***West Hollywood Parklet Program – Sample Letter of Support***

*Notes to letter writer: Place on personal or organization letterhead. Return to applicant (via PDF or hardcopy) for inclusion in their proposal package.*

[Date]

West Hollywood Parklet Committee

Re: Garen G. Srapyan

City of West Hollywood

8300 Santa Monica Boulevard

West Hollywood, Ca 90069

**Re: WeHo Parklet Proposal - [Street Name/Location of Potential Project] [Parklet]**

Dear Parklet Program Committee:

I am writing to express my support for the Parklet proposal submission by [applicant’s name/organization] on [street name].

I am a [identify your relationship, such as immediate neighbor, business owner, representative of local organization]. [Describe why you or your group supports the project].

[If applicable, describe what role you or your organization will play in the installation or ongoing maintenance, operations, or programming of the project].

I strongly encourage you to prioritize and approve the proposal for this project.

Sincerely,

[your signature]

[name, title, organization, contact information, if not provided within letterhead]