



**WEST HOLLYWOOD**  
8300 Santa Monica Boulevard West Hollywood, CA 90069-6216

**Building & Safety Division**  
tel 323.848.6475 fax 323.848.6569

# CHANGE OF ADDRESS FORM

Requested Address: \_\_\_\_\_

Existing Address: \_\_\_\_\_

Assessor's Parcel Identification Number: Book: \_\_\_\_\_ Page: \_\_\_\_\_ Parcel: \_\_\_\_\_

**TO ALL APPLICANTS:**

*I declare that the address requested is currently not in use and I understand that **I HAVE THE BURDEN OF PROOF** in the matter arising under the application made by me. I declare that everything in this application is true and correct to the best of my knowledge.*

\_\_\_\_\_  
Signature Date

After the approval of the request, the Applicant shall inform the following agencies/organizations of the change of address by sending a letter of notification and a photocopy of this form:

- Sherriff's Station: 725 N. San Vicente Blvd., West Hollywood, CA 90069
- L.A. County Fire Department: 864 N. San Vicente Blvd., West Hollywood, CA 90069
- Post Office (West Branch): 7610 Beverly Blvd, Los Angeles, CA 90048
- Department of Water:
  - Beverly Hills Water Department (Western third of West Hollywood)  
455 N. Rexford Drive, Beverly Hills, CA 90210
  - Department of Water and Power (Eastern two-thirds of West Hollywood)  
111 N. Hope Street, Los Angeles, CA 90012
- Los Angeles Unified School District: 333 S. Beaudry Ave, 2<sup>nd</sup> Floor Rm 102, Los Angeles, CA 90017
- County Registrar-Recorder: 12440 E. Imperial Highway, Norwalk, CA 90650
- Southern California Edison: 1721 22<sup>nd</sup> Street, Santa Monica, CA 90404
- Southern California Gas Company: 1811 N. Hillhurst, Hollywood, CA 90027

**Please return to:**

**City of West Hollywood  
Building & Safety  
8300 Santa Monica Blvd.  
West Hollywood, CA 90069**

***For Official Use Only***

Date Filed: \_\_\_\_\_ Fees Paid: \_\_\_\_\_ Receipt No: \_\_\_\_\_

Received By: \_\_\_\_\_ Application Approved: \_\_\_\_\_ Application Rejected: \_\_\_\_\_