



**BUSINESS LICENSE COMMISSION  
CITY OF WEST HOLLYWOOD  
MINUTES**

**Study Session  
Tuesday, November 27, 2018  
6:00 PM**

**West Hollywood Library Council Chambers  
625 N. San Vicente Boulevard**

**1. CALL TO ORDER:** Chair King called the study session of the Business License Commission to order at 6:20 p.m.

**A. PLEDGE OF ALLEGIANCE:** Vice-Chair Lo led the Pledge of Allegiance

**B. ROLL CALL:**

Commissioners Present: Commissioner Anthony, Commissioner Kazakos, Commissioner Zaden, Vice-Chair Lo, and Chair King

Commissioners Absent: Commissioner Bridle and Commissioner Kay

Staff Present: Deputy City Manager, Oscar Delgado, Acting Code Compliance Manager, Yessica Benitez, Code Compliance Supervisor, Dan Mick, Community and Legislative Affairs Manager, John Leonard, Acting Planning and Development Manager John Keho, Assistant City Attorney, Lauren Langer, and Commission Secretary, Falyn Kingi

**C. APPROVAL OF AGENDA**

**Action:** Approve the Business License Commission Agenda of November 27, 2018. **Motioned by Commissioner Kazakos, seconded by Commissioner Zaden and approved.**

**D. APPROVAL OF MINUTES**

**A.** October 2, 2018

**Action:** Approve the Business License Commission minutes of Tuesday, October 2, 2018. **Motioned by Commissioner Zaden, seconded by Vice-Chair Lo, and approved.**

## **2. NEW BUSINESS:**

### **A. CANNABIS BUSINESS LICENSE STUDY SESSION**

John Leonard, Community and Legislative Affairs introduced himself as well as other staff attending the meeting, along with SCI Consulting Group, Consultant Neil Hall.

Assistant City Attorney Lauren Langer presented a presentation that provided a complete overview of the Cannabis Business License. The presentation included the following information:

- California Cannabis Regulations
- West Hollywood Cannabis Regulations
- Business License Commission Process
- Business License Commission Responsibilities

### **3. PUBLIC COMMENT: None**

### **4. ITEMS FROM COMMISSIONERS:**

The Commission discussed the delay of the updated By-Laws and requested that the City Council proceed with an update. Acting Code Compliance Manager, Yessica Benitez explained that various Commissions and Advisory Boards have requested changes of the By-Laws. As such, the requested changes from various commissions and boards would be presented to Council as a whole

Commissioner Zaden proposed a Holiday Decoration contest with the local businesses within West Hollywood. Acting Code Compliance Manager, Yessica Benitez suggested directing this proposal to the West Hollywood Chamber of Commerce as they may possibly have a similar program.

Vice-Chair Lo spoke regarding the next scheduled Commission meeting. Code Compliance Supervisor, Dan Mick confirmed that the next meeting is currently scheduled for February 5<sup>th</sup> and agreed to meet with the Commission for a recap of the Cannabis process if needed.

Chair King and Vice-Chair Lo expressed concern with the delivery of updates on past agenda items and public hearings. Code Compliance Supervisor, Dan Mick explained the need for a formal request for future updates. Acting Code Compliance Manager, Yessica Benitez also explained the process of enforcement with the businesses, especially after a public hearing. Code Compliance Supervisor, Dan

Mick agreed to go back 5 years to review previous public hearings and present his findings to the commission.

5. **ADJOURNMENT** – Chair King adjourned the Business License Cannabis Study Session at 7:46p.m. to the next required meeting of this body, to be determined by the Director, and to be held in in The Community Conference Room, 8300 Santa Monica Blvd., West Hollywood

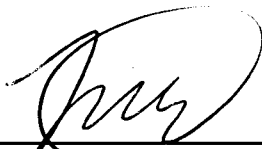
**PASSED, APPROVED, AND ADOPTED** by the Business License Commission of the City of West Hollywood at a special meeting held this 5<sup>th</sup> day of February, 2019.



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MICHAEL KING, CHAIRPERSON

ATTEST:



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FALYN KING, COMMISSION SECRETARY