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*Note: Any agenda item(s) not initiated by 11:00 p.m. may be continued to a subsequent City Council meeting. The City Council may direct staff to continue the item(s) to an already scheduled City Council meeting or may adjourn this meeting to an adjourned regular meeting to consider the item(s).*

**CITY COUNCIL  
CITY OF WEST HOLLYWOOD  
AGENDA  
MONDAY, APRIL 2, 2018  
WEST HOLLYWOOD PARK PUBLIC MEETING ROOM - COUNCIL CHAMBERS  
625 N. SAN VICENTE BOULEVARD**

**6:30 P.M. –REGULAR MEETING**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

**ADJOURNMENT MOTIONS:**

**PRESENTATIONS:**

1. **PUBLIC COMMENT:** The City Council values your comments; however, pursuant to the Brown Act, Council cannot take action on items not listed on the posted agenda. The public comment period is limited to 20 minutes, with 2 minutes allotted for each speaker. This public comment period is to address the City Council on Consent Calendar items, other agenda items (if the member of the public cannot be present at the time the item is considered) or items of general interest within the jurisdiction of the City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time. Public Hearing testimony will only be taken at the time of the hearing.

1.A. **PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS WHICH HAVE NOT BEEN REMOVED FROM THE CONSENT CALENDAR:**

1.B. **PUBLIC COMMENTS, GENERAL INTEREST:**

**COUNCILMEMBER COMMENTS AND MEETING ATTENDANCE REPORTS:** This portion of the meeting is set aside for general comments, announcements, requests of staff, and/or other issues of concern from members of the City Council.

**CITY MANAGER'S REPORT:** This time is set aside for the City Manager to update the Council on important items initiated by staff or previously requested by the City Council.

**FISCAL IMPACT ON CONSENT CALENDAR:**

2. **CONSENT CALENDAR:** The following routine matters can be acted upon by one motion. Individual items may be removed by the Council for separate discussion. Items removed for separate discussion will be heard following New Business Items. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption.

2.A. **POSTING OF AGENDA:**

*SUBJECT: The agenda for the meeting of Monday, April 2, 2018 was posted at City Hall, Plummer Park, the Sheriff's Station, and at the West Hollywood Library on Wednesday, March 28, 2018.*

**RECOMMENDATION:** Receive and file.

2.B. **APPROVAL OF MINUTES:**

*SUBJECT: The City Council is requested to approve the minutes of the prior Council meeting.*

