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Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).

**CITY COUNCIL
CITY OF WEST HOLLYWOOD
AGENDA
MONDAY, NOVEMBER 19, 2018
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS
625 N. SAN VICENTE BOULEVARD**

6:30 P.M. –REGULAR MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

ADJOURNMENT MOTIONS:

PRESENTATIONS:

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS: This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

CITY MANAGER'S REPORT: This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

FISCAL IMPACT ON CONSENT CALENDAR:

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. **POSTING OF AGENDA:**

SUBJECT: The agenda for the meeting of Monday, November 19, 2018 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, November 14, 2018.

RECOMMENDATION: Receive and file.

2.B. **APPROVAL OF MINUTES:**

SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.

RECOMMENDATION: Approve the minutes of November 5, 2018.

2.C. APPROVAL OF DEMAND REGISTER NO. 836 [L. QUIJANO, C. CORRALES]:

SUBJECT: The City Council shall receive the Demand Register for period ending November 9, 2018 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.

RECOMMENDATION: Approve Demand Register NO. 836 and adopt Resolution No.18-5127, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 836."

2.D. ORDINANCE NO. 18-1048 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO AMEND REGULATIONS THAT GOVERN SPECIAL EVENT PERMITTING AND TEMPORARY USE PERMITTING." [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 18-1048, an Ordinance of the City Council of the City of West Hollywood amending Title 19 of the West Hollywood Municipal Code to amend regulations that govern event permitting and temporary use permitting.

RECOMMENDATION: Waive further reading and adopt Ordinance 18-1048, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO AMEND REGULATIONS THAT GOVERN SPECIAL EVENT PERMITTING AND TEMPORARY USE PERMITTING."

2.E. ORDINANCE NO. 18-1049 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO AMEND REGULATIONS THAT GOVERN COMMERCIAL OFF-STREET PARKING REQUIREMENTS, CITYWIDE, WEST HOLLYWOOD, CALIFORNIA." [Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will waive further reading and adopt Ordinance No. 18-1049, an Ordinance of the City Council of the City of West Hollywood amending Title 19 of the West Hollywood Municipal Code to amend regulations that govern commercial off-street parking requirements, Citywide, West Hollywood, California.

RECOMMENDATION: Waive further reading and adopt Ordinance 18-1049, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO AMEND REGULATIONS THAT GOVERN COMMERCIAL OFF-STREET PARKING REQUIREMENTS, CITYWIDE, WEST HOLLYWOOD, CALIFORNIA."

- 2.F. ORDINANCE NO. 18-1050 (2ND READING) "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, ADOPTING A MUNICIPAL CODE AMENDMENT TO REVISE SECTION 2.68.080, RELATING TO TRANSPORTATION COMMISSION DUTIES WEST HOLLYWOOD, CALIFORNIA" [Y. QUARKER, M. CROWDER]:**
SUBJECT: The City Council will waive further reading and adopt Ordinance No. 18-1050, an Ordinance of the City Council of the City of West Hollywood, adopting a municipal code amendment to revise Section 2.68.080, relating to the Transportation Commission Duties, West Hollywood, California.
RECOMMENDATION: Waive further reading and adopt Ordinance 18-1050, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, ADOPTING A MUNICIPAL CODE AMENDMENT TO REVISE SECTION 2.68.080, RELATING TO TRANSPORTATION COMMISSION DUTIES WEST HOLLYWOOD, CALIFORNIA."
- 2.G. COMMISSION AND ADVISORY BOARD MEETING SYNOPSIS [Y. QUARKER, M. CROWDER]:**
SUBJECT: The City Council will receive a Synopsis from the Senior Advisory Board regarding actions taken at their recent meeting.
RECOMMENDATION: Receive and file.
- 2.H. TREASURER'S REPORT FOR SEPTEMBER 2018 [L. QUIJANO, C. CORRALES, K. BARENG, N. CORONADO]:**
SUBJECT: The City Council will receive the Treasurer's Reports for the month ended September 2018 pursuant to Section 53646 of the Government Code of the State of California.
RECOMMENDATION: Receive and file the September 2018 Treasurer's Report.
- 2.I. PUBLIC INFRASTRUCTURE IMPROVEMENT UPDATE [O. DELGADO, H. DEMITRI, S. CAMPBELL, H. COLLINS]:**
SUBJECT: The City Council will receive an update from staff on City-Owned facilities and public infrastructure.
RECOMMENDATION: Receive and file.
- 2.J. "AGING IN PLACE, AGING IN COMMUNITY" YEAR TWO EVALUATION REPORT AND YEAR THREE UPDATE [C. SCHROEDER, C. PLANCK, D. KAHN-EPSTEIN]:**
SUBJECT: The City Council will receive and file the "Aging in Place, Aging in Community" Year Two Evaluation Report and receive an update on Year Three implementation.
RECOMMENDATIONS: Receive and file.

