

**PUBLIC FACILITIES COMMISSION
CITY OF WEST HOLLYWOOD
MINUTES
WEDNESDAY, FEBRUARY 13, 2019
WEST HOLLYWOOD CITY HALL – COMMUNITY ROOM (EOC)
8300 SANTA MONICA BLVD
WEST HOLLYWOOD, CA 90069**

6:30 P.M. – REGULAR MEETING

1. CALL TO ORDER – Chair Torres called the meeting to order at 6:33 P.M.
 - A. ROLL CALL

PRESENT: Chair Torres; Vice Chair Millan (arrived at 6:38 P.M.); Commissioner Block; Commissioner Rodriguez; Commissioner Isaacs; and Commissioner Sunnanon.

ABSENT: None.

ALSO PRESENT: Helen Collins, Facilities and Field Services Manager; Erin Hamant, Senior Administrative Analyst; John Gilmour, Principal Planner; and Dan Mick, Code Compliance Supervisor.
 - B. PLEDGE OF ALLEGIANCE: Commissioner Isaacs led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Chair Torres requested Item 8.A. NEW BUSINESS to be moved before Items 7.A. and 7.B. UNFINISHED BUSINESS.

ACTION: Approve the February 13, 2019 Agenda as amended.

Motion by Chair Torres, seconded by Commissioner Rodriguez, and approved unanimously as amended.

3. APPROVAL OF MINUTES

ACTION: Approve the minutes, dated January 9, 2019, of the prior Public Facilities Commission meeting.

Motion by Commissioner Block, seconded by Commissioner Isaacs, and approved unanimously.

4. PUBLIC COMMENTS

RICHARD MAGGIO, WEST HOLLYWOOD, thanked the Commission for their work to help relocate the dog waste station on Detroit Street.

5. CONSENT CALENDAR – None.

6. PUBLIC HEARINGS – None.

7. UNFINISHED BUSINESS

A. 2019 ARBOR DAY & ANNUAL TOUR

SUBJECT: The Public Facilities Commission considered approving the date for its 2019 Arbor Day celebration and Annual Tour.

As requested by the Commission at its previous regular meeting, staff returned with a recommended date of April 27, 2019 to hold the combined events of Arbor Day and the Public Facilities Commission Annual Tour.

ACTIONS:

1. Approve the City of West Hollywood's Arbor Day celebration on the date of Saturday, April 27, 2019 at Laurel Park.
2. Approve the Commission's Annual Tour on the date of Saturday, April 27, 2019, following the Arbor Day celebration.

Motion by Vice Chair Millan, seconded by Commissioner Sunnanon, and approved unanimously.

B. AGENDA FORMAT

SUBJECT: The Public Facilities Commission was provided an overview of its current agenda format for input.

Commissioner Block and Commissioner Sunnanon both expressed their desire to replicate the agenda item reserved for Commissioner's comments, so that it occurs twice at every meeting and similar to the format of the West Hollywood Public Safety Commission.

ACTION: Adopt a revised agenda format which adds a second item for Commissioners to provide comment, directly following the first public comment.

Motion by Commissioner Sunnanon, seconded by Commissioner Block, and approved unanimously.

8. NEW BUSINESS

A. PARKWAY STANDARDS ORDINANCE

SUBJECT: The Public Facilities Commission discussed the attached proposed Parkway Standards Ordinance and considered making a recommendation to City Council to adopt.

Staff presented the item and then took questions. Commissioner Sunnanon and Vice Chair Millan asked how the public would be noticed about the municipal code changes, and advised staff to consider conducting an educational campaign about the parkways to encourage compliance.

Commissioner Rodriguez presented four amendments to the recommendations and stated he was ready to move forward. The Commissioners discussed the recommended actions; however, the majority of the Commissioners expressed a consensus to have

additional time to consider the documents.

ACTIONS:

1. Review and make comments to the draft Parkway Standards Ordinance.
2. Recommend to City Council to adopt Parkway Standards Ordinance.

Chair Torres suggested forming an ad hoc committee to address all concerns by the Commissioners prior to their next meeting, consisting of Commissioner Block, Commissioner Sunnanon and Commissioner Rodriguez.

ACTION:

1. Develop an Ad Hoc Committee and bring this item back to the Commission at its next regular meeting on March 13, 2019 to consider making a recommendation to City Council to adopt Parkway Standards Ordinance.

Motion by Commissioner Block, and seconded by Vice Chair Millan, and approved unanimously as amended.

AYES:	Commissioner:	Chair Torres; Vice Chair Millan; Commissioner Block; Commissioner Rodriguez; Commissioner Isaacs; and Commissioner Sunnanon.
NOES:	Commissioner:	None.
ABSENT:	Commissioner:	None.
ABSTAIN:	Commissioner:	None.

9. EXCLUDED CONSENT CALENDAR – None.

10. PUBLIC COMMENTS – None.

11. ITEMS FROM STAFF

Senior Administrative Analyst Hamant encouraged everyone to attend the Voter Registration & Education Pop-up at City Hall tomorrow, February 14, from 11:00 A.M. - 1:00 P.M.

Facilities and Field Services Manager Collins shared upcoming Council Agenda items by the Facilities and Field Services Division.

12. ITEMS FROM COMMISSIONERS & SUBCOMMITTEE REPORTS

Commissioner Sunnanon thanked staff for the update on Council Agenda items, and looks forward to welcoming the new Public Facilities Commissioner at their next meeting in March.

Vice Chair Millan asked staff for an update on the Smart City Strategic Plan.

Chair Torres asked staff for an update on the Sunset Plan including the Parklet Projects.

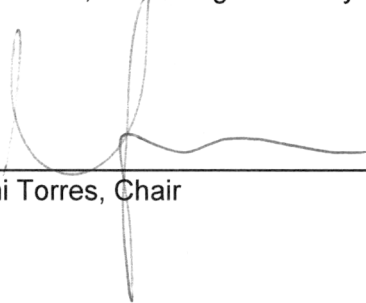
She thanked all of the Commissioners and invited everyone to see her perform in the Vagina Monologues this Saturday, February 17 in Council Chambers.

13. ADJOURNMENT

The Public Facilities Commission meeting adjourned at 8:20 P.M. to its next regular meeting, which is scheduled to be on March 13, 2019 at 6:30 P.M. at West Hollywood City Hall – Community Room (EOC), 8300 Santa Monica Blvd., West Hollywood, CA 90069.



Erin Hamant, Recording Secretary



Noemi Torres, Chair