

**WEST HOLLYWOOD
ETHICS REFORM TASK FORCE
SPECIAL MEETING
AGENDA**

**WEDNESDAY, MAY 23, 2018
6:30 P.M.**

**Plummer Park
Rooms 1 & 2
7377 Santa Monica Boulevard
West Hollywood, CA 90046**

If you require special assistance to participate in this meeting (e.g., a signer for the hearing impaired), you must call, or submit your request in writing to the Office of the City Clerk at (323) 848-6409 at least 48 hours prior to the meeting. The City TDD line for the hearing impaired is (323) 848-6496.

Special meeting related accommodations (e.g., transportation) may be provided upon written request to the Office of the City Clerk at least 48 hours prior to the meeting. For information on public transportation, call 1-323-GO-METRO (323/466-3876) or go to www.mta.net

This agenda was posted at: City Hall, the West Hollywood Library on San Vicente Boulevard, and the West Hollywood Sheriff's Station.

If you would like additional information on any item appearing on this agenda, please contact Melissa Crowder at (323) 848-6356; or via email at mcrowder@weho.org. Also, a special email address has been set-up for the Ethics Reform Task Force please email any questions, concerns, or suggestions to EthicsTaskForce@weho.org.

- 1. CALL TO ORDER**
- 2. ROLL CALL & INTRODUCTIONS**
- 3. SELECTION OF A CHAIR FOR THE PURPOSE OF CONDUCTING MEETINGS**
Options: rotate for each meeting among three members; choose one member.
- 4. COMMENTS FROM THE PUBLIC**
This time is set aside for members of the public to address the Task Force on matters related to ethics reform (the Task Force's subject matter jurisdiction).

5. TOPICS FOR DISCUSSION

A. Government Ethics

- Campaign Donations from City Contractors and/or those in the RFP/BID Process
- Financial Conflicts of Interest
- Recusals

B. Lobbyist Regulation

- Additional Disclosure Requirements
- Reporting Requirements
- Best Practices

C. Enforcement

- What is the enforcement mechanism?
- Who enforces it?

6. REFERENCE DOCUMENTS

- Final Staff Report to City Council June 5, 2017 (Attachment A)
- Code Of Conduct For Elected Officials Revised August, 2016 (Attachment B)
- Administrative Regulation 414 – Political Activity (Attachment C)
- Municipal Code Section 2.72 – Lobbying (Attachment D)

7. FUTURE MEETING DATES

Discuss Task Force Members availability for possible future meetings of the Task Force.

8. COMMENTS FROM STAFF

This time is set aside for staff to provide any announcements or updates relevant to the Task Force's business and to confirm the next meeting agenda.

9. ADJOURNMENT

ETHICS REFORM TASK FORCE MEMBERS

Joseph Guardarrama
Max Kanin
Elizabeth Ralston

STAFF

Melissa Crowder, Assistant City Clerk
Yvonne Quarker, City Clerk
Lauren Langer, Assistant City Attorney

MAILING ADDRESS

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