**RECOMMENDATION:** Approve the minutes of March 19, 2018.

- 2.C. APPROVAL OF DEMAND REGISTER NO. 822 [L. QUIJANO]:**  
*SUBJECT: The City Council shall receive the Demand Register for period ending March 23, 2018 pursuant to Sections 37201 to 37210 of the Government Code of the State of California.*  
**RECOMMENDATION:** Approve Demand Register NO. 822 and adopt Resolution No.18-5037, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD APPROVING PAYMENT OF DEMANDS PRESENTED ON DEMAND REGISTER NO. 822".
- 2.D. ORDINANCE NO. 18-1027 (2ND READING) "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDING TITLE 13 OF THE WEST HOLLYWOOD MUNICIPAL CODE BY ADOPTING LOCAL AMENDMENTS TO SECTIONS 4.106.4 AND 5.106.5.3 OF THE 2016 EDITION OF THE CALIFORNIA GREEN BUILDING STANDARDS CODE TO INCLUDE NEW REQUIREMENTS FOR PLUG-IN ELECTRIC VEHICLE INFRASTRUCTURE AND AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO IMPLEMENT THE REQUIREMENTS IN THE ZONING CODE, CITYWIDE, WEST HOLLYWOOD, CALIFORNIA" [Y. QUARKER, M. CROWDER]:**  
*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 18-1027 amending Title 13 of the West Hollywood Municipal Code by adopting local amendments to sections 4.106.4 and 5.106.5.3 of the 2016 edition of the California Green Building Standards Code to include new requirements for plug-in electric vehicle infrastructure and amending Title 19 of the West Hollywood Municipal Code to implement the requirements in the zoning code, Citywide, West Hollywood, California.*  
**RECOMMENDATION:** Waive further reading and adopt Ordinance No. 18-1027, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD AMENDMENT TITLE 13 OF THE WEST HOLLYWOOD MUNICIPAL CODE BY ADOPTING LOCAL AMENDMING TO SECTIONS 4.106.4 AND 5.106.5.3 OF THE 2016 EDITION OF THE CALIFORNIA GREEN BUILDING STANDARDS CODE TO INCLUDE NEW REQUIREMENTS FOR PLUG-IN ELECTRIC VEHICLE INFRASTRUCTURE AND AMENDING TITLE 19 OF THE WEST HOLLYWOOD MUNICIPAL CODE TO IMPLEMENT THE REQUIREMENTS IN THE ZONING CODE, CITYWIDE, WEST HOLLYWOOD, CALIFORNIA."
- 2.E. ORDINANCE NO. 18-1028 (2ND READING) "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD IMPLEMENTING STATE LAW REGARDING EXPEDITING PERMIT PROCESSING FOR ELECTRIC VEHICLE CHARGING STATIONS" [Y. QUARKER, M. CROWDER]:**  
*SUBJECT: The City Council will waive further reading and adopt Ordinance No. 18-1028 implementing state law regarding expediting permit processing for electric vehicle charging stations.*  
**RECOMMENDATION:** Waive further reading and adopt Ordinance No. 18-1028, "AN ORDINANCE OF THE CITY OF WEST HOLLYWOOD

**IMPLEMENTING STATE LAW REGARDING EXPEDITING PERMIT PROCESSING FOR ELECTRIC VEHICLE CHARGING STATIONS”.**

**2.F. COMMISSION AND ADVISORY BOARD MEETING SYNOPSSES [Y. QUARKER, M. CROWDER]:**

**SUBJECT:** *The City Council will receive Synopses from the Public Facilities Commission, Public Safety Commission, and Russian Advisory Board, regarding actions taken at their recent meetings.*  
**RECOMMENDATION:** Receive and file.

**2.G. AGREEMENT FOR SERVICES WITH THE CENTER FOR LAND USE INTERPRETATION [M. LOUIE, A. CAMPBELL, R. EHEMANN]:**

**SUBJECT:** *The City Council will consider authorizing an Agreement for Services with The Center for Land Use Interpretation, as recommended by the Arts and Cultural Affairs Commission, to curate and present a temporary art exhibition titled PLOSHADKA (working title) by Tanya Brodsky, curated by Aurora Tang, to take place at the Plummer Park Community Center from November 2018 – November 2019.*

**RECOMMENDATIONS:** 1) Approve an agreement with The Center for Land Use Interpretation in an amount not-to-exceed \$30,000 to provide curatorial and exhibition production services for a temporary art exhibition titled PLOSHADKA (working title) by Tanya Brodsky, curated by Aurora Tang, to take place at the Plummer Park Community Center from November 2018 – November 2019; and 2) Authorize the City Manager or designee to execute all documents incident to this agreement.

**2.H. AMENDMENT TO AGREEMENT FOR STREET STRIPING, LEGEND AND ROAD MARKING SERVICES [S. CAMPBELL, H. COLLINS]:**

**SUBJECT:** *The City Council will consider approving an Amendment to the Agreement with PCI for Street Striping, Legend and Road Marking Services.*

**RECOMMENDATIONS:** 1) Approve Amendment No. 1 to the Agreement for Services with PCI for Street Striping, Legend and Road Marking Services by increasing the amount of the Agreement by \$500,000 for a new not-to-exceed amount of \$864,112.70; and 2) Authorize the City Manager or designee to execute all documents incident to the Agreement.