2.K. REAPPOINTMENT OF CITY COMMISSIONER [Y. QUARKER, M. CROWDER]:

SUBJECT: Councilmember Heilman will consider reappointing Candice Beroukhim to the Arts and Cultural Affairs Commission.

RECOMMENDATION: Reappoint Candice Beroukhim to the Arts and Cultural Affairs Commission for the remainder of her term expiring May 31, 2019.

2.L. AMENDMENT TO THE AGREEMENT FOR SERVICES WITH Q PRESS FOR SEASONAL CITY RECREATION PROGRAMS BROCHURE DESIGN, PRINTING, AND MAILING [S. CAMPBELL, S. MARTINEZ, M. RABINOVICH]:

SUBJECT: The City Council will consider amending the agreement for services with Q Press for the design, printing and mailing of the Rec Reader to increase the not-to-exceed amount and extend the term of the agreement.

RECOMMENDATIONS: 1) Approve Amendment No. 2 to the Agreement for Services with Q Press to: increase the amount of agreement by \$54,447.28, for a new total not-to-exceed amount of \$229,837.69; and, extend the term of the agreement by 12 months from January 1, 2019 to December 31, 2019; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.M. AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES WITH MICHAEL BAKER INTERNATIONAL [O. DELGADO, H. DEMITRI, J. GILMOUR]:

SUBJECT: The City Council will consider amending the agreement for professional services with Michael Baker International for on-call temporary engineering staff services on an as-needed basis.

RECOMMENDATIONS: 1) Approve Amendment 1 to the existing Agreement for Professional Services with Michael Baker International in the amount of \$100,000 for temporary engineering staff services on an as-needed basis for construction management and inspection services of development projects; and 2) Authorize the City Manager or designee to execute documents incident to the agreement.

2.N. AMENDMENT NO. 2 TO THE AGREEMENT FOR SERVICES WITH AMERICAN GTS [C. SCHROEDER, D. GIUGNI, F. GOMEZ]:

SUBJECT: The City Council will consider approval of Amendment No. 2 to the existing Agreement for Services with American GTS, operator of Sunset Trip, to extend the Sunset Trip's pilot period by 3 months.

RECOMMENDATIONS: 1) Approve Amendment No. 2 to the Agreement for Services with American GTS, increasing the not-to-exceed amount of the Agreement by \$115,000 for a total not-to-exceed amount of \$395,100; and 2) Authorize the City Manager or designee to execute documents incident the agreement.

2.O. ACKNOWLEDGE DECEMBER 1, 2018 AS "WORLD AIDS DAY", APPROVE CITY PARTICIPATION AND SPONSORSHIP OF RELATED EVENTS AND AN AMENDMENT TO THE AGREEMENT WITH THE MAROON SOCIETY FOR HIV ZERO EVALUATION SERVICES [C. SCHROEDER, D. GIUGNI, D. MURRAY, C. ROSKIN]:

SUBJECT: The City Council will acknowledge December 1, 2018 as World AIDS Day, approve City participation and sponsorship of related events and approve an amendment to the agreement with Maroon Society for HIV Zero Evaluation services.

RECOMMENDATIONS: 1) The City Council of the City of West Hollywood will proclaim December 1, 2018 as World AIDS Day; 2) Direct staff to work with HIV/AIDS and substance abuse treatment organizations and providers in organizing World AIDS Day events as noted below; 3) Direct staff to work with the Communications Department to utilize all appropriate communication tools to promote the event including, but not limited to, the City's website and social media platforms; 4) Authorize the use of the City of West Hollywood logo on materials associated with the sponsored and co-sponsored events; 5) Approve the provision of validated parking at the five-story public parking garage for attendees of the City's World AIDS Day events; and 6) Approve an Amendment to the Agreement for Services with Maroon Society increasing the "not-to-exceed" amount of the Agreement by \$4,340 for a total "not-to-exceed" amount of \$124,058 for the HIV Zero Initiative data collection and analysis.

