

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MEETING MINUTES
WEDNESDAY, JANUARY 9, 2019**

1. **CALL TO ORDER:** Chair Torres called the meeting to order at 6:31 p.m.

A. ROLL CALL:

PRESENT: Chair Torres, Vice Chair Millan, Commissioner Rodriguez, and Commissioner Sunnanon.

ABSENT: Commissioner Isaacs, and Commissioner Block.

ALSO PRESENT: Helen Collins, Facilities and Field Services Manager; Christina Sarkees, Senior Project Management Supervisor; and Debbie Gonzalez, Administrative Coordinator

B. PLEDGE OF ALLEGIANCE:

2. **APPROVAL OF AGENDA**

ACTION: Approve the January, 9, 2019 Agenda.

Motion by Commissioner Sunnanon, seconded by Vice Chair Millan and approved unanimously.

3. **APPROVAL OF MINUTES**

ACTION: Approve the meeting minutes dated December 12, 2018 with a correction to item 8b.

Motion by Vice Chair Millan, seconded by Commissioner Rodriguez and approved unanimously.

4. **PUBLIC COMMENTS: None.**

5. **CONSENT CALENDAR: None.**

6. **PUBLIC HEARING: None.**

7. **UNFINISHED BUSINESS: None.**

8. **NEW BUSINESS**

A. Commission Calendar

SUBJECT: The Public Facilities Commission discussed cancelling its meeting of October 9, 2019 and discussed dates for its Annual Tour, Televised Meeting and Arbor Day Celebration for 2019.

1. Cancel the Public Facilities Commission meeting of October 9, 2019.

Staff informed the Commission that the Jewish Holiday, Yom Kippur, falls on the same day as the October Public Facilities Commission meeting.

ACTION: Move staff's recommendation to cancel the Public Facilities Commission Meeting scheduled for October 9, 2019.

Roll Call Vote:

Commissioner Sunnanon: Yes

Commissioner Rodriguez: Yes

Vice Chair Millan: Yes

Chair Torres: Yes

2. Select dates for the Public Facilities Commission Annual Tour, Televised Meeting and Arbor Day Celebration for 2019.

The Commission reached a consensus to combine Arbor Day and the Public Facilities Commission Annual Tour in April. Staff will contact the entire Commission including those absent at this meeting to agree on a date. The Commission reached a consensus to schedule the Televised Meeting on May 8, 2019.

B. Capital Projects Update

SUBJECT: The Public Facilities Commission received an update on the West Hollywood Park Phase II Improvement Project.

The Commission inquired if the swimming pool counter is ADA compliant. They also asked for clarification on the location of the counter. There was discussion about single use occupancy restrooms at the park.

ACTION: Receive and File.

C. Agenda Format

ACTION: This item was tabled and moved to the next meeting of the Public Facilities Commission. **Motion by Commissioner Rodriguez, seconded by Commissioner Sunnanon, and approved unanimously.**

9. **PUBLIC COMMENT: None.**

10. **ITEMS FROM STAFF: None.**

11. **ITEMS FROM SUBCOMMITTEE REPORTS/COMMISSIONERS**

Commissioner Sunnanon wished everyone a happy new year.

Commissioner Rodriguez wished everyone a happy new year.


Vice Chair Millan thanked staff for the presentation on the West Hollywood Park Phase II Improvements.

Chair Torres wished everyone a happy new year.

12. **ADJOURNMENT** – The meeting adjourned at 7:32 p.m. to the next meeting of the Public Facilities Commission scheduled for February 13, 2019 at City Hall – 8300 Santa Monica Blvd., West Hollywood, CA 90069.



Debbie Gonzalez, Recording Secretary



Noemi Torres, Chair