**2.I. NOTICE OF COMPLETION FOR CIP 1710, EMERGENCY VEHICLE PREEMPTION SYSTEM PROJECT [O. DELGADO, H. DEMITRI]:**

**SUBJECT:** *The City Council will consider approving the Notice of Completion for CIP 1710, Emergency Vehicle Preemption System Project.*

**RECOMMENDATION:** 1) Accept the completed work and authorize the following: a. Filing a Notice of Completion by the City Engineer, b. Final payment to the contractor at the end of the 35-day lien period, c. Release of the Performance Bond on the date of recordation of the Notice of Completion, and d. Release of the Payment Bond 35 days after the date

of the recordation of the Notice of Completion, pending no receipt of stop notices from vendors or subcontractors.

**2.J. SAFE DRIVER EDUCATION CAMPAIGN [L. HORVATH, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to develop an education campaign to promote safe driving practices, such as not using a phone while driving, maintaining the speed limit, and using a turn signal.*

**RECOMMENDATIONS:** 1) Direct the Public Safety Department to work with the Communications Department to develop an education campaign to promote safer driving, including developing and posting temporary parkway signs with campaign messages; 2) Direct the Public Safety Department to work with the Sheriff's Department to do targeted enforcement of distracted and reckless driving violations during the campaign; 3) Direct the Communications Department to utilize all appropriate communications tools to promote the campaign such as the City's website, social media tools, and a press release; and 4) Authorize the Director of Finance & Technology Services to allocate \$5,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the campaign.

**2.K. CO-SPONSORSHIP OF WORLD DOG DAY 2018 [L. MEISTER, J. D'AMICO, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider co-sponsoring World Dog Day to be hosted by The Vanderpump Dog Foundation on Saturday, May 19, 2018 from 10 am to 4 pm at West Hollywood Park.*

**RECOMMENDATIONS:** 1) Authorize co-sponsorship of World Dog Day 2018 and approve the use of West Hollywood Park on Saturday, May 19, 2018; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 3) Waive the Special Event permit fee, encroachment fee, building and safety fees, and parking at the 5-story parking structure for event volunteers and vendors (estimated \$3,650); 4) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools; and 5) Approvals are conditional upon the execution of an Event Co-sponsorship Agreement with the Event Organizer.

**2.L. CO-SPONSORSHIP OF LOS ANGELES JEWISH FILM FESTIVAL SCREENING OF HEATHER BOOTH: CHANGING THE WORLD [L. MEISTER, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider co-sponsoring a screening of the film Heather Booth: Changing the World, as part of the Los Angeles Jewish Film Festival on Tuesday, May 1, 2018 in the City Council Chambers.*

**RECOMMENDATIONS:** 1) Authorize co-sponsorship of a screening of Heather Booth: Changing the World as part of the Los Angeles Jewish

Film Festival on Tuesday, May 1, 2018 in the City Council Chambers; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 3) Approve the use of City facilities and waive facility use fees and parking fees at the 5-story parking structure for attendees of the event (estimated \$791 in waived fees); 4) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools; 5) Authorize the Director of Finance & Technology Services to allocate \$3,000 from budgeted funds in the Special Council Programs account number 100-1-01-00-531001 for costs associated with the event; and 6) Approvals are conditional upon the execution of an Event Co-sponsorship Agreement with the Event Organizer.

**2.M. CO-SPONSORSHIP OF CALIFORNIA WOMEN'S LAW CENTER'S EVENT "AN UPDATE FROM WASHINGTON" FEATURING CONGRESSMAN ADAM SCHIFF [J. DURAN, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider co-sponsoring the California Women's Law Center event, "An Update from Washington", a conversation with Congressman Adam Schiff, on April 21, 2018 from 3:00 pm to 4:30 pm in the City Council Chambers.*

**RECOMMENDATIONS:** 1) Authorize co-sponsorship of "An Update from Washington" with the California Women's Law Center on Saturday, April 21, 2018 in the City Council Chambers; 2) Authorize the use of the City name and logo on invitations, programs, and other collateral materials; 3) Approve the use of City facilities and waive facility use fees and parking fees at the 5-story parking structure for attendees of the event (estimated \$1,091 in waived fees); and 4) Direct the Communications Department to utilize all appropriate communications tools to promote the event such as the City's website and social media tools. Approvals are conditional upon the execution of an Event Co-sponsorship Agreement with the Event Organizer.

