



[Contact](#)

[Mayor Muriel Bowser](#)

## Office of Contracting and Procurement

### Office of Contracting and Procurement



#### Office Hours

Monday to Friday, 8:30 am to 4:30 pm

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## Code of Ethics

The DC Office of Contracting and Procurement (OCP) believes that the following principles should govern the conduct of every person conducting procurement activities on behalf of the Government of the District of Columbia.

We adhere to these principles and precepts. As public procurement officials and other officials engaged in the procurement process, we:

Believe in the dignity and worth of service rendered by OCP, and the societal responsibilities assumed as a trusted servant;

Are governed by the highest ideals of honor and integrity in all public and personal relationships in order to merit the respect and inspire the confidence of the organization and the public being served;

- Believe that personal aggrandizement or personal profit obtained through misuse of public or personal relationships is dishonest and not tolerable;
- Will identify and eliminate participation of any individual in situations where conflicts of interest may be involved;
- Believe that members of OCP should, at no time and under no circumstances, accept, directly or indirectly, any gifts, gratuities, or other things of value from suppliers, which might influence or appear to influence purchasing decisions;
- Will keep OCP informed, through appropriate channels, on problems and progress of applicable operations by emphasizing the importance of facts;
- Resist encroachment on control of personnel in order to preserve integrity as a professional manager;
- Will handle all personnel matters on a merit basis, and in compliance with applicable laws prohibiting discrimination in employment on any basis;
- Shall seek or dispense no personal favors, and handle each administrative problem objectively and empathetically, without discrimination.

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