

**CITY OF WEST HOLLYWOOD  
ETHICS REFORM TASK FORCE  
SPECIAL MEETING  
AGENDA**

**WEDNESDAY, MAY 23, 2018  
6:30 P.M.**

**Plummer Park  
Rooms 1 & 2  
7377 Santa Monica Boulevard  
West Hollywood, CA 90046**

If you require special assistance to participate in this meeting (e.g., a signer for the hearing impaired), you must call, or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 1-323-GO-METRO (323/466-3876) or go to [www.mta.net](http://www.mta.net)

This agenda was posted at: City Hall, the West Hollywood Library on San Vicente Boulevard, and the West Hollywood Sheriff's Station.

If you would like additional information on any item appearing on this agenda, please contact Melissa Crowder at (323) 848-6356; or via email at [mcrowder@weho.org](mailto:mcrowder@weho.org). Also, a special email address has been set-up for the Ethics Reform Task Force please email any questions, concerns, or suggestions to [EthicsTaskForce@weho.org](mailto:EthicsTaskForce@weho.org).

- 1. CALL TO ORDER**
- 2. ROLL CALL & INTRODUCTIONS**
- 3. SELECTION OF A CHAIR FOR THE PURPOSE OF CONDUCTING MEETINGS**  
Options: rotate for each meeting among three members; choose one member.
- 4. COMMENTS FROM THE PUBLIC**  
This time is set aside for members of the public to address the Task Force on matters related to ethics reform (the Task Force's subject matter jurisdiction).
- 5. TOPICS FOR DISCUSSION**
  - A. Government Ethics**
    - Campaign Donations from City Contractors and/or those in the RFP/BID Process
    - Financial Conflicts of Interest
    - Recusals
  - B. Lobbyist Regulation**
    - Additional Disclosure Requirements
    - Reporting Requirements
    - Best Practices

**C. Enforcement**

- What is the enforcement mechanism?
- Who enforces it?

**6. REFERENCE DOCUMENTS**

- Final Staff Report to City Council June 5, 2017 (Attachment A)
- Code Of Conduct For Elected Officials Revised August, 2016 (Attachment B)
- Administrative Regulation 414 – Political Activity (Attachment C)
- Municipal Code Section 2.72 – Lobbying (Attachment D)

**7. FUTURE MEETING DATES**

Discuss Task Force Members availability for possible future meetings of the Task Force.

**8. COMMENTS FROM STAFF**

This time is set aside for staff to provide any announcements or updates relevant to the Task Force's business and to confirm the next meeting agenda.

**9. ADJOURNMENT**

**AFFIDAVIT OF POSTING**

State of California            )  
County of Los Angeles        )  
City of West Hollywood        )

I declare under penalty of perjury that I am employed by the City of West Hollywood in the Office of the City Clerk and that I posted this agenda on:

Date:           MAY 18, 2018          

Signature:           Alyson P. Roberts

**ETHICS REFORM TASK FORCE MEMBERS**

Joseph Guardarrama  
Max Kanin  
Elizabeth Ralston

**STAFF**

Melissa Crowder, Assistant City Clerk  
Yvonne Quarker, City Clerk  
Lauren Langer, Assistant City Attorney

**MAILING ADDRESS**

City of West Hollywood  
Office of the City Clerk  
8300 Santa Monica Boulevard  
West Hollywood, CA 90069-4314  
323.848.6400 (main)