**2.N. PARKWAY DESIGN ORDINANCE [L. MEISTER, J. LEONARD, A. LOVANO]:**

*SUBJECT: The City Council will consider directing staff to draft an ordinance to set requirements for parkway design in order to promote sustainability, public safety, and neighborhood beautification.*

**RECOMMENDATIONS:** 1) Direct staff to review the Parkway Design Guide and update as needed; 2) Direct staff to draft an ordinance to set requirements for parkway design; and 3) Report back to City Council with final recommendations.

**3. PUBLIC HEARINGS:**

**None.**



**4. UNFINISHED BUSINESS:**

**4.A. UPDATE ON MANDATORY SEISMIC RETROFITTING AND EXPLORATION OF A COST PASS-THROUGH FOR RENT STABILIZED LANDLORDS TO SHARE COSTS WITH TENANTS [P. NOONAN, O. DELGADO, J. KEHO, C. ZABALA]:**

*SUBJECT: The City Council will receive an update on preparations underway for mandatory seismic retrofitting including exploration of a cost pass-through allowing landlords to share costs with tenants.*

*RECOMMENDATION: 1) Receive the update and direct staff to continue exploring the appropriateness of a pass-through for landlords to share costs for mandatory seismic retrofitting with tenants with the following provisions: a. Limited to a percentage of project costs, b. Capped at a maximum dollar amount per month, c. In effect for a set period of time, and d. Include a financial hardship exemption for tenants unable to pay; and 2) Direct the Rent Stabilization Commission to continue its analysis of the issue, including an analysis of actual costs of retrofitting, whether a pass-through is appropriate and whether the current process for applying for a rent increase is sufficient and provide a recommendation.*

**4.B. TRANSPORTATION DEMAND MANAGEMENT ORDINANCE FRAMEWORK [J. KEHO, B. SIEGL, B. CHEUNG, T. ROBINSON]:**

*SUBJECT: The City Council will receive an update on enhancements to the City's Transportation Demand Management (TDM) Ordinance.*

*RECOMMENDATION: 1) Receive update; and 2) Direct staff to develop the updated TDM Ordinance based on the draft framework.*

**4.C. COMPREHENSIVE LOBBYIST SERVICES PLAN [P. AREVALO, J. LEONARD]:**

*SUBJECT: The City Council will consider directing staff to execute a four month extension (through the end of the 2017-2018 Legislative Session) of the City's existing lobbyist services contract with Helyne Meshar & Associates, while simultaneously directing staff and the City's Lobbyist to prepare a comprehensive next generation lobbying and advocacy services plan that incorporates, county, regional, state, and federal work.*

*RECOMMENDATIONS: 1) Direct staff to execute a four-month extension (through the end of the 2017-2018 Legislative Session) to the Agreement for Services with Helyne Meshar & Associates, for lobbyist services; and 2) Direct staff and the City's Lobbyist to analyze the City's current lobbyist services contracts and efforts, and prepare a comprehensive next generation lobbying and advocacy services plan that incorporates county, regional, state, and federal work; and return to Council with the draft plan.*

**4.D. PEDESTRIAN SAFETY ENHANCEMENT ON SANTA MONICA BLVD AT ROBERTSON BLVD [O. DELGADO, H. DEMITRI]:**

*SUBJECT: The City Council will consider approving the proposed enhancements to the traffic signal operation on Santa Monica Blvd at*

*Robertson Blvd to improve safety for all modes of traffic with an emphasis on pedestrian safety.*

RECOMMENDATION: Approve staff recommendation for the proposed safety improvements on Santa Monica Blvd at Robertson Blvd on Thursdays, Fridays, and Saturdays between the hours of 10:00 PM to 2:00 AM as a Pilot Project for a period of one year.

