

**MINUTES  
HUMAN SERVICES COMMISSION  
CITY OF WEST HOLLYWOOD  
SPECIAL MEETING**

**APRIL 23, 2019  
6:00 PM**

**ROOMS 5 AND 6  
WEST HOLLYWOOD COMMUNITY CENTER AT PLUMMER PARK  
7377 NORTH SAN VICENTE BOULEVARD  
WEST HOLLYWOOD 90046**

1. **CALL TO ORDER** – Chair Sam Borelli called the meeting to order at 6:00 p.m.

**A. PLEDGE OF ALLEGIANCE** – Marc Hauptert led the Pledge of Allegiance.

**B. ROLL CALL**

**PRESENT:** Sam Borelli, Nate Clark, Steven L. Davis, Barbara Meltzer,  
Jimmy Palmieri, Andrew L. Reback, Patrick Shandrick.

**ABSENT:** None.

**ALSO PRESENT:**

David Giugni, Social Services Manager; Corri Planck, Strategic Initiatives Manager;  
Leslie Isenberg, Derek Murray, Joan Mithers, Diane Kahn-Epstein, Elizabeth  
Anderson, and Jeff Book.

**C. APPROVAL OF AGENDA**

Commissioner Davis requested that the meeting be adjourned in memory of Lloyd R. Long, the City's founding Director of Human Services, and Jodi Curlee, the City's founding Social Services Manager.

**ACTION:** Motion by Commissioner Davis, seconded by Commissioner Meltzer, to approve the agenda. The motion was approved unanimously by a roll-call vote.

**D. APPROVAL OF MINUTES**

**ACTION:** Motion by Commissioner Davis, seconded by Commissioner Clark, to approve the minutes of the meeting of April 9, 2019. The motion was approved 6 to 0 by roll-call vote, with Commissioner Clark abstaining.

**E. PUBLIC COMMENT**

1. Monica Phillips, executive director of Friendly House, spoke about their program and thanked the Commission for its consideration.

2. Alexis Sanchez provided a report on #BOOM! 2019 and invited Commissioners and others to a meeting of Safe West Hollywood.

3. Yola Doré spoke about a need for additional Social Services funding by the City, particularly for agencies that deal with catastrophic health conditions, such as Jewish Family Service and the LA LGBT Center.

4. Eden Anaï Luna, Program Manager for the Transgender Economic Empowerment Program (TEEP) at the LA LGBT Center, spoke about that agency's work and thanked the Commissioners for their continued support.

## 2. **CONSENT CALENDAR**

### A. **SENIOR MONTH**

*Subject: The Human Services Commission will receive information on events and activities taking place during May 2019 in recognition of Senior Month.*

Following a motion by Commissioner Clark, seconded by Commissioner Meltzer, the Consent Calendar was approved unanimously on a roll-call vote.

## 3. **UNFINISHED BUSINESS**

There was no Unfinished Business.

## 4. **NEW BUSINESS**

### A. **SOCIAL SERVICES PROGRAM PRIORITIES 2019 FUNDING PROCESS**

David Giugni presented the staff report and acknowledged the work of Human Services Commission members and City staff in the process of developing the priorities for inclusion in the Request for Proposals. He noted input from City Council initiatives, City Commissions and Advisory Boards, contracted agencies, and public hearing, discussed the issues raised most frequently by them, and provided staff recommendations for priorities.

Commissioners discussed aspects of the report, including the importance of food insecurity as a concern by target population, that older adults and disability are different categories, and the best design for presentation of all the information.

**ACTION:** Commissioner Reback moved to remove the charts from the report and replace them with staff's description of the information from the Commissions, Advisory Boards, and other sources of input. This was seconded by Commissioner Clark and approved by roll call vote with 5 yes (Commissioners Clark, Davis, Meltzer, Palmieri, Shandrick), 1 no (Commissioner Borelli), and 1 abstention (Commissioner Reback).

**ACTION:** Commissioner Shandrick moved to approve the report overall. This was seconded by Commissioner Reback and approved unanimously by roll call vote.

**B. RECOMMENDATION TO RELEASE THE 2019 REQUEST FOR PROPOSAL DOCUMENT**

David Giugni introduced consultant Abby Arnold, who provided help in developing the recommended Request for Proposal. She discussed the document, saying the most significant change from previous iterations of the periodic Social Services RFP is a much richer group of items for responses from proposers.

Commissioners discussed the text of the proposed RFP, noting the addition of innovation as requested information, and asking for the final version to include a request for information about agency staff's training.

**ACTION:** The RFP document was approved unanimously on a roll call vote, from a motion by Commissioner Davis, seconded by Commissioner Meltzer.

**5. EXCLUDED CONSENT**

There were no items of Excluded Consent.

**6. ITEMS FROM STAFF**

David Giugni noted the upcoming Senior Health Fair, asking Commissioners to notify if they are interested in staffing the Commission's table there.

He spoke about the City Council's discussion of overdoses and opioids, and about augmentation of contracts with the LA LGBT Center and APLA Health & Wellness for materials and a public information campaign. The augmentation would be from the pool of funds allocated for substance abuse treatment.

Staff members attended the American Society on Aging in New Orleans recently to prevent the City's HIV Zero effort.

Commissioners were encouraged to attend the Bidder's Conference on May 8, where agencies will be able to ask questions about the RFP.

Staff spoke about Senior Month activities; the WeHo Cares page on Facebook; the Aging in Place, Aging in Community survey available on the City website or in printed copy; information at [www.weho.org/homeless](http://www.weho.org/homeless); and development of the program on immunization, to be held May 21 at the Library Community Meeting Room.

**7. PUBLIC COMMENT**

There was no additional Public Comment under this agenda item.

**8. ITEMS FROM COMMISSIONERS**

Commissioner Shandrick said he has taken a position with the Simon Wiesenthal Center / Museum of Tolerance.

Commissioner Palmieri spoke about carfentanil (also: carfentanyl), one of the most potent analogs of the opioid analgesic fentanyl, for which an amount equal to two grains of sugar can be fatal. It is about a hundred times stronger than fentanyl, and thousands of times stronger than heroin.

Commissioner Reback thanked staff and the members of the City's Commissions and Advisory Boards for their work in developing the Social Services RFP.

Commissioner Meltzer attended the Senior Advisory Board. She recommended that Block by Block be represented at the Senior Health Fair.

Commissioner Davis was at the LA LGBT Center today and said the pharmacy had posted that fentanyl testing strips were available for free. Fentanyl testing strips are technology that quickly and reliably detects the presence of fentanyl and many of its known analogs, which are involved in a dramatic increase in heroin-related fatalities as well as appearing in counterfeit pharmaceutical pills and other drugs.


Commissioner Davis spoke about Lloyd R. Long, the City's founding Human Services Director, and Jodi Curlee, the City's founding Social Services Manager, and how their work in establishing the City's Social Services contracting and oversight system has proved so durable and effective over several decades.

**9. ADJOURNMENT**

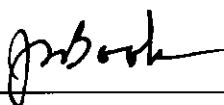
In memory of Lloyd R. Long and Jodi Curlee, the Human Services Commission was adjourned at 7:57 pm to its next regular meeting, to be held at 6:00 pm, Tuesday, May 14, 2019, in the First-Floor Community Conference Room at West Hollywood City Hall, 8300 Santa Monica Boulevard, 90069. The rideshare/drop-off address is 1085 North Sweetzer Avenue, 90069.

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APPROVED BY A MOTION OF THE HUMAN SERVICES COMMISSION ON THE 14<sup>TH</sup> DAY OF MAY 2019.

  
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Chair

Attest:

  
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Secretary