineering, Architecture, or a related field; and two to three years of progressively responsible experience in reviewing plans, plan checking, and project management; or any combination which provides the required knowledge, skills, and abilities to perform the essential functions of the job., **Licenses & Certifications:** ICBO/ICC Certified Plans Examiner (must obtain within 6 mos), Engineer-In-Training Certification

Deadline to submit applications: Wednesday, June 19, 2019 at 5pm

Applicants must submit a completed online City job application and supplemental questions by the filing deadline. To apply and view additional job information please visit www.weho.org/services/employment. If you are unable to submit your application materials online you may contact (323) 848-6860. AA/EOE. The City of West Hollywood is an equal opportunity employer. The City provides equal employment opportunities (EEO) and prohibits harassment and discrimination in employment because of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, mental and physical disability, medical condition, genetic information, military and veteran status, age and pregnancy. If you have questions or need special accommodations with the recruitment process please contact: Duane Cobb at (323) 848-6491 or dcobb@weho.org.

