

NOTICE INVITING PROPOSALS
FOR
CITY-WIDE SAFETY BOLLARDS STUDY
IN THE CITY OF WEST HOLLYWOOD

PUBLIC NOTICE IS HEREBY GIVEN that the City of West Hollywood, invites proposals from qualified consultants to provide a Citywide Safety Bollards Study. Proposals shall only be submitted electronically. A copy of the full Request for Proposals (RFP) is available at no cost from the City of West Hollywood’s website at the following website address links:

<https://www.weho.org/city-government/city-departments/public-works/bids>

or

<http://www.planetbids.com/portal/portal.cfm?CompanyID=22761>

The Request for Proposal (RFP) schedule is as follows:

- April 4, 2019 Date RFP issued
- April 16, 2019 5:00 pm Deadline for requests for clarification and questions
- April 18, 2019 5:00 pm Answers of requests for clarification and questions posted
- **April 25, 2019 5:00 pm Deadline for proposal submission electronically.**
Any proposal received after this deadline will be considered to be non-responsive.

Scope of Work:

The City of West Hollywood is seeking proposals from qualified consultants for (1) preparation of a city-wide study of corner curb return areas of high-volume pedestrian activity that are vulnerable locations for vehicles to strike crowds of people congregating on the sidewalk, and (2) preparation of concept drawings and cost estimates of the installation of safety bollards within the corner curb return areas of these intersections.

City-wide Study:

The consultant shall review all intersections along minor and major arterials within the boundary of the City of West Hollywood, including intersections in which the City limits only encompass part of the intersection. The consultant shall study the pedestrian, bicycle, and vehicular traffic volumes, including hours of activity occurring at each corner curb return area. The consultant shall study the geometric layout of the intersection, corner curb areas, building setbacks, street culture (trees, poles, parking meters, utility cabinets, bus shelters, benches, trash cans, etc), curb heights and depressions. The consultant shall study the usage occurring within the sidewalk and parkway area near the corner curb return areas, such as proximity to outdoor sidewalk dining. The consultant shall study the accumulation of pedestrians waiting in corner curb return areas before crossing intersections. The consultant shall then study the vulnerability of pedestrians and users (outdoor diners, sidewalk queuing lines of patrons waiting to enter buildings, intersection crossers, etc) to the potential hazard of vehicular strikes from vehicles driving up onto the sidewalk area or the corner curb return area, whether

unintentionally (distracted, medical complication, car accidents, etc), or intentionally (terrorism, criminal activity, etc). The consultant shall summarize these findings in a comprehensive study report and furnish to the City. The report shall also include a ranking matrix of the different corner curb return areas of the intersections throughout the city, compiled into zones of increasing vulnerability, such as for example: imminent or major, probable or moderate, potentially or low.

Conceptual Drawings and Cost Estimates:

Upon completion of the study, the consultant shall prepare a concept package for presentation to the City of designs of safety bollard installations to mitigate the vulnerability of pedestrians and users. The concept package shall contain drawings and cost estimates of no less than four different layouts (spacing) of the bollards at corner curb return areas of intersections of high vulnerability, and four different bollard installation types (materials, devices, installation mechanisms, including the possibility of removable bollards). The consultant shall choose no less than four different intersections when preparing concepts. The bollards shall be installed only along the curved segment of the curb, at the intersection, that being the points where pedestrians typically cross the street and are most vulnerable. The bollards shall be located at the edge of the sidewalk area, adjacent to the curb, near the vehicle travel path. The bollards shall be traffic rated and capable of resisting the impact of large vehicles traveling at speeds exceeding the posted speed limit. The bollards shall not conflict with the requirements of ADA, and shall allow the continued use of the curb ramps. The consultant shall present concept designs and produce drawings (including colored illustrations, pictures, etc) and cost estimates for bollards, hardware, anchorage, foundations, street and sidewalk resurfacing/repair, and whatever else is necessary for the installation and operation of the bollards. If the proposed bollard designs require mechanical or utility elements, then consultant shall also design concept drawings and estimates for all mechanical and utility elements, including but not limited to, hydraulics and electrical systems and any connections to existing public utilities. Concepts shall show objects that would be within the vicinity of the proposed bollards, including but not limited to, curb ramps, curbs, gutters, street lights, traffic signals, utility boxes, trees, building edges, cross walks, parking stalls, and parking meters. Consultant shall attend any necessary meetings with City staff during the design of the concepts. Consultant shall produce a preliminary set of concepts for review by City staff. City staff will discuss the designs and provide direction/feedback on continuation of design or alteration required. Consultant shall then produce a 100% concept set for review by City staff. City and Consultant shall then refine any outstanding issues on the concept set for final acceptance.

Evaluation Criteria

- Qualifications and expertise of the company and project team (50%).
- Schedule of Fees (50%)

Award of Contract:

The award of contract, if made, will be in accordance with the evaluation criteria provided in

the Request for Proposals document. The City of West Hollywood reserves the right to reject any and all proposals or to waive any irregularities or informalities in any proposals should it deem this necessary for the public good, and also the proposal of any Vendor who has been delinquent or unfaithful in any former contract with the City of West Hollywood and to take all proposals under advisement for a period of ninety (90) days. No proposer may withdraw its proposal for a period of ninety (90) days after the deadline for submission of proposals. The City may at its discretion select more than one contractor to provide services, if it is in the best interest of the City.

Point of Contact:

The City's primary contact for this Request for Proposals is John Gilmour, who can be reached at (323) 848-6383 or via email at jgilmour@weho.org. Communication or solicitation with other City of West Hollywood Officials or Employees regarding an aspect of this RFP is expressly prohibited and may result in disqualification.

BY ORDER OF the City of West Hollywood

AFFIDAVIT OF POSTING

State of California)

County of Los Angeles)

City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: APRIL 4, 2019

Signature: FRANCIS POBLADOR