2.P. IMMIGRATION SERVICES FOR WEST HOLLYWOOD COMMUNITY MEMBERS [J. HEILMAN, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to develop an immigration services clinic in West Hollywood and evaluate the City's existing immigration services to determine if additional resources are needed.

RECOMMENDATIONS: 1) Direct staff to work with local law schools and nonprofit agencies to set up monthly immigration services clinics serving West Hollywood community members with basic immigration matters; and 2) Evaluate the existing immigration services available to West Hollywood community members to determine if additional resources are necessary to meet the community's needs.

2.Q. CONSIDERATION OF RESOLUTION NO. 18-___ AUTHORIZING A SOLE DEFERRED COMPENSATION PROVIDER, ICMA RETIREMENT CORPORATION (ICMA-RC), TO MAINTAIN, ADMINISTER AND PROVIDE RECORD KEEPING SERVICES FOR THE CITY'S DEFERRED COMPENSATION PLANS [L. QUIJANO, C. SCHROEDER, Y. MAURIS, C. TRINIDAD]:

SUBJECT: The City Council will consider approving an Agreement for Services with ICMA-RC, as recommended by the Defined Contribution Plans Committee, to maintain, administer and provide record keeping

services for the City's 457(b) Deferred Compensation, 401(a) Defined Contribution, and Retiree Health Savings Account (RHSA) Plans.

RECOMMENDATIONS: 1) Approve the following Administrative Services Agreements for a five (5) year term with an option to renew by way of a written amendment: a. Administrative Services Agreement between ICMA Retirement Corporation and City of West Hollywood for 457(b) and 401(a) plans, b. Administrative Services Agreement between ICMA Retirement Corporation and the City of West Hollywood for VantageCare RHSA plan; 2) Approve Resolution No. 18-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD AUTHORIZING ICMA-RC AS THE SOLE DEFERRED COMPENSATION PROVIDER FOR THE CITY OF WEST HOLLYWOOD'S 457(B) DEFERRED COMPENSATION, 401(A) DEFINED CONTRIBUTION AND RETIREE HEALTH SAVINGS ACCOUNT (RHSA) PLANS;" and 3) Authorize the City Manager or designee to execute all documents incident to the agreements and make necessary updates as needed.

2.R. RESOLUTION IN OPPOSITION TO CHINA'S DECISION TO REVERSE THE BAN ON USING RHINO AND TIGER BONES IN MEDICINE [L. MEISTER, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider adopting a resolution condemning China's decision to reverse the ban on using rhino and tiger bones in medicine and to urge the State of California to prohibit official travel to China until the ban is reinstated.

RECOMMENDATIONS: 1) Adopt Resolution No. 18-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD CONDEMNING CHINA'S DECISION TO REVERSE THE BAN ON USING RHINO AND TIGER BONES IN MEDICINE AND URGING THE STATE OF CALIFORNIA TO PROHIBIT OFFICIAL TRAVEL TO CHINA UNTIL THE BAN IS REINSTATED;" and 2) Direct staff to send copies of the adopted resolution to President Donald J. Trump, Senators Dianne Feinstein and Kamala Harris, Congressman Adam Schiff, Governor Jerry Brown, CA Senator Ben Allen, Assembly Member Richard Bloom, and other parties as appropriate.

2.S. RESOLUTION APPROVING AND ADOPTING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974 [Y. QUARKER, M. CROWDER]:

SUBJECT: Pursuant to the Political Reform Act (the "Act"), the City Council directed staff to: (1) conduct a review of the City's Conflict of Interest Code ("Code") to determine if a change in the Code was necessary; (2) file a biennial notice regarding the results of the review no later than the required deadline; and (3) amend the City's Code pursuant to the Act, if necessary. During the review process, staff found that updates and amendments to the City's Conflict of Interest Code are necessary. A redlined version of the proposed amended Code is attached.

RECOMMENDATION: It is recommended that the City Council adopt Resolution No. 18-_____ approving and adopting the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

3. PUBLIC HEARINGS:

None.

4. UNFINISHED BUSINESS:

4.A. INCREASE PARKING METER GRACE PERIOD TO FIVE MINUTES [S. CAMPBELL, V. GUARINO, B. BORTFELD]:

SUBJECT: The City Council will consider increasing the parking meter grace period to five minutes throughout the City.

RECOMMENDATIONS: 1) Direct the Parking Operations Division to increase the parking meter grace period to five minutes, effective December 1, 2018; and 2) Direct the Communications Department to utilize all appropriate communication tools to promote the change in the grace period including, but not limited to, the City's website, social media tools, and a press release.

