

**MINUTES
SPECIAL MEETING
HUMAN SERVICES COMMISSION
CITY OF WEST HOLLYWOOD**

**APRIL 10, 2018
6:00 PM**

**FIESTA HALL
7377 SANTA MONICA BOULEVARD
WEST HOLLYWOOD, CA 90046**

1. **CALL TO ORDER** – Chair Patrick Shandrick called the meeting to order at 6:05 pm.

A. PLEDGE OF ALLEGIANCE – Andy Sacher led the Pledge of Allegiance.

B. ROLL CALL –

PRESENT: Elizabeth Anderson, Sam Borelli, Nate Clark,
Steven L. Davis, Barbara Meltzer, Patrick Shandrick.
ABSENT: Jimmy Palmieri.
ALSO PRESENT: Leslie Isenberg, Diane Kahn-Epstein, Jeff Book.

C. APPROVAL OF AGENDA

ACTION: Approve the agenda for April 10, 2018. Motion by Commissioner Borelli, seconded by Commissioner Meltzer, and approved unanimously by roll call vote.

D. APPROVAL OF MINUTES

ACTION: Approve the minutes of the March 13, 2018, meeting. Motion by Commissioner Davis, seconded by Commissioner Clark, and approved unanimously by roll call vote.

E. PUBLIC COMMENT

1. Andy Sacher and Ronda Dixon of WeHo Works, JVS SoCal, spoke about current workshops and other activities at the agency, including connecting clients with career coaches. They invited people to visit their office, located on the main floor of the West Hollywood Library.

2. **CONSENT CALENDAR**

ACTION: Approve the Consent Calendar (Items 2A and 2B). Motion by Commissioner Borelli, seconded by Commissioner Clark, and approved unanimously by roll call vote.

A. BEING ALIVE REPORT TO THE HUMAN SERVICES COMMISSION

Subject: Social Services Division staff will provide the Human Services Commission with a written status report.

ACTION: Receive and file. Approved as part of the Consent Calendar.

B. LOS ANGELES LGBT CENTER'S MENTAL HEALTH SERVICES PROGRAM REPORT TO THE HUMAN SERVICES COMMISSION

Subject: Social Services Division staff will provide the Human Services Commission with a written status report.

ACTION: Receive and file. Approved as part of the Consent Calendar.

3. UNFINISHED BUSINESS

A. OUTREACH PLAN FOR SOCIAL SERVICES MARKETING MATERIALS

Subject: The Human Services Commission will provide input for an outreach plan to disseminate newly created and recently revised Social Services promotional materials, including videos and printed materials.

Staff distributed handouts on new outreach to the homeless, and a copy of the most recent edition of the Social Services Guide. Staff spoke about videos promoting Social Services that have been produced by the Communications Department, with the current video nearing completion. Commissioner Meltzer asked if Commissioners could see the video in its current form, and staff said they would find out. The Public Relations Subcommittee distributed a one-page report. Commissioner Borelli and Commissioner Meltzer expressed concern that the idea for the videos came from the Public Relations Subcommittee, but they were not participating in their content or finalizing. The Subcommittee also recommended adding a call to action and information on resources available to residents.

Commissioners provided numerous ideas for outreach, including engaging with faith-based organizations, regular park users, the recovery community, the business community, National Night Out, and neighborhood pop-ups. Commissioner Borelli said the Commission's liaisons to other boards and commissions could present the videos there. Commissioner Clark recommended that it be easier to identify new editions of the Social Services Guide. Commissioner Shandrick asked about inviting the City's Community Affairs Coordinator to attend a Human Services Commission meeting and discuss outreach to community groups.

4. NEW BUSINESS

A. SENIOR MONTH UPDATE

Subject: The Human Services Commission will receive information on events and activities taking place in recognition of Senior Month.

Staff presented a busy calendar of events for May, which is recognized as Senior Month, including the 17th Senior Health Fair and a televised meeting of the Senior Advisory Board. Human Services Commissioners may help Health Management Associates distribute Aging in Place Surveys at their table at the Senior Health Fair. A sheet to sign up for specific times to staff the table will be available at the next meeting.

The City is beginning a six-month pilot program for Seniors in Action Community + Connections + Conversations, as one way to connect people to each other and their community. The first meeting is at 2 pm on May 22, in the Library Community Meeting Room, and meetings will continue monthly through October on the fourth Tuesday at 2 pm.

The televised Senior Advisory Board meeting will include a video with youth from the Teen Center, who have been paired with seniors to interview them about their lives.

5. EXCLUDED CONSENT

There were no items on Excluded Consent.

6. ITEMS FROM STAFF

There were no additional items from staff.

7. PUBLIC COMMENT

There was no additional public comment.

8. ITEMS FROM COMMISSIONERS

Commissioner Davis spoke about attending the recent meeting of the Transgender Advisory Board, which he said was very well run.

Commissioner Clark attended the Women's Leadership Awards at which former Human Services Commissioner Ruth Cislowski was honored. He will be at the Kids Fair and distributed the Parent Survey that will be used to collect information at the Fair. He spoke about the meeting on education in West Hollywood that will be held with LAUSD Board of Education Member Nick Melvoin at West Hollywood Elementary School.


Commissioner Meltzer attended the 2nd annual Older Adult Summit organized by Purposeful Aging and the Los Angeles Department of Workforce Development, Aging and Community Services (WDACS), which discussed increases in dementia. She spoke about Dementia Friends USA, an initiative developed by the Alzheimer's Society in the United Kingdom. She also spoke about attending a Be Well WeHo meeting.

Commissioner Borelli said he would like to have a Commissioners Comments section on the agenda, following the first round of Public Comment. Staff said the Commission Bylaws contain the order of the agenda, and that they would talk with the City Clerk about this.

9. ADJOURNMENT

The Human Services Commission was adjourned at 7:08 pm to its next special meeting, at 6 pm, Tuesday, May 8, 2018, in Fiesta Hall, 1200 North Vista Street, 90046.

APPROVED BY A MOTION OF THE HUMAN SERVICES COMMISSION ON THE 8TH DAY OF MAY, 2018



Patrick Shandruck, Chair

Attest:


Jeff Book, Secretary