



**PLANNING COMMISSION
SUMMARY ACTION MINUTES
Regular Meeting
November 1, 2018**

West Hollywood Park Public Meeting Room – Council Chambers
625 N. San Vicente Boulevard, West Hollywood, California 90069

THE CITY OF WEST HOLLYWOOD HAS ADOPTED BRIEF SUMMARY AND ACTION MEETING MINUTES; WHICH PROVIDE A SUMMARY OF THE ACTIONS TAKEN AND POINTS OF DISCUSSION ONLY. ADDITIONAL COMMENTS OR DISCUSSION REGARDING ANY ITEM SUMMARIZED IN THESE MINUTES MAY BE OBTAINED BY VIEWING THE ARCHIVED VIDEOS OF THE PLANNING COMMISSION MEETINGS AT www.weho.org/weho-tv/other-city-meetings

1. **CALL TO ORDER:** Chair Jones called the meeting of the Planning Commission to order at 6:37 p.m.
2. **PLEDGE OF ALLEGIANCE:** William and Deborah Jones led the Pledge of Allegiance.
3. **SPECIAL ORDER OF BUSINESS:**
 - A. **Oath of Office**
The Oath of Office was administered to John Erickson by David Gillig, Planning Commission Secretary, for a term ending May 31, 2019.
4. **ROLL CALL:**

Commissioners Present: Altschul, Bass, Buckner, Erickson, Hoopingarner, Vice-Chair Carvalho, Chair Jones.

Commissioners Absent: None.

Staff Present: Jerry Hittleman, Senior Contract Planner, Bianca Siegl, Long Range Planning Manager, Lauren Langer, Assistant City Attorney and David Gillig, Commission Secretary.
5. **APPROVAL OF AGENDA.**

Chair Jones stated the applicant for agenda Item 11.A. – 8555 Santa Monica Boulevard is officially requesting a continuance to a date uncertain. They would like to make changes to the project in response to feedback received from the City and other interested parties.

ACTION: Approve the Planning Commission Agenda of Thursday, November 1, 2018 as amended. **Moved by Chair Jones, seconded by Commissioner Buckner and unanimously passes.**
6. **APPROVAL OF MINUTES.**

David Gillig, Commission Secretary stated on page 4 of 13; third paragraph, "... and applicants" shall be deleted out of Commissioner Bass' disclosure.

 - A. **October 4, 2018**

ACTION: Approve the Planning Commission regular meeting minutes of Thursday, October 4, 2018 as amended. **Moved by Chair Jones, seconded by Commissioner Bass and passes, noting Commissioner Buckner and Commissioner Erickson abstained.**

B. October 18, 2018

ACTION: Continue to Thursday, November 15, 2018. **Motion carried by consensus of the Commission.**

7. PUBLIC COMMENT.

ROB BERGSTEIN, WEST HOLLYWOOD, congratulated and welcomed Commissioner Erickson to the Planning Commission. Speaking as the representative from the Rent Stabilization Commission he stated the commission has taken on smoke free housing upon vacancy, routine inspections for habitability, potential for some type of earthquake retrofit pass-through, and currently a subcommittee is addressing the process of how units are re-registered upon vacancy and issues for non-compliance. Speaking as a resident, he commented on the operation of pawn shops.

GEORGE BUJARSKI, WEST HOLLYWOOD spoke regarding site postings and public notices.

GARY LE GAULT, WEST HOLLYWOOD spoke regarding the Betty Way neighborhood, compatibility and recent development.

8. DIRECTOR'S REPORT.

John Keho, Interim Director, Planning and Development Services Department congratulated and welcomed Commissioner Erickson to the Planning Commission.

He stated at the next City Council meeting on Monday, November 5, 2018, there will be two zone text amendments going forward: 1) special event permitting; and 2) commercial off-street parking. Also the Sunset Billboard Pilot project and Housing Accountability Act will be heard.

9. ITEMS FROM COMMISSIONERS.

Commissioner Hoopingarner congratulated and welcomed Commissioner Erickson to the Planning Commission.

She read a statement and questioned the radius mapping tool. She recommended the City Manager and City Council institute a new practice, stating all new commissioners have their property surveyed upon appointment to clearly establish the 500' radius from their property. This would improve the process and provide transparency.

Commissioner Buckner congratulated and welcomed Commissioner Erickson to the Planning Commission.

Commissioner Bass congratulated and welcomed Commissioner Erickson to the Planning Commission. He thanked staff and the Sheriff's Department for the work provided on the Halloween Carnival.

Commissioner Altschul congratulated and welcomed Commissioner Erickson to the Planning Commission. He thanked David Aghaei for his years of service and commented on the Halloween Carnival. He provided an update on Jeanne Dobrin.

