

Appendix C

COPIER FEATURES & SPECIFICATIONS, COPIER PRICING, AND COPIER PERFORMANCE & SERVICE

(Please complete Appendix C for each copier model proposed)

COPIER FEATURES & SPECIFICATION	
Model Number	
Number of Units Proposed	
Dimensions & Weight	
Electrical Requirements	
Network Requirements	
Document Feeder (Type)	
Copier Printer Speed (copies per minute)	
Copier Scan Speed (scans per minute)	
Duplexing Capability (Yes or No)	
Enlargement Capability (Percentages)	
Reduction Capability (Percentages)	
Exposure Control (Manual or Automatic)	
Job Interrupt/Job Recovery	
Maximum Output Size (Dimensions)	
Maximum Size Original (Dimensions)	
Print Resolution	
Scan Resolution	
Page Numbering	
Software Updates	
Stapling (Finisher? Manual?)	
Stapling (Corner and Double Stapling?)	
Number of Paper Drawers	
Paper Drawer Capacity	
Paper Drawer Size (Letter, Legal, Ledger)	
Single-Sheet Bypass Capability (Yes or No)	
Memory Capacity	
Auto Contrast (Yes or No)	
2 or 3 Hole Punch Capability	
Margin Shift (Yes or No)	
COPIER PRICING	
Base Monthly Payment (BMP): 5 year lease	
<i>Network Printing</i>	
<i>Network Scanning</i>	
<i>Network Faxing</i>	
<i>Additional Feature:</i>	
<i>Additional Feature:</i>	
<i>Additional Feature:</i>	
<i>Copy allowance included in BMP, if any</i>	B&W: Color:

Scan allowance included in BMP, if any	B&W:	Color:
Copy, cost per page	B&W:	Color:
Scan, cost per page	B&W:	Color:
Monthly Maintenance Charge		
Destination, Delivery, or Installation Charge		
Staff Training Charge		
Average Monthly Costs for Supplies, estimate		
Monthly Subtotal:		
Tax (9.25%):		
Other Costs:		
Total Monthly Costs:		
If responses reflect Government Contract Pricing, please identify the jurisdiction and contract number		
COPIER PERFORMANCE & SERVICE		
Recommended Volume Capacity per Month		
Frequency of Scheduled Preventive Maintenance		
Anticipated Performance Capability (Historical Average of Copies between Service Calls)		
Length of Time Copier has been Marketed		
Copier Guarantee		
Manufacturer of Copier		
Average Service Response Time		
Number of Technicians Capable of Providing Service to the City of West Hollywood		
Location of Service Headquarters for West Hollywood		