

**TRANSPORTATION COMMISSION  
CITY OF WEST HOLLYWOOD  
MINUTES  
JUNE 20, 2018  
7:00 P.M.  
ROOM 5 & 6  
PLUMMER PARK  
7377 SANTA MONICA BOULEVARD  
WEST HOLLYWOOD, CA 90046**

1. **CALL TO ORDER** – Chair Wentzel called the meeting to order at 7:00.
  - A. **PLEDGE OF ALLEGIANCE** – Cody Alexander led the Pledge of Allegiance.
  - C. **OATH OF OFFICE** – Councilmember Lauren Meister swore in Christopher Bowen as a Transportation Commissioner
  - D. **ROLL CALL**

**Present:** Cody Alexander, Kevin Burton, Misti Cooper, Christopher Bowen  
David Eichman, David Warren, Dan Wentzel

**Absent:** None

**Also Present:**  
Bob Cheung, Senior Transportation Planner  
Bianca Siegl, Long Range Planning Manager  
Oscar Delgado, Department of Public Works Director  
Vince Guarino, Parking Manager  
Bill Bortfeld, Parking Services & Projects Officer  
Coby Wagman, Parking Operations Supervisor  
Hany Demitri, Interim City Engineer  
Joanna Hankamer, Special Projects Senior Planner  
David Fenn, Associate Planner  
Florenzel Jose, Consultant  
Lauren Mattern, Consultant  
Danny Casillas, Administrative Specialist III
  - E. **APPROVAL OF THE AGENDA**

*SUBJECT: The Transportation Commission is requested to approve the Agenda with the following amendments: Move Item 7.A. ahead of item 4.A. and adjourn in the memory of Jack Mehlman.*

**ACTION: Motion by Wentzel to approve the June 20, 2018 Agenda, seconded by Warren and approved.**
  - F. **APPROVAL OF MINUTES**

*SUBJECT: The Transportation Commission is requested to approve the minutes of prior Transportation Commission meeting.*

**ACTION:** Approve the minutes of May 16, 2018 **Motion by Eichman, seconded by Warren and approved.**

**2. PUBLIC COMMENT**

No Item

**3. PUBLIC HEARINGS:**

No item

**7. ITEMS FROM STAFF:**

**A. Engineering Division Update.**

Oscar Delgado and Hani Demitri addressed the Commission regarding the upcoming reorganization of departments.

**B. Metro Update**

Joanna Hankamer and David Fenn presented an update on Metro Line Activity.

The Commission asked about possible alignments.

Joanna Hankamer listed some possible segments.

The Commission asked about the projected schedule of the extension.

Joanna Hankamer explained the timing.

The Commission asked what more the City could do.

Joanna Hankamer replied that it is already being done.

**4. NEW BUSINESS:**

**A. Permit By Plate Parking**

Staff report by **Vince Guarino, Coby Wagman and Florezel Jose**

The Commission asked about registering for the program.

Florezel Jose replied that it only had to be done once, rather than every time one applies for day permits.

The Commission asked about the thirty minute grace period.

Coby Wagman explained.

The Commission asked what has been done to prevent abuse.

Vince Guarino explained.

The Commission asked what happens when the system or network goes down.

Coby Wagman replied that the manual system and physical permits will still be in place and available.

The Commission asked if entries are amendable.

Florezel Jose said that they are amendable.

**ACTION:** Recommend to City Council to approve staff recommendations to Introduce on first reading Ordinance No. 18-\_\_\_\_ "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 10, CHAPTER 10.08 OF THE WEST HOLLYWOOD MUNICIPAL CODE PERTAINING TO PREFERENTIAL PARKING DISTRICTS."

**Motion by Warren, seconded by Alexander and approved.**  
All Aye

**B. Weho Pedals Resident Discount Pilot Program**

Staff report by **Bianca Siegl, Vince Guarino and Coby Wagman**

The Commission provided feedback leaning toward providing residents with one month of free bike share membership.

**5. SUBCOMMITTEE REPORTS:  
No Reports**

**6. UNFINISHED BUSINESS:  
A. Municipal Code Amendment To Update Title 10 Vehicles and Traffic Transportation Demand Management Program in the City of West Hollywood**

Staff report by Bob Cheung, Rachel Dimond and Lauren Mattern

The Commission asked if the previous program would stay in effect if the proposed resolution is not approved by council.

Rachel Dimond replied that it would.

The Commission asked how the program would be applied to mixed use projects.

Rachel Dimond explained.

The Commission expressed a desire to make regulations retro-active.

The Commission felt the onus of parking is misplaced on the developer/owner.

**ACTION: Recommend approval to the City Council of the subject municipal code amendments, and adoption of the Transportation Demand Management Menu of Trip Reduction Strategies with the following additional recommendations to the City Council: (1) Consider requiring parking cash out as a base requirement; and (2) Consider expanding the program to apply to existing residential buildings with over 50 dwelling units, with no AVR requirements; and (3) Consider requiring existing residential buildings with less than 50 dwelling units to provide TDM marketing and participation in the annual TDM survey, with no AVR requirements.**

**Motion by Wentzel seconded by Eichman**

Aye: Burton, Cooper, Doebler, Eichman, Warren, Wentzel

Abstain: Alexander, Bowen

**Motion Passed.**

**7. ITEMS FROM STAFF:**

Cheung

- Electric Scooter Update

**8. ITEMS FROM COMMISSIONERS:**

Eichman

- Word usage; "Crash" vs. "Accident"

Warren

- Chair and Vice-Chair Elections
- New Departmental Work Plan
- Thanks to Bianca Siegl

Burton

- Thanks to Bianca Siegl
- Packet containing unsearchable staff report
- Beverly Hills Bike lanes

Bowen

- New Commissioner

Cooper

- Thanks to Bianca Siegl
- San Francisco Bike Signals on masthead

- Welcome to Commissioner Bowen

Wentzel

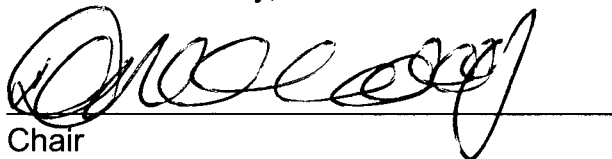
- Painted Bike Lanes and Vibrant Sharrows
- Thanks to Bianca Siegl
- Welcome to Commissioner Bowen

9. **PUBLIC COMMENT:**

No Comments

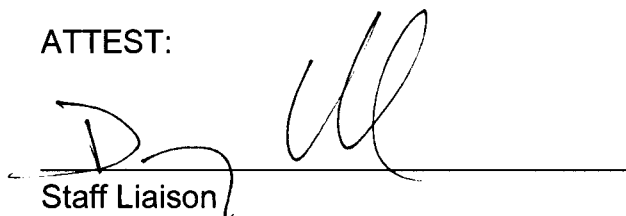
10. **ADJOURNMENT:** The **Transportation Commission** adjourned in the memory of Jack Mehlman at **10:17 PM** to a regularly scheduled Special meeting on **July 18, 2018** beginning at **7:00 PM** at **Rooms 5 & 6, Plummer Park, West Hollywood, 90046**

APPROVED BY MOTION OF THE TRANSPORTATION COMMISSION THIS  
18th DAY OF JULY, 2018.



Chair

ATTEST:



Staff Liaison