

**Rent Stabilization Commission  
City of West Hollywood  
Thursday, December 14, 2017 @ 7:00 PM  
West Hollywood Park Public Meeting Room – Council Chambers  
625 North San Vicente Boulevard**

**Minutes**

**CALL TO ORDER:** Chair Kurpies called the meeting to order at 7:04 p.m.

**PLEDGE OF ALLEGIANCE:** Chair Kurpies led the Pledge of Allegiance.

**ROLL CALL:** Commission Secretary Laura Schoonover took roll call.

**PRESENT:** Chair Josh Kurpies, Vice Chair Rob Bergstein, Commissioner Richard Maggio, Commissioner Agassi Topchian, Commissioner Margaret Buckles, Commissioner Garrett Charity and Commissioner David Gregoire.

**ABSENT:** None

**STAFF PRESENT:** Rent Stabilization and Housing Manager Peter Noonan and Commission Secretary Laura Schoonover.

**APPROVAL OF AGENDA:**

Staff requested the Director's/Manager's report be moved to the end of the meeting with Staff Comments.

A motion was made by Vice Chair Bergstein to approve the agenda for the December 14, 2017 meeting as amended. Commissioner Gregoire seconded the motion. The motion was approved.

**APPROVAL OF MINUTES:**

A motion was made by Commissioner Topchian to approve the minutes of the November 9, 2017 meeting. The motion was seconded by Vice Chair Bergstein. The motion was approved with Commissioner Charity abstaining.

**New Business:**

A. Systematic Code Enforcement: Daniel Williams, Senior Code Enforcement Officer for the City of Los Angeles gave a presentation on the Systematic Code Enforcement Program (SCEP) and answered questions from the Commission.

**ACTION:** The Commission requested Staff present information on the City of West Hollywood's pilot proactive code enforcement program previously in place. An item will be agendaized for the January 11, 2018 meeting to consider forming a sub-committee to study various types of proactive code enforcement currently used by cities and report back to the full Commission on a possible recommendation for the City Council to explore a program in West Hollywood.

**B. Annual Housing Report:** Staff presented the 2016 annual housing report and answered questions from the Commission.

ACTION: Received and Filed

**STAFF COMMENTS – DIRECTOR’S/ MANAGER’S REPORT:**

Staff announced the December 28 and February 8 Rent Stabilization Commission meetings are cancelled due to lack of quorum. Staff also spoke about upcoming items on February 22 and March 8, 2018 regarding mandatory seismic retrofitting, and the upward rent adjustment process.

Staff also referred the Commission to the updated Rent Stabilization regulations.

Staff spoke about the need to relocate the March 22 Rent Stabilization Commission meeting. The Commission requested the meeting held at Plummer Park. Staff will review feasibility of the request and report back.

**ADJOURNMENT:**

The meeting was adjourned at 9:26 p.m. The next regular meeting of the Rent Stabilization Commission will be held at 7:00 p.m. on January 11, 2017 in the West Hollywood Park Public Meeting Room – Council Chambers.

These minutes were submitted by Laura Schoonover, Commission Secretary and approved by a motion of the Rent Stabilization Commission on this 11th day of January 2018.

A copy of the audio recording of this meeting can be obtained from the City Clerk’s office upon request. You may also view a video of this meeting at <http://www.weho.org/weho-tv/other-city-meetings>  
*(Disclaimer: Staff records the meetings for the sole purpose of composing the official meeting minutes; therefore the audio recordings are not of commercial quality.)*

ATTEST:

  
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Josh Kurpies, Chair

  
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Commission Secretary