**4.E. RECONVENING THE ETHICS REFORM TASK FORCE [Y. QUARKER, M. CROWDER, M. JENKINS]:**

*SUBJECT: The City Council will consider reconvening the Ethics Reform Task Force (Task Force) to review any necessary ethics reform as it applies to elected officials, appointed officials, City Hall staff, and those who do business with the City, including lobbyists and consultants.*

RECOMMENDATIONS: 1) Authorize the City Manager to reconvene the Ethics Reform Task Force comprised of the following subject matter experts: Max Kanin, an attorney who specializes in election law, campaign finance law, and governmental ethics law; Joseph Guardarrama from Kaufman Legal Group, who is an expert on governmental ethics and previously served as a West Hollywood Commissioner; and Elizabeth Ralston, former President of the League of Women Voters of Los Angeles. The Ethics Reform Task Force will be staffed by an attorney from the City Attorney's office and Melissa Crowder from the City Clerk's office, who will advise the Task Force but will not be voting members; 2) The Ethics Reform Task Force will conduct at least one, but no more than three meetings; and 3) Direct the Ethics Task Force to provide a report to the City Council by July 2018 outlining the recommendations.

**5. NEW BUSINESS:**

**5.A. HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2017 [P. NOONAN]:**

*SUBJECT: The City Council will receive the Annual Housing Element Report for calendar year 2017 and authorize staff to submit the report to the California Department of Housing and Community Development in compliance with state requirements.*

RECOMMENDATION: Authorize staff to submit the 2017 Annual Housing Element Report to the California State Department of Housing and Community Development.

**5.B. ADVISORY BOARD APPOINTMENT [Y. QUARKER, M. CROWDER]:**

*SUBJECT: The City Council will consider making a direct appointment to the Senior Advisory Board.*

RECOMMENDATION: Councilmember Duran to make one (1) direct appointment to the Senior Advisory Board.

**EXCLUDED CONSENT CALENDAR: Items removed from the Consent Calendar for separate discussion are considered at this time.**



**6. LEGISLATIVE:**

**6.A. CITY OF WEST HOLLYWOOD CANNABIS USE ORDINANCE AMENDMENT [O. DELGADO, J. AUBEL, J. HITTLEMAN, J. KEHO, J. ROCCO, L. LANGER, A. REGAN, J. LEONARD, D. MICK]:**

*SUBJECT: The City Council will consider an amendment to Title 5 Business Licenses, Regulations, and Permits and Section 7.08.030 Smoking Regulations of Title 7 of the West Hollywood Municipal Code to adopt updated regulations on Cannabis Use in the City of West Hollywood.*

**RECOMMENDATION:** Staff recommends that the City Council introduce on first reading: Ordinance No. 18-\_\_\_\_\_: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEST HOLLYWOOD, APPROVING AMENDMENTS TO THE MUNICIPAL CODE TO REGULATE CANNABIS USES.

**PUBLIC COMMENT:** This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 1 at the beginning of the meeting.

**COUNCILMEMBER COMMENTS:** Additional general comments, announcements, requests of staff and/or other issues of concern to Councilmembers are briefly presented at this time.

**ADJOURNMENT:** The City Council will adjourn to its next regular meeting, which will be on Monday, April 16, 2018 at 6:30 P.M. at West Hollywood Park Public Meeting Room - Council Chambers.

<b>UPCOMING MEETING SCHEDULE</b>				
<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Meeting Type</b>	<b>Location</b>
April 16	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
May 7	Monday	6:00 PM	Mayoral Installation	West Hollywood Park Council Chambers
May 21	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers
June 4	Monday	6:30 PM	Regular Meeting	West Hollywood Park Council Chambers

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**AFFIDAVIT OF POSTING**

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I declare under penalty of perjury that I am employed by the  
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Date: MARCH 28, 2018

Signature: Shirley T. Poulador