Commissioner Erickson thanked David Aghaei for his years of service. He also thanked the commission, Councilmember Horvath, Councilmember Heilman, staff and the residents. He spoke regarding the Youth Halloween Carnival.

Vice-Chair Carvalheiro congratulated and welcomed Commissioner Erickson to the Planning Commission.

Chair Jones congratulated and welcomed Commissioner Erickson to the Planning Commission.

10. CONSENT CALENDAR. None.

11. PUBLIC HEARINGS.

A. Zone Text Amendment

Name Changes for Current Organizational Structure:

Jerry Hittleman, Senior Contract Planner, provided a verbal presentation and background information, as presented in the staff report dated Thursday, November 1, 2018.

He clarified the recent organizational changes and history of the request, stating the amendments to the West Hollywood Zoning Ordinance are to revise all references to "Community Development Department" and "Director" to "Planning and Development Services Department" and "Director", as well as other cleanup name changes and clarifications; i.e. Transportation and Public Works Department, and Arts and Cultural Affairs Commission.

Chair Jones opened public comment for Item 11.A.:

GEORGE BUKARSKI, WEST HOLLYWOOD opposes staff's recommendation of approval to name changes for the current organizational structure.

ACTION: Close public hearing for Item 11.A. **Motion carried by consensus of the Commission.**

ACTION: 1) Adopt Resolution No. PC 18-1294 as presented: “A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WEST HOLLYWOOD, RECOMMENDING THAT THE CITY COUNCIL APPROVE A ZONE TEXT AMENDMENT TO CHAPTER 19 OF TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO CHANGE ALL REFERENCES TO THE COMMUNITY DEVELOPMENT DEPARTMENT AND DIRECTOR TO THE PLANNING AND DEVELOPMENT SERVICES DEPARTMENT AND DIRECTOR, AND OTHER CLEANUP NAME CHANGES IN CHAPTER 19 OF TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE, WEST HOLLYWOOD, CALIFORNIA”; and 2) Close the Public Hearing for Item 11.A. **Moved by Commissioner Erickson, seconded by Commissioner Altschul and unanimously passes.**

B. 8555 Santa Monica Boulevard.

A request to demolish three, two-story commercial structures and three, single-family dwelling units, and construct a new, four and five story mixed-use building with commercial space, including 15 live/work units, 95 apartment units with three parking levels, including one subterranean level.

Applicant is officially requesting a continuance to a date uncertain. They would like to make changes to the project in response to additional feedback received from the City and other interested parties.

ACTION: 1) Continue to a date uncertain. Moved by Chair Jones, seconded by Commissioner Buckner and unanimously passes as part of the amended agenda.

12. NEW BUSINESS.

A. Planning Commission Subcommittee Appointments.

The Planning Commission made the following appointments to fill the vacated seats on the Design Review Subcommittee and Long Range Planning Projects Subcommittee.

DESIGN REVIEW SUBCOMMITTEE:

ACTION: Appoint: 1) Sue Buckner to replace David Aghaei, for a term through June 30, 2019; and 2) Appointed alternate: a) Lynn Hoopingarner. **Motion carried by consensus of the Commission.**

LONG RANGE PLANNING PROJECTS SUBCOMMITTEE:

ACTION: Appoint: 1) Stacey Jones to replace Sue Buckner, for a term through June 30, 2019. **Motion carried by consensus of the Commission.**

13. **UNFINISHED BUSINESS.** None.
14. **EXCLUDED CONSENT CALENDAR.** None.
15. **ITEMS FROM STAFF.**
 - A. **Planning Manager's Update.** None.
16. **PUBLIC COMMENT.** None.
17. **ITEMS FROM COMMISSIONERS.** None.
18. **ADJOURNMENT:** The Planning Commission adjourned at 7:15 p.m. to a regularly scheduled meeting on Thursday, November 15, 2018 beginning at 6:30 p.m. until completion at West Hollywood Park Public Meeting Room – Council Chambers, 625 N. San Vicente Boulevard, West Hollywood, California. **Motion carried by consensus of the Commission.**


PASSED, APPROVED AND ADOPTED by the Planning Commission of the City of West Hollywood at a regular meeting held this 15th day of November, 2018 by the following vote:

AYES: Commissioner: Altschul, Bass, Buckner, Erickson, Hoopingarner, Vice-Chair Carvaleheiro, Chair Jones.

NOES: Commissioner: None.

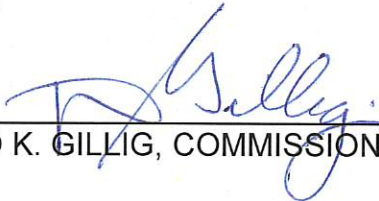
ABSENT: Commissioner: None.

ABSTAIN: Commissioner: None.



STACEY E. JONES, CHAIRPERSON

ATTEST:



DAVID K. GILLIG, COMMISSION SECRETARY