

**CITY OF WEST HOLLYWOOD
PUBLIC FACILITIES COMMISSION
MEETING MINUTES
WEDNESDAY, FEBRUARY 14, 2018**

1. **CALL TO ORDER:** Chair Rodriguez called the meeting to order at 6:30 p.m.

A. ROLL CALL:

PRESENT: Chair Rodriguez, Vice Chair Dolan, Commissioner Bowen, Commissioner Torres, Commissioner Sunnanon and Commissioner Millan (joined the meeting at 6:40 p.m.)

ABSENT: Commissioner Saur

ALSO PRESENT: Helen Collins, Senior Administrative Analyst, Hany Demetri, Acting City Engineer, and Debbie Gonzalez, Administrative Coordinator

B. PLEDGE OF ALLEGIANCE:

2. **APPROVAL OF AGENDA**

ACTION: Approve the February 14, 2018 Agenda.

Motion by Vice Chair Dolan, seconded by Commissioner Sunannon and approved unanimously.

3. **APPROVAL OF MINUTES**

ACTION: Approve the meeting minutes dated January 10, 2018.

Motion by Vice Chair Dolan, seconded by Commissioner Torres and approved unanimously.

4. **PUBLIC COMMENTS – None.**

5. **CONSENT CALENDAR– None.**

6. **PUBLIC HEARINGS– None.**

7. **UNFINISHED BUSINESS- None.**

8. **NEW BUSINESS.**

A. Grafton Hotel Frontage Improvements

SUBJECT: The Public Facilities Commission received a presentation on the proposed improvements to the frontage of the Grafton Hotel on the 8400 block of Sunset Boulevard as it pertains to the landscape improvements in the Public Right of Way.

PUBLIC COMMENT: None.

Commissioner Sunnanon inquired about the future of the palm trees once they are removed. Staff responded by saying that the palm trees will be relocated within the city. He went on to ask what the financial impact will be on the City to relocate the trees. Staff informed the commission that The Grafton will be responsible for the financial impact.

Commissioner Torres asked for clarification in regard to parking not being affected by the expansion of the sidewalk. She also inquired about the timeline of the project and about the impact it will have on traffic.

Commissioner Bowen inquired about the City's tree zones. He also inquired if the transfer of palm trees is safe.

Commissioner Millan expressed concern regarding the replacement of only 3 trees rather than all 4. He inquired about other creative ways to add additional greenery other than trees.

Vice Chair Dolan spoke in favor of the double left turn lane that is part of the proposed plan. He also inquired about the Magnolia trees and asked how long they flower in his discussion relating to the broader context of the projects upgrades in beautification and shade.

Chair Rodriguez spoke about the placement of the red curb on the proposed plan.

ACTION: Received and filed.

Motion by Vice Chair Dolan, seconded by Commissioner Sunnanon:

Roll Call Vote:

Commissioner Bowen – Yes

Commissioner Torres – Yes

Commissioner Millan – Yes

Commissioner Sunnanon – Yes

Vice Chair Dolan – Yes

Chair Rodriguez – Yes

9. PUBLIC COMMENT: None.

10. ITEMS FROM STAFF

Senior Administrative Analyst, Helen Collins, spoke regarding next month's meeting and the possibility of relocating it to a different facility due to the commencement of the lobby improvement project. She also spoke about the feedback the City is receiving about the West Hollywood Dog Parks. She went on to inform the commission that staff will start Arbor Day planning.


11. ITEMS FROM SUBCOMMITTEE REPORTS/COMMISSIONERS

Commissioner Torres invited everyone to attend the Vagina Monologues in the coming weekend. Commissioner Millan commended staff for a successful Dog Park ribbon cutting event. He asked for an update on the request for Wi-Fi in West Hollywood Park and other public spaces. Commissioner Sunnanon spoke about the usage of the West Hollywood dog parks and requested a report of the usage. He also requested to have a discussion of the planning of Arbor Day at the next meeting. Vice Chair Dolan thanked the Acting City Engineer for the presentation. He expressed his opposition to having a parkway in front of The Grafton to allow for maximum pedestrian walking space. Chair Rodriguez spoke about the West Hollywood dog parks and thanked the Department of Public Works for the new sidewalks at West Hollywood West.

12. ADJOURNMENT – The meeting adjourned at 7:21 p.m., to the next meeting of the Public Facilities Commission scheduled for March 14, 2018 at West Hollywood – City Hall, 8300 Santa Monica Blvd., West Hollywood, CA 90069.



Debbie Gonzalez, Recording Secretary



Manny Rodriguez, Chair