5. NEW BUSINESS:

5.A. REFERENDUM CHALLENGING WEST HOLLYWOOD RESOLUTION NO. 18-5104 AMENDING THE GENERAL PLAN LAND USE MAP IN CONJUNCTION WITH A PROPOSED DEVELOPMENT LOCATED AT 8920 SUNSET BLVD (ART'S CLUB) [C. SCHROEDER, Y. QUARKER, M. CROWDER]:

SUBJECT: The City Council will consider a referendum petition challenging a West Hollywood Resolution that amends the general plan land use map in conjunction with a proposed development at 8920 Sunset Blvd (Art's Club).

RECOMMENDATIONS: 1) Adopt Resolution No. 18-_____, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD RESCINDING RESOLUTION NO. 18-5104 IN ITS ENTIRETY" OR 2) Submit West Hollywood Resolution No. 18-5104 to the voters at the next regular municipal election to be held on March 5, 2019 by adopting the following Resolutions: a. Adopt Resolution 18-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2019 FOR THE SUBMISSION TO THE VOTERS A QUESTION RELATING TO A REFERENDUM CHALLENGING WEST HOLLYWOOD RESOLUTION NO. 18-5104 AMENDING THE GENERAL PLAN LAND USE MAP IN CONJUNCTION WITH A PROPOSED DEVELOPMENT LOCATED AT 8920 SUNSET BLVD (ART'S CLUB), b. Adopt Resolution 18-_____ "A RESOLUTION OF THE CITY COUNCIL

OF THE CITY OF WEST HOLLYWOOD SETTING PRIORITIES FOR FILING WRITTEN ARGUMENTS REGARDING CITY MEASURES AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS, c. Adopt Resolution 18-_____ "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD SETTING PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR CITY MEASURES SUBMITTED AT MUNICIPAL ELECTIONS.

5.B. CITY EMAIL ADDRESS FOR COMMISSIONS [L. MEISTER, J. LEONARD, A. LOVANO]:

SUBJECT: The City Council will consider directing staff to develop a City email address for the Planning Commission, Historic Preservation Commission, and the Rent Stabilization Commission, which will allow the community to provide public comments and general input directly to appointed officials.

RECOMMENDATIONS: 1) Direct the City to create group email addresses for the Planning Commission, Historic Preservation Commission, and the Rent Stabilization Commission in order for emails to be received directly by the appointed officials; and 2) Direct the City Clerk to standardize the way in which correspondence from the public is received by Commissioners and uploaded on the City's website in order to increase transparency and efficiency.

5.C. FUNDING ALLOCATION FOR CANNABIS TAX EDUCATIONAL MATERIALS [P. AREVALO, J. LEONARD]:

SUBJECT: The City Council will allocate \$100,000 from unallocated General Fund reserves to be used to prepare and distribute educational materials for the tax on adult-use cannabis and adult-use cannabis products, previously placed on the ballot for the March 5, 2019, municipal election by the City Council.

RECOMMENDATION: Authorize the Director of Finance & Technology Services to allocate \$100,000 from unallocated reserves in the General Fund to account number 100-1-01-15-531019 for preparation and distribution of educational materials related to the tax on adult-use cannabis and adult-use cannabis products, previously placed on the ballot for the March 5, 2019, municipal election by the City Council.

EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.

6. LEGISLATIVE:

None.

PUBLIC COMMENT: This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

COUNCILMEMBER COMMENTS: Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

ADJOURNMENT: The City Council will adjourn to its Annual Congress of Commissions & Advisory Boards, which will be on Wednesday, November 28, 2018 at 6:00 P.M. at West Hollywood Park Auditorium/Council Chambers.

| UPCOMING MEETING SCHEDULE | | | | |
|----------------------------------|------------|-------------|--|---|
| Date | Day | Time | Meeting Type | Location |
| November 28 | Wednesday | 6:00 PM | Annual Congress of Commissions & Advisory Boards | West Hollywood Park Auditorium/ Council Chambers |
| December 3 | Monday | 6:30 PM | Regular Meeting | West Hollywood Park Council Chambers |
| December 17 | Monday | 6:30 PM | Regular Meeting | West Hollywood Park Council Chambers |

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AFFIDAVIT OF POSTING

State of California)
 County of Los Angeles)
 City of West Hollywood)

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date: November 14, 2018

Signature: *Alyson